



NORTH KINGSTOWN SCHOOL COMMITTEE

November 18, 2025

7:00 PM Business Meeting

Central Admin Building-Conference Room
100 Romano Vineyard Way, Suite 120, North Kingstown

Members of the public wishing to view this meeting may do so at
<https://www.youtube.com/channel/UCL4ZHOXBOW3x5NpNbRuGphg/live>

Any virtual access to this meeting is being provided only as a convenience and shall not be construed as an official “location” where access to the meeting is guaranteed. The only way to guarantee complete access to this meeting is to be physically present thereat.

~Minutes~

Call to Order

6:00 PM-Executive Session - Convene Open Session and Recess to Executive Session pursuant to RIGL 42-46-4 for discussion of

- I. Any discussions of job performance, character, or physical or mental health of a person or persons provided that such person or persons affected shall have been notified in advance in writing and advised that they may require that the discussion be held at an open meeting pursuant to RIGL 42-46-5(a)(1); Employee A Resignation; Employee B Resignation; Superintendent Review; Pre-Suspension Hearing for Certified Employee C; Employee D Resignation
1. Pre-Suspension Hearing for Employee C
- II. Any discussions of job performance, character, or physical or mental health of a person or persons provided that such person or persons affected shall have been notified in advance in writing and advised that they may require that the discussion be held at an open meeting pursuant to RIGL 42-46-5(a)(1); Equity, Belonging and Community Engagement Coordinator Position

I. Meeting Organization

A. Call to Order to Reconvene into Open Session

The meeting was called to order at 7:22pm by Erin Earle.

B. Pledge of Allegiance

The Pledge of Allegiance was led by Chair Erin Earle.

C. Roll Call

Attendee Name	Title	Status	Arrived
Erin Earle	School Committee Member	Present	
Robert Case	School Committee Member	Present	

Jennifer Lima	School Committee Member	Present	
Megan Reilly	School Committee Member	Present	
Sheri Kennedy	School Committee Member	Present	
Sadie McCann	Student Representative	Absent	
Kenneth Duva	Superintendent	Present	
Robert Mezzanotte	Assistant Superintendent	Present	
Andrew Henneous	Attorney	Present	
Joshua Furtado	Jamestown Representative	Absent	

D. Calendars

Advisory Committee Meetings

November 19, 5:30, DEI Advisory Committee, Central Admin Conference Room

November 24, 5:00pm, Policy Advisory Committee, Central Admin Conference Room

December 1, 4:30pm, Budget and Finance Advisory Committee, Central Admin Conference Room

December 2, 5:00pm, Redistricting Advisory Committee, Central Admin Conference Room

December 3, 6:00pm, Building Advisory Committee, Central Admin Conference Room

December 9, 4:30pm, Health and Wellness Advisory Committee, Central Admin Conference Room

NKSC Business Meetings

December 15, 5:45pm, School Committee Special Meeting, Town Chambers, 80 Boston Neck Road

December 15, 6:30pm, Joint Meeting with Town (FY 27 Budget), Town Chambers, 80 Boston Neck Road

December 16, 6:00pm, Regular Business Meeting, Central Admin Conference Room

School Committee Office Hours

November 19, 7:00pm, Central Admin Conference Room

The calendar was read by School Committee Clerk Stephanie Bernaba.

II. Citizen's Comments - Pursuant to Policy BE, individual's comments are respectfully requested to be limited to 5 minutes

Pursuant to Policy BE, during citizen's comments it is expected that the committee and public observe the following etiquette: Comments from the public are to be civil, courteous and remain within the scope of School Committee. In consideration of all those in attendance, it is asked that comments are kept to a 5 minute limit. Lastly, members of the School Committee will recognize that the citizen's comment portion of the agenda is for the public to express their thoughts and concerns and we as committee members will refrain from interrupting speakers during their right to comment. Any person who wishes to make public comments and voice their concerns will be treated equally, with dignity and respect.

There were no citizens' comments at this meeting.

III. Superintendent's Report

1. District Highlights

Dr. Duva read the District Highlights.

Grade 4 Teachers, Students and PTO at Stony Lane adjusted School Store to provide students with real world practice interacting with money counting change in 25, 50 and 75 cent combinations building mathematical fluency. Students are applying Vision of the Learner skills!

Davisville Middle School

Our DMS Community - including students, teachers and staff, parents, and friends of DMS - have raised \$875.00 in support of Disabled American Veterans (DAV) and the Field of Flags fundraiser.

