

**UNION FIRE DISTRICT BOARD OF WARDENS
MEETING MINUTES
131 ASA POND ROAD, WAKEFIELD, RI 02879
June 15th, 2026
7:00 p.m.**

Wardens: Present: Chairman Mark Nelson, Richard Collinson, Joseph Mason and Kathleen Mack

Others Present: Assistant Chief Lance Whaley, Legal Counsel Tim Bliss, District Administrator Brian Mahoney

Absent: Anthony Manzo, Richard DeSista

CALL TO ORDER: Chairman Nelson calls the meeting to order and confirms the presence of the Board of Wardens for the Union Fire District of South Kingstown (UFD) at 7:01 P.M.

APPROVAL OF MINUTES OF THE WARDENS MEETING:

Warden Collinson makes a motion to approve the minutes from the May 18, 2026 Warden's meeting. Warden Mason seconded the motion. All voted in favor, and the motion carried.

Warden Mack makes a motion to approve the minutes from the June 1, 2026 Warden's meeting. Warden Collinson seconded the motion. All voted in favor, and the motion carried.

COMMITTEE REPORTS:

Chief's Report

- The Chief gives updates of running a class for CPR for Station 2 as well as meeting with a rep from Fit to Serve for a self-defense class.
- He and other UFD leadership met with a rep for Ricochet, a non PFAS gear company, and Chief Bradley will be demoing a set of this gear. This gear is 3 layers and would take 6-8 weeks if ordered.
- On June 6th there was a major house fire and the Chief recognized how well the UFD members performed their duties in an area with no hydrants. He noted that 2 firefighters had minor injuries but were both doing well.
- He reports the SK High School class has ended and they finished the year going on the rescue boat. The class already has 14 students signed up for next year.

Building Committee Report

- DA Mahoney reports that the Forestry and Aberdeen projects are underway noting foundation has been poured and the Aberdeen is down to the studs.
- He notes that the West Kingston station structural report has come back and the building committee will meet to review it.

- Update was given about the Training Ground gate install and Dan Nolan updates about the trench and electrical work.

Training Report

- Chief Bradley reports that the Chiefs are halfway done with online incident command class and that the captains and duty chiefs will be completing it next.
- Chief Pinch notes he met with Chief Reed who will also be taking these classes and KFD will be coordinating with the UFD on Chief assignments.

Recruitment and Retention Report

- Chief Duckworth speaks about the UFD golf tournament on July 25 at Pinecrest Golf course at 10AM.
- He notes there has been 1 applicant since the last meeting report.

Truck Report

- Chief Cinquegrana reports engine 1 and the ladder truck are out of service.

IT Report

- There was no IT report at this time

Grant Report

- Kevin Quinn reports being in the process of submitting 2 FEMA grants for hose and fire prevention.

OLD BUSINESS:

- DA Mahoney reports there is no update at this time on the SK police to use the training ground and asks for it to be tabled. Warden Collinson makes a motion to table. Warden Mack seconded the motion. All voted in favor, and the motion carried.

NEW BUSINESS

Purchases

- Warden Mack makes a motion to approve the purchase of (7) water rescue suits from Fire Tech and Safety for \$9,799.65. Warden Collinson seconded the motion. All voted in favor, and the motion carried.
- Warden Collinson makes a motion to approve the purchase of (5) 5" siamese storz from Fire Tech and Safety for \$3,290.00. Warden Mason seconded the motion. All voted in favor, and the motion carried.
- Warden Mack makes a motion to approve the purchase of (1) 2.5" NH show flow from Fire Tech and Safety for \$1,620.00. Warden Mason seconded the motion. All voted in favor, and the motion carried.

- Warden Mack makes a motion to approve the purchase of (2) 6" butterfly valve from Firematic Supply Company Inc for \$3,000.00. Warden Mason seconded the motion. All voted in favor, and the motion carried.
- Warden Collinson makes a motion to approve the purchase of ventilation saw parts from C and S Specialty for \$1,805.96. Warden Nelson seconded the motion. All voted in favor, and the motion carried.
- Warden Mack makes a motion to approve the purchase of accountability tags from Machine Company Inc for \$2,756.00. Warden Mason seconded the motion. Chief Bradley explains that these are red and blue tags for interior and exterior firefighting roles and there is a board that they go on. All voted in favor, and the motion carried.
- Warden Mack makes a motion to approve vehicle work from Marcus Communications for \$1,204.93. Warden Mason seconded the motion. Warden Mack clarifies that this is for Chief 6's truck and DA Mahoney verifies. All voted in favor, and the motion carried.

