

**UNION FIRE DISTRICT BOARD OF WARDENS
MEETING MINUTES
131 ASA POND ROAD, WAKEFIELD, RI 02879
September 21st, 2026
7:00 p.m.**

Wardens: Present: Chairman Mark Nelson, Richard Collinson, Joseph Mason, Kathleen Mack, and Anthony Manzo

Others Present: Chief Steven Pinch, Legal Counsel Tim Bliss, Treasurer Richard DeSista, District Administrator Brian Mahoney

CALL TO ORDER: Chairman Nelson calls the meeting to order and confirms the presence of the Board of Wardens for the Union Fire District of South Kingstown (UFD) at 7:01 P.M.

APPROVAL OF MINUTES OF THE WARDENS MEETING:

Warden Collinson makes a motion to approve the minutes from the August 17, 2026 Warden's meeting. Warden Manzo seconded the motion. All voted in favor, and the motion carried.

COMMITTEE REPORTS:

Chief's Report

- Chief Pinch starts his report by requesting a moment of silence for West Kingston Fire founding member Dale Evans who passed away
- He reports attending a recruitment and retention conference in Connecticut that included departments from all over New England.
- The Chief spoke about events in the town. 1st about the high five for heroes' event at the local schools where police, fire, and rescue meet and high five the students in honor of the 25th anniversary of the 9/11 attacks. Then about the upcoming firefighter memorial parade this Sunday at 9AM for the memorial then 1015AM for the parade.
- He updates the board about the SK High School firefighter class which has increased to 17 students, and they have been working on medical certificates, stop the bleed, and first aid.

Building Committee Report

- DA Mahoney reports that West Kingston and Wakefield fire stations are being looked at for improvements still. He updates that the Forestry and Aberdeen project is progressing and 1 trench has been complete and the living space has been framed out.
- Dan Nolan gives an update that at Matunuck fire station Regan heating has changed both heat pumps and added a transfer monitoring switch that is being monitored. It has been tested and the system is working at this time.

Training Report

- Chief Bradley reports that 1 member is currently enrolled in the firefighter one class at the academy, 1 member started the rescue swimmer class, and 1 member has attended active shooter class.
- He spoke about working on setting up district training and group training sessions.

Recruitment and Retention Report

- Chief Duckworth speaks about revisiting the NY trip eventually and looking at running a Fall firefighter event like glow ball golf. He will be putting out a survey for the Fall event.
- He repeats receiving multiple applicants this past month and that 2 were not from the SK High School class.

Truck Report

- Chief Cinquegrana reports brush 2 is out of service and engine 2 work has begun on the repair.

IT Report

- Captain Allbee speaks about the gate being fully functional and just has 1 part swap left on it.

Grant Report

- DA Mahoney reads Kevin Quinn's report noting it states there are no further updates and the UFD continues to wait on 2 decisions from submissions in July.

OLD BUSINESS:

- DA Mahoney presents the potential motion for the New York firefighter trip. Warden Collinson makes a motion to remove the item until Spring. Warden Mason seconded the motion. All voted in favor, and the motion to remove carried.
- DA Mahoney presents the junior membership program guidelines update which was requested by the insurance company. He asks that it be tabled at this time. Warden Nelson makes a motion to table. Warden Mack seconded the motion. All voted in favor, and the motion carried.

NEW BUSINESS

Procurement

- Warden Manzo makes a motion to approve payment to Martone Service Company Inc. \$139,457.93 for the Forestry project. Warden Mason seconded the motion. All voted in favor, and the motion carried.
- DA Mahoney presents change order 5,6,7,8,9 from Martone Service Company Inc for the Forestry project. He gives details on each item and which building trade it is for. Warden Collinson makes a motion to approve change orders totaling \$27,394.83 for the

Forestry project. Warden Nelson seconded the motion. All voted in favor, and the motion carried.