North Kingstown High School

Champlin Grant

North Kingstown High School (NKHS) has been awarded a generous \$100,000 grant from the Champlin Foundation.

This significant funding is a major investment in our students' futures and is specifically dedicated to enhancing our new Machinist Defense career education program. This program is a cornerstone of our commitment to career readiness, built through a strategic partnership with industry leader Electric Boat and the Community College of Rhode Island (CCRI).

The grant will supplement the existing support from Electric Boat and the school district, allowing us to acquire cutting-edge equipment and resources. As a representative from the school has noted, the impact of this program aligns directly with our local economic needs:

"In our backyard at Quonset Point, Electric Boat employs more than 7,000 skilled workers and continues to hire thousands more each year across Rhode Island and Connecticut to meet the demand for submarine shipbuilding. With this grant, we will be able to strengthen each student's skill set, enabling them to become more qualified and competitive candidates for well-paying careers within our local community."

This award underscores the strong connection between our schools and local industry, ensuring our graduates are prepared for immediate, essential roles. It enables us to provide the hands-on training our students need to meet the crucial demand for skilled machinists.

We extend our deepest gratitude to the Champlin Foundation for their belief in our students and our program. Their partnership is invaluable as we prepare the next generation of highly-skilled professionals.

We are extremely proud of the progress we continue to see at every level across our district. These results reflect the dedication of our students, staff, and families, whose commitment to academic excellence, continuous improvement, and strong attendance has made a measurable difference in student outcomes. Together, we are promoting a culture that values achievement, perseverance, and collective growth.

These ratings are a reflection of the hard work and dedication of our entire school community. I extend my sincere appreciation to our students for their effort and perseverance, to our teachers and staff for their professionalism and commitment to excellence, and to our families for their partnership and continued support.

As a district, we remain focused on ensuring that every student is engaged, challenged, and supported to reach their full potential. We will continue to use this data to celebrate our successes, identify areas for growth, and guide our ongoing efforts to provide high-quality educational experiences for all learners.

Addison Mudd represented NKHS at Middletown High School, where "Operation Holiday Cheer" 2025 took place.

She was able to interact with her peers and also meet the RI Lt. Governor. She represented all of the NKHS students who took the time to make cards for our veterans, both here at the VA hospital and those serving overseas in Eastern Europe. This year, our students made over 180 cards, and it was a true testament to the caring nature of our students in grades 9 through 12. We are very proud of her and all of them.

IV. Routine Items

(For Discussion and Possible Action)

A. Executive Session

1. Disclosure of Executive Session Votes from 11.4.25

Erin Earle disclosed that no votes were taken in Executive Session.

2. Motion to Seal Executive Session Minutes from 11.4.25

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jennifer Lima, School Committee Member
SECONDER:	Robert Case, School Committee Member
AYES:	Earle, Case, Lima, Reilly, Kennedy

Consent Agenda

Item D2 was Exempted from Consent Agenda.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jennifer Lima, School Committee Member
SECONDER:	Robert Case, School Committee Member
AYES:	Earle, Case, Lima, Reilly, Kennedy

B. Homeschooling Requests

1. Home School Request

C. Minutes Approval

1. Business Meeting Minutes of 11.4.25
ATTACHMENTS:
 - 11.4.25 NKSC Business Meeting Minutes DRAFT (PDF)
2. Executive Session Minutes of 11.4.25

D. Approval of Bids and Awards

- i. **Snow Removal Bid**
Recommendation of Approval of Award for Bid Snow Removal - DMS, High School, C/D and Maintenance Bldgs- Fairway Drive 11.18.25. Please see attached
ATTACHMENTS:
 - The Lawn Beauticians INC Bid for Snow Removal RFP 2025-31 (PDF)

E. Personnel Items

- a. **Employee A Resignation**
- b. **Director of Facilities and School Safety Resignation**
- c. **Employee D Resignation**
- a. Employee D Resignation

End of Consent

V. Commissioning Agent for Wickford Middle School

This item was Exempted from Consent Agenda.

