

**UNION FIRE DISTRICT BOARD OF WARDENS  
MEETING MINUTES  
131 ASA POND ROAD, WAKEFIELD, RI 02879  
April 20th, 2026  
7:00 p.m.**

Wardens: Present: Anthony Manzo, Richard Collinson, Joseph Mason and Kathleen Mack

Others Present: Chief Steven Pinch, Legal Counsel Tim Bliss, Treasurer Richard DeSista  
District Administrator Brian Mahoney

Absent: Mark Nelson

**CALL TO ORDER:** Warden Manzo calls the meeting to order and confirms the presence of the Board of Wardens for the Union Fire District of South Kingstown (UFD) at 7:00 P.M.

**APPROVAL OF MINUTES OF THE WARDENS MEETING:**

Warden Collinson makes a motion to approve the minutes from the April 06, 2026 Warden's meeting. Warden Mason seconded the motion. All voted in favor, and the motion carried.

**COMMITTEE REPORTS:**

**Chief's Report**

- Chief Whaley handled the report for April. Chief Pinch and Chief Whaley attended a safety seminar hosted by RI energy to prepare for gas, electric, and storm emergencies.
- He reports that the Chiefs have reviewed the mutual aid run cards with the state and met with the Chief and Captain in Narragansett to revise the plan. They will also be meeting with Charlestown's Chief for mutual aid.
- Chief Whaley notes the SK High School class is continuing training on hose line and operations and also got to review tanker 24.

**Building Committee Report**

- District Administrator Mahoney speaks about capital projects reporting the admin gate is to be installed in mid-May and that the new ice machine is running,
- He reports that Dan Nolan, Dave Horton, Steve from Tower, and himself will be meeting at the Matunuck station for final review of the siding project on April 21<sup>st</sup> and that materials have been ordered.

**Training Report**

- Chief Bradley reports that recently a speaker came in to run a class about what firefighters can do to help before EMS arrives to a scene.
- He notes that there was a tech rescue drill on April 19<sup>th</sup> and that the academy is offering a lot of upcoming training.

## **Recruitment and Retention Report**

- TJ Lee reported there has been (7) new applicants (5) which have been placed at stations. He notes that the UFD golf tournament will be held on July 25<sup>th</sup> and the UFD is sending 2 teams to the upcoming police golf tournament.

## **Truck Report**

- Chief Cinquegrana reports that ladder 1 is out of service and parts are coming in.

## **IT Report**

- Captain Allbee reports there is no new update at this time.

## **Grant Report**

- District Administrator Mahoney reports there is no update at this time.

## **OLD BUSINESS:**

## **NEW BUSINESS**

### **Purchases of gear and tools**

- Warden Mack makes a motion to approve the purchase of (1) set of Globe turnout gear from Firematic for \$3,500. Warden Manzo seconded the motion. All voted in favor, and the motion carried.
- Warden Collinson makes a motion to approve the purchase of a 3000-gallon portable water tank for \$1,980.41. Warden Collinson notes that the size needs to be double checked because the last water tank was off by 2 inches. Warden Mack seconded the motion. Warden Mack asks about the funding, and DA Mahoney confirms this will come out of the capital projects fund. All voted in favor, and the motion carried.

### **Contract Award and administrative items**

- DA Mahoney presents the UFD district landscaping contract award which received (9) sealed bids which were publicly opened on April 17<sup>th</sup> at 11AM. He reports that after all pricing categories were reviewed that the recommendation was to award the bid to the low-bidder Grandscapes. Warden Collinson asked follow up questions and DA Mahoney reported this contract includes all landscaping needs and that the FY27 budget for landscaping was increased to \$20,000. Warden Manzo makes a motion to approve the landscaping contract with Grandscapes for \$16,050.55. Warden Collinson seconded the motion. Dan Nolan and DA Mahoney clarified that the schedule can be adjusted for cuts based on weather and need per the contract language. All voted in favor, and the motion carried.
- DA Mahoney presents the UFD annual meeting being held on June 1<sup>st</sup> 2026 at the UFD admin building and that one set of Wardens papers were received. Warden Mack makes a motion to approve the annual meeting be held on June 1<sup>st</sup> 2026 at 131 Asa

Pond Road. Warden Manzo seconded the motion. All voted in favor, and the motion carried.

- DA Mahoney discusses updates between the UFD and Town of South Kingstown. First he speaks about that UFD joining the RI Trust through the towns plan has been fully executed and will take affect July 1<sup>st</sup>, 2026. He then reports that the Town Council voted last week to approve the permit for the Forestry addition project. Finally, he presented that the Town of SK has reached out about a potential MOA between the parties to reduce and waive fees on building projects from the fire end fees and town planning department fees.

### **Fire Marshal, Tax Collector, and Treasurers Reports**

- Fire Marshall Bernier speaks about the EPR system, community service, and upcoming fire prevention events. He also speaks about the upcoming school fire prevention events. Warden Manzo makes a motion to approve the Fire Marshal's report for March 2026. Warden Collinson seconded the motion. All voted in favor, and the motion carried.
- DA Mahoney reports that there is not a Tax Collectors report at this time and it would be added to the next Wardens meeting agenda and moved on to the treasurer's report.
- Treasurer DeSista gives the board the report and DA Mahoney speaks about working to get the invoices processed quicker to give them to the treasurer. DA Mahoney mentions the snow plowing invoices on the report and further discussion was had on who does plowing at that snow is pushed every 3 inches. Warden Mack makes a motion to approve the treasurer's report. Warden Collinson seconded the motion. All voted in favor, and the motion carried.

### **COMMENTS FROM CITIZENS/FIREFIGHTERS**

- Warden Manzo opens the floor for comments, Warden Mason asks if the UFD had been reimbursed from Scallop Shell and Fire Marshall Bernier confirms receipt of payment
- Warden Mack asks for Fire Catt hose testing to be added to the next Wardens meeting as an increase to the budget.

### **AJOURNMENT**

- After all business was completed Warden Collinson made a motion to adjourn. Warden Mack seconded the motion. All voted in favor, and the motion carried. Meeting adjourned at 7:22PM.

Respectfully submitted,

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Brian C. Mahoney  
District Clerk

Date Amended \_\_\_\_\_

Date Accepted \_\_\_\_\_

I, Brian C. Mahoney, do certify that the attached minutes are a true and accurate copy of the April 20, 2026 meeting of the Board of Wardens of the Union Fire District and that they have not been amended except as cited above.

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Brian C. Mahoney  
District Clerk