South Kingstown School Committee
Business Meeting
South Kingstown High School Cafeteria
215 Columbia Street
Wakefield, RI 02879
Tuesday, October 13, 2026

1. **Call to Order/Roll Call**

A. Call to Order/Roll Call

Ms. Vetter called the meeting to order at 5:00 PM.

Ms. Vetter led the roll call.

Members present: Carol Vetter, James Restivo, Michelle Brousseau, Paula Whitford, Kate Macinanti, Stewart Lander

Members absent: None

Others present: Michael Podraza, Superintendent, Daniel Seger, Assistant Superintendent, Anthony Ferrucci, Interim Chief Financial Officer, Timothy McGrath, Chief Financial Officer

B. Pledge of Allegiance to the Flag

Ms. Vetter led the Pledge of Allegiance.

2. **Comments from the Community**

A. Comments from the Community

There were no comments from the community.

3. **Consent Agenda**

A. Approval of Open Session Minutes - 9/22/2026
B. Approval of Purchase Orders Over $10,350: (3883) SARGENT REHABILITATION CENTER(3468) THE MET CENTER
C. Approval of Homeschool Requests - SY 2026-2027 (Student 72 through Student 74)
D. Approval of Annual PTO Fundraisers - MES - Jog-A-Thon, Spirit Wear Sales, Bake Sales, Magic Night, Matunuck's Got Talent, Book Fair
E. Approval of Annual PTO Fundraisers - PDES - Spirit Wear, Community Dine Out Events, Move-A-Thon, Holiday Fair, February Family Event
F. Approval of Annual PTO Fundraisers - WKES - Spirit Wear/Snow Gear Bag & Patch Sales, Bake Sales, Book Fair, Tattoo A Teacher, Afterschool Enrichment, Restaurant Dine-Out Evenings, GEAR Partnership Fundraising (bake sale, ticket sales, advertising, shout-outs)

MSV(1) – Motion made to approve the Consent Agenda.
Motion made by James Restivo
Motion seconded by Michelle Brousseau
Motion passes 6-0

4. **School Committee Business**

A. Discussion/Action: Field Trip - SKHS - CTE Studio Art - Norman Rockwell Museum & Red Lion Inn, Stockbridge, MA

Mr. Podraza reviews the details of the field trip for the SKHS CTE Studio Art class.

MSV(2) – Motion made to approve the Field Trip - SKHS - CTE Studio Art - Norman Rockwell Museum & Red Lion Inn, Stockbridge, MA
Motion made by Michelle Brousseau
Motion seconded by James Restivo
Motion passes 6-0

B. Discussion/Action: Approval of a Memorandum of Agreement between the Town of South Kingstown and the South Kingstown School Department for Shared Use of the School Maintenance Facility at 135 Asa Pond Road

Mr. Podraza reviewed the details of the MOA between the Town of South Kingstown and the South Kingstown School Department for the Shared Use of the School Maintenance Facility at 135 Asa Pond Road. The MOA formalizes an arrangement already in place for about two years, after the Town's Facilities Director needed space. It sets a timetable for the shared use and provides for the Town and School Department to share costs if building improvements or other work are needed. The parties will meet annually to review the Town's construction timeline and the School Department's changing storage needs, including as schools come offline. This Memorandum of Agreement has already been approved by the Town.

MSV(3) – Motion made to approve the Memorandum of Agreement between the Town of South Kingstown and the South Kingstown School Department for Shared Use of the School Maintenance Facility at 135 Asa Pond Road.
Motion made by Michelle Brousseau
Motion seconded by James Restivo
Motion passes 6-0

C. Discussion/Action: Approval of Contract Award - Professional Services - Athletic Trainer for Secondary Education Students

Mr. Podraza reviewed the details of the Contract Award for the Athletic Trainer for Secondary Education Students. He explained that this is the same service provider as the previous school year. This matter should have been brought forward earlier in the year but was missed at the beginning of the year. The provider had continued supplying services as required by the RI Interscholastic League and as needed to support student-athletes' health and safety.