1. Commissioning Agent for Wickford Middle School
ATTACHMENTS:
 - 1. NKSD -WMS Request for Proposals Commissioning Agent Services_FINAL (1) (PDF)
 - School Building Advisory Committee Rec for Commissioning Agent 11.18.25(PDF)

- AEI NK Cx Services Proposal (PDF)
- NV5 Cx Services Proposal (PDF)
- Salas O'Brien Cx Services Proposal (PDF)
- Stephen Turner Cx Services Proposal (PDF)
- BR+A Cx Services Proposal (PDF)

Exempted from Consent Agenda

RESULT: APPROVED [UNANIMOUS]
MOVER: Jennifer Lima, School Committee Member
SECONDER: Robert Case, School Committee Member
AYES: Earle, Case, Lima, Reilly, Kennedy

VI. Reports

A. Special Reports

i. RIDE Enrollment Report - October 2025

1. RIDE Enrollment Report

ATTACHMENTS:

- October 1 2024 NKSD Enrollment Aggregate Report (1) (PDF)
- October 1 2025 NKSD Enrollment Aggregate Report (PDF)

Dr. Duva answered School Committee questions about the provided enrollment reports.

RESULT: REPORT-NO ACTION REQUIRED

ii. Report of Assignment of Students Policy

1. Report of Assignment of Students Policy

ATTACHMENTS:

- Enrollment Data 24-25 and 25-26(PDF)

Dr. Duva explained the data in the Report of Assignment of Students report. Dr. Duva answered the School Committee's questions.

RESULT: REPORT-NO ACTION REQUIRED

B. Financial Reports

1. Check Register

ATTACHMENTS:

- Check Register_By Vendor -Oct FY 26 (PDF)

RESULT: REPORT-NO ACTION REQUIRED

2. Bank Reconciliations

ATTACHMENTS:

- Bank Reconciliations September 2025 (PDF)
- Bank Reconciliations Operating Account September 2025 (PDF)
- Bank Reconciliations Payroll FSA Gate Receipts September 2025 (PDF)

RESULT: REPORT-NO ACTION REQUIRED

3. Budget to Actual

ATTACHMENTS:

- Finance Memo to School Committee FY 2026 Budget to Actual through October2025 (1)(PDF)

- Budget to Actual 10.31.2025 (PDF)

RESULT: REPORT-NO ACTION REQUIRED

C. Advisory Subcommittee Reports

1. SELAC

No update was provided for SELAC this week. Dr. Earle will provide an update on SELAC at the next meeting.

2. Building Advisory Committee

Dr. Duva provided an update about the Building Advisory Committee regarding the middle school and the Commissioning Agent which will be discussed in a later agenda item at this meeting.

VII. Unfinished Business

(For Discussion and Possible Action)

A. Superintendent Review

1. Superintendent Review 2025

RESULT: APPROVED [UNANIMOUS]
MOVER: Robert Case, School Committee Member
SECONDER: Jennifer Lima, School Committee Member
AYES: Earle, Case, Lima, Reilly, Kennedy

B. Engage Conflict Counsel for Warwick Schools v. Barrington (RIDE) Litigation

1. Engage Conflict Counsel for Warwick Schools v. Barrington (RIDE) Litigation

ATTACHMENTS:

- Engagement Letter Jeffrey Sowa (PDF)

Attorney Henneous answered School Committee questions about this contract and engaging Attorney Sowa for this litigation.

RESULT: APPROVED [UNANIMOUS]
MOVER: Jennifer Lima, School Committee Member
SECONDER: Robert Case, School Committee Member
AYES: Earle, Case, Lima, Reilly, Kennedy

C. Superintendent Goals 2025-2026

1. Superintendent Goals 2025-2026

ATTACHMENTS:

- Superintendent Goals 2025 2026 for School Committee 10.21.25, Rev 11.4.25 Rev. 11.1825 (PDF)

Motion to Discuss made by Jennifer Lima, seconded by Robert Case. Discussion ensued.

RESULT: DISCUSSED **Next: 12/16/2025 7:00 PM**

D. State Legislative Conversation

1. State Legislative Conversation

Motion to Discuss made by Jennifer Lima, seconded by Robert Case. Discussion ensued.

RESULT: DISCUSSED**Next: 12/16/2025 7:00 PM****E. School Budget****1. FY27 Budget Calendar****ATTACHMENTS:**

- FY 2027 Budget Calendar (PDF)

Jennifer Lima made a motion to Discuss. Robert Case seconded. Discussion item.