Procurement

- DA Mahoney presented the bid results for the generator and transfer switch replacement at the UFD training ground noting that (5) bids were received. He verifies that (4) bids were valid and (1) was rejected due to not bidding a Caterpillar and also was not the low bidder. He presents that ANJ Electric were lowest bidder at \$64,790.00. Warden Collinson asks for some clarifications, and DA Mahoney speaks about this project was rebid due to some electrical code issues a vendor found on the 1st bid which was included in the updated bid specs. He notes that during the 1st bid if the board awarded the low bid we may have run into change orders or additional work needed and Legal Counsel Bliss also spoke about the process. Chief Whaley asked about the original bid spec to DA Mahoney about the project needing to meet all code requirements and DA Mahoney speaks about both bids and goes into the electrical details. Warden Mack asks about a custom 100-gallon tank, and DA Mahoney explains that the standard tank is 182 but if we wanted to downsize it would be an additional \$7,000. Warden Collinson asks Maintenance Technician Dan Nolan if he has reviewed the numbers and Dan Nolan reports that the 2 low bidders are within \$200 of each other and have a long list of references. Further discussion is had about the bid process and range of prices. Warden Collinson makes a motion to approve the purchase and installation of a generator and transfer switch at the UFD training ground from ANJ Electric for \$64,790.00. Warden Mack seconded the motion. Warden Mack asked about the service contract and DA Mahoney answered that we will have the initial warranty and terms and then Mechanic Matt Coyle will take over the service of the equipment. All voted in favor, and the motion carried.
- DA Mahoney presented the bid results for removing and replacing the AC minisplit units at Tuckertown Station. He verifies that (2) bids were received and Colmasters was the lowest bidder at \$18,630. Warden Nelson makes a motion to approve the project for Colmasters at \$18,630. Warden Mack seconded the motion. Chief Pinch asks for clarification on unit locations and DA Mahoney explains that there will be a unit in the main living space and in the bunk room. Also, that the exterior broken condenser location would be moved so the new unit is more protected from the elements. All voted in favor, and the motion carried.

- DA Mahoney presented the bid results for adding HVAC minisplit units at the UFD Admin building. He notes that based off the original capital plan this is for the tax office and chief's offices only. He verifies that (1) bids were received and Colmasters was the low bidder with one add alternate for (3) cassette ceiling units rather than (2) wall units due to the shape of the office spaces. Further discussion was had about what other areas of the building AC and heating systems were currently doing by Chief Pinch and Dan Nolan and DA Mahoney spoke about the building spec also. Discussion is had on the multiple HVAC types and Dan Nolan speaks about the current heating working well and that this system has backup heating as well. Warden Mason asks about a service contract, and Dan Nolan reports we will be going out to bid for that. Warden Collinson makes a motion to approve the project and add alternate of cassette ceiling units for Coldmasters at \$29,000. Warden Nelson seconded the motion. All voted in favor, and the motion carried.
- DA Mahoney presents potential motion to approve installation of a washer and dryer at the Snug Harbor station. He notes that money for this project had been placed in past budget cycles and that we received pricing for the electrical and plumbing in 2025 but the prices were very high. DA Mahoney makes clarification on potential locations of the equipment as well as this is not a gear washer. There is further discussion about the history of this project. Warden Nelson makes a motion to approve the installation of a washer and dryer not to exceed \$5,000. Warden Mack seconded the motion. Further discussion is had by Dan Nolan about drainage for this system and getting updated prices. All voted in favor, and the motion carried.
- DA Mahoney presents potential motion to approve various painting projects at the UFD Training Ground which had \$10,000 earmarked for it in the FY25 budget but no additional funds in FY26. The pricing presented to the Wardens is from (1) quote in late 2025 that has multiple potential paint projects on it. Discussion is had about what is needed, how many boxes are on the site, and location of the work. DA Mahoney clarifies this was not a formal bid just (1) price we received from an MPA contractor which for all projects came out to close to \$45,000 including a carport roof. Warden Collinson makes a motion to put all the painting and roof projects out to bid. Warden Mack seconded the motion. All voted in favor, and the motion carried.
- DA Mahoney presents potential motion to approve local VFW 916 to retire USA flags at the UFD training ground in a burning process. Chief Whaley discussed that the person who does the flag retiring must be certified to do the process. Chief Pinch also discusses the process and is ok with doing this as long as the correct people are in place to handle it. DA Mahoney speaks about them having a large number of flags due to collecting from multiple towns. Further discussion is had about the process and then Warden Collinson makes a motion to table this item. Warden Mason seconded the motion. All voted in favor, and the motion carried.
- Warden Collinson speaks about the 2026 firefighters parade and the Fireman's Relief committee. Discussion is had about advertising for the parade and using the districts PR company to get the message out. Also, the suggestion is made to move the time of the parade up to not be in conflict with the NFL to get more attendees. Further discussion is had about the parade and then Warden Collinson makes a motion to table this item. Warden Mack seconded the motion. All voted in favor, and the motion carried.

- DA Mahoney presented the upcoming Matunuck station grand opening ceremony on June 27 from 10AM-12PM

Fire Marshal, Tax Collector, and Treasurers Reports

- Warden Collinson makes a motion to accept the Fire Marshal's report for April 2026. Warden Mason seconded the motion. DA Mahoney notes that the Fire Marshals office has completed fire prevention training at the 3 SK elementary schools. All voted in favor, and the motion carried.
- Warden Mack makes a motion to accept the tax collectors report for April 2026. Warden Mason seconded the motion. All voted in favor, and the motion carried.
- Warden Mack makes a motion to approve the treasurer's report. Warden Nelson seconded the motion. All voted in favor, and the motion carried.

COMMENTS FROM CITIZENS/FIREFIGHTERS

- Chairmen Nelson thanked all the firefighters for the great response at Meadow Tree Farm.

AJOURNMENT

- After all business was completed Warden Mack made a motion to adjourn. Warden Collinson seconded the motion. All voted in favor, and the motion carried. Meeting adjourned at 8:09PM.

Respectfully submitted,

Brian C. Mahoney
District Clerk

Date Amended_____

Date Accepted_____

I, Brian C. Mahoney, do certify that the attached minutes are a true and accurate copy of the June 15, 2026 meeting of the Board of Wardens of the Union Fire District and that they have not been amended except as cited above.

Brian C. Mahoney
District Clerk