- Warden Manzo makes a motion to approve purchase of (3) FLIR K45 thermal imaging cameras and vehicle mounts from C and S Specialty for \$16,647.00. Warden Mack seconded the motion. Chief Bradley clarifies the cost of the FLIR K45. All voted in favor, and the motion carried.
- Warden Mack makes a motion to approve purchase of (17) sets of Ricochet Maverick gear from C and S Specialty for \$71,609.10. Warden Manzo seconded the motion. Chief Pinch clarifies this is non PFOS gear and grant funded. All voted in favor, and the motion carried.
- Warden Nelson makes a motion to approve purchase of (25) firefighter physicals from Professional Health Services with grant funds for \$10,975.00. Warden Collinson seconded the motion. All voted in favor, and the motion carried.
- DA Mahoney presents the UFD training ground painting projects noting this as a sealed bid on bidnet.com and publicly posted and there were (7) total bids. He reports the low bidder was Martone Service Company Inc at \$12,699.00 and speaks about what the project includes for work, color choices, and locations of work. Dan Nolan notes that painting the tower roof will be a separate project. Warden Manzo makes a motion to approve awarding the project to Martone Service Company Inc. Warden Mason seconded the motion. All voted in favor, and the motion carried.
- Warden Nelson makes a motion to approve awarding training ground classroom roof replacement to Millridge Construction LLC for \$7,850.00. Warden Manzo seconded the motion. All voted in favor, and the motion carried.
- DA Mahoney presents potential motion to retain, modify, or rescind SOG 03-001 disciplinary procedures. He notes is an older SOG. Legal Counsel Bliss goes through the options for each potential change. Warden Mack notes she has started working on a updated SOG and has sent it to the Administrator. Warden Mack makes a motion to rescind SOG 03-001. Warden Collinson seconded the motion. DA Mahoney speaks about other SOGs that may be outdated stating he will be looking into these. All voted in favor, and the motion carried.
- DA Mahoney reads the UFD appointments for FY27. Warden Nelson makes a motion to approve the appointments. Warden Mack seconded the motion. All voted in favor, and the motion carried.
- DA Mahoney reads the UFD Wardens assignments for FY27. Warden Nelson makes a motion to approve the appointments. Warden Mack seconded the motion. All voted in favor, and the motion carried.

Fire Marshal, Tax Collector, and Treasurers Reports

- Warden Manzo makes a motion to accept the Fire Marshal's report for August 2026. Warden Mack seconded the motion. All voted in favor, and the motion carried.
- Warden Mack makes a motion to accept the tax collectors report for August 2026. Warden Nelson seconded the motion. All voted in favor, and the motion carried.
- Warden Mack makes a motion to approve the treasurer's report for August 2026. Warden Nelson seconded the motion. DA Mahoney is asked about landscaping bills

and reports that the vendor has been following contract prices. All voted in favor, and the motion carried.

COMMENTS FROM CITIZENS/FIREFIGHTERS

- Warden Mason asks about the oil utility bid and DA Mahoney reports it has not gone out yet.
- Chief Pinch asks about the barbeque area at Forestry and DA Mahoney speaks about Martone providing pricing to replace the roof and repair the structure. Warden Manzo and Warden Nelson spoke further about the structure and exploring the options and the wood posts are viable. It is noted that the Forestry station is converting to gas.
- Warden Nelson thanks all the firefighters for the great job they are doing.
- Chief Pinch notes that the UFD is over 1100 so far this year and should be around 1500 to 1600 again this year.
- Warden Manzo asks about the firefighter memorial being rain or shine, Chief Pinch states that in the past it was postponed for weather. Also noted is if the upcoming golf tournament would be postponed.
- Chief Pinch speaks about Dale Evans service and states there will be a firefighter walkthrough Friday at 6:15PM.

AJOURNMENT

- After all business was completed Warden Mack made a motion to adjourn. Warden Collinson seconded the motion. All voted in favor, and the motion carried. Meeting adjourned at 7:35PM.

Respectfully submitted,

Brian C. Mahoney
District Clerk

Date Amended_____

Date Accepted_____

I, Brian C. Mahoney, do certify that the attached minutes are a true and accurate copy of the September 21st, 2026 meeting of the Board of Wardens of the Union Fire District and that they have not been amended except as cited above.

Brian C. Mahoney
District Clerk