MSV(4) – Motion made to approve the Contract Award - Professional Services - Athletic Trainer for Secondary Education Students.
Motion made by Michelle Brousseau
Motion seconded by James Restivo
Motion passes 6-0

D. Discussion/Action: School Lunch Program-Award Contract My School Bucks Service Fee Due to New RI State Law Limitations - Update

Mr. Ferrucci provided an update on the School Lunch Program Contract My School Bucks Service Fee. He reported that the vendor had reduced its proposed annual fee from $11,380 to $8,000 and reviewed the terms of the contract. An approval of the presented one-year contract would reinstate credit card payments and maintain parent access to student account information. Discussion ensued regarding the 2% transaction fee paid by families. Further discussion regarding the possibility of using Venmo and other payment options, including cash and checks. At this time, Venmo would not be practical as there may be difficulty in identifying which student's lunch account to credit when a payment is received. There was also concern that Venmo would then charge a service fee.

MSV(5) – Motion made to approve the Contract for My School Bucks.
Motion made by Paula Whitford
Motion seconded by Michelle Brousseau
Motion passes 6-0

E. Discussion: School Building Committee - Status Update of New South Kingstown High School and Athletic Field/Stadium Complex at Curtis Corner

Ms. Macinanti reported that construction of the new South Kingstown High School was progressing, with work continuing on the academic tower and glass installation expected to begin. Demolition of the former middle school was also underway, and the track and field were to be removed. The area is now off-limits to the public, with fencing intended to prevent access.

With regard to the athletic fields, Ms. Macinanti said the project was following the high school's timeline, with students expected to use the new field for practice beginning in August of the following year, although work on the surrounding park, parking lot, and streets would continue. She requested more consistent project updates from the project management team, including website updates, timelines, spreadsheets, and milestones. Discussion ensued regarding where teams are practicing and playing during construction; Ms. Macinanti did not have a complete list and suggested inviting Mr. Sherman to provide a detailed update.

5. Superintendent's Report

A. Personnel Actions - Non-Exempt/At Will Employee Updates: Leave of Absence: Head Custodian, Teacher Assistant, Math Intervention Teacher, Elementary Grade Teacher; Resignation: 1:1 Teacher Assistant; New Hires: Head Boys Hockey Coach (For Information Only; No Board Action Required)

Mr. Podraza reviewed the personnel actions for the district (Leave of Absence: Head Custodian, Teacher Assistant, Math Intervention Teacher, Elementary Grade Teacher; Resignation: 1:1 Teacher Assistant; New Hires: Head Boys Hockey Coach. Mr. Podraza confirmed that certified personnel are available and, if not, are being sought to cover absences resulting from leaves or resignations.

B. Proposed Parking Plan for South Kingstown High School (SY 2027-2028) - Update

Mr. Podraza reported that construction timelines for the new high school, along with the anticipated demolition timeline of the old South Kingstown High School, indicate the likelihood of a lack of student parking for the 2027-2028 school year. Mr. Podraza reviewed the actions taken to date to review traffic patterns, parking, and transportation (meeting of School Administration, Left Field and Gilbane; Meeting of School Administration, Left Field, Gilbane, South Kingstown Police Department, and Town Officials; School Building Committee has requested Gilbane to review and look for potential accelerants). Discussion ensued regarding possible opportunities for student parking. He then shared the next steps in place (Dr. McGair to hold roundtable discussions with Class of 2028 and 2029 representatives; Transportation Subcommittee would be convening to discuss and provide potential recommendations to the School Committee and Administration.

MSV(6) – Motion made to accept the Superintendent's Report.
Motion made by James Restivo
Motion seconded by Michelle Brousseau
Motion passes 6-0

6. Adjournment

A. Adjourn

MSV(7) – Motion made to adjourn.
Motion made by Stewart Lander
Motion seconded by Michelle Brousseau
Motion passes 6-0

Meeting is adjourned at 5:43 PM.