

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING AGENDA

August 24, 2022 at 7:00pm

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1. OPENING BY CHAIRMAN AND ROLL CALL

2. GUESTS

A. Leak Relief – Xuefeng Wu at 3382 East Main Road

3. MINUTES OF MEETINGS

A. Approve Administrative Board Meeting Minutes of July 19, 2022

B. Approve Administrative Board Executive Meeting Minutes of July 19, 2022

4. NEW BUSINESS

A. Approve Payment of Bills Listed

B. Approve the Electronic Payment to RIIB for 2007A and 2019 Bond Principal, Interest and Servicing Fees in the amount of \$274,242.75

C. Budget to Actual

D. Summary of Bank Accounts

E. Purchase of Treasury Bills – update

F. PARS OPEB Summary

G. Cash Flow Summary

H. Water Accounts Receivable Analysis

I. Tax Accounts Receivable Analysis

J. Sundries Accounts Receivable Analysis

K. Financial Statements

L. Quarterly Fire District Reports for Period Ending 7/31/22 per RIGL 45-12-22.2

5. REPORT FROM GENERAL MANAGER

A. Water Service Application Approvals

B. Demand Report

C. Operations Report

D. Water Quality Update - TTHM

E. Sakonnet River Pipeline Project Update

F. Sprague Street Update

G. Rate Study

H. RIDOT – East Main Road Paving Project

I. Audit Update

J. District Logo Discussion

K. Fall Tank Inspections

6. REPORT FROM LEGAL COUNSEL

CONTINUED

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7. EXECUTIVE SESSION 42-46-5 (a) (1) (2) (7)

- A. Personnel: 42-46-5 (a) (1) Any persons to be discussed have been so notified and this statement shall be noted in the minutes of the meeting.
 - 1) Review candidate qualifications and hire Water System Operator
- C. Litigation: 42-46-5 (a) (2)
 - 1) Failed Water Meter – Customer Damage Incurred
- D. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - 1) Negotiating the Purchase of Property
 - 2) Investment of Public Funds
- E. Vote Regarding Disclosure of Votes and Disposition
- F. Adjourn Executive Session

8. RETURN TO OPEN SESSION

- A. Disclosure of Executive Session Votes and Disposition of Minutes

9. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/83013684745?pwd=dW9mTjBUb04zTVRPSmdlVHNpYnJxdz09>

Meeting ID: 830 1368 4745

Passcode: PWFD

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 830 1368 4745

Passcode: 561400

Posted – 8/18/2022

**Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District
or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.**