RESULT: DISCUSSED**F. Update on Motion from Budget and Finance Advisory Committee****1. Update on Motion from Budget and Finance Advisory Committee****ATTACHMENTS:**

- Finance Memo to School Committee -Motion Regarding Reappropriation of Fund Balance Dollars (PDF)

Motion to Discuss made by Jennifer Lima, seconded by Robert Case. Discussion ensued. Lesli-Ann Powell explained attached memo regarding re-appropriation of funds and answered School Committee questions. Sheri Kennedy made a motion to withdraw the motion the Update \$750,000 in Operational Expenses and/or Revenue to Replace the Fund Balance Re-appropriation of the FY26 Budget from the Budget & Finance Advisory Committee. Megan Reilly seconded. Motion passed unanimously.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sheri Kennedy, School Committee Member
SECONDER: Megan Reilly, School Committee Member
AYES: Earle, Case, Lima, Reilly, Kennedy

VIII. New Business

(For Discussion and Possible Action)

A. Approval of Bus Drivers**1. Approval of Bus Drivers****ATTACHMENTS:**

- Ltr to SC Approval of Bus Drivers (1) (PDF)

Motion to Discuss made by Jennifer Lima, seconded by Robert Case. Discussion ensued. Transportation Supervisor Michelle Hulme requested approval for district bus contractors.

RESULT: APPROVED [UNANIMOUS]
MOVER: Jennifer Lima, School Committee Member
SECONDER: Robert Case, School Committee Member
AYES: Earle, Case, Lima, Reilly, Kennedy

B. Approval of Transportation Upgrade - Versatrans**1. Approval of Transportation Upgrade - Versatrans****ATTACHMENTS:**

- North Kingstown School District RI TST Migration Agreement 102925 (PDF)

RESULT: APPROVED [UNANIMOUS]

MOVER: Jennifer Lima, School Committee Member
SECONDER: Megan Reilly, School Committee Member
AYES: Earle, Case, Lima, Reilly, Kennedy

C. Transfer of Buses

1. Transfer of Buses

ATTACHMENTS:

- Transfer and Reclassification of Buses (PDF)

Motion to Discuss made by Jennifer Lima, seconded by Robert Case. Discussion ensued. Jennifer Lima made a motion to Approve. Robert Case seconded. Motion passed unanimously.

RESULT: APPROVED [UNANIMOUS]
MOVER: Jennifer Lima, School Committee Member
SECONDER: Robert Case, School Committee Member
AYES: Earle, Case, Lima, Reilly, Kennedy

D. Contracts for GCB Employees

1. Contracts for GCB Employees

ATTACHMENTS:

- GCB Employee Contract Template (PDF)

Jennifer Lima made a motion to Discuss, seconded by Robert Case. Discussion ensued. The School Committee discussed details with Attorney Henneous. A modified at-will contract will be presented at the next meeting.

RESULT: DISCUSSED **Next: 12/16/2025 7:00 PM**

E. Restructuring of Director of Facilities and School Safety Position to Director of Operations Position

1. Director of Operations Position

ATTACHMENTS:

- Director of Operations Job Description 11.18.25 (PDF)
- State LEA Enrollment and District Administrators as of October 1, 2025 (PDF)
- 2024 NKSD Admin Org Chart (PDF)
- Recommendation for Director of Operations 11.18.25 (PDF)
- 2025 NKSD Proposed Admin Org Chart (PDF)
- Admin FTE Comparisons 11.18.25 (PDF)

Jennifer Lima made a motion to Discuss, seconded by Robert Case. Discussion ensued. A motion was made to update the Director of Facilities and School Safety position to Director of Operations position by Jennifer Lima, seconded by Robert Case. The motion passed unanimously.

RESULT: APPROVED [UNANIMOUS]
MOVER: Jennifer Lima, School Committee Member
SECONDER: Robert Case, School Committee Member
AYES: Earle, Case, Lima, Reilly, Kennedy

2. Supervisor of Facilities

ATTACHMENTS:

- Supervisor of Facilities Job Description 11.18.25 (PDF)

Motion to Discuss made by Jennifer Lima, seconded by Robert Case. Discussion ensued. The School Committee and Administration are considering alternatives for this position. Administration will report back with any updates.

RESULT:	DISCUSSED
----------------	------------------

F. Motion to Recess

Erin Earle made a motion for a five-minute recess at 9:11pm. Jennifer Lima seconded. Motion passed unanimously. Meeting was reconvened at 9:20pm.

G. Pre-Suspension Hearing for Certified Employee C

Motion to Table made by Jennifer Lima, seconded by Robert Case. Motion passed unanimously.

H. Equity, Belonging and Community Engagement Coordinator Position**1. Equity, Belonging and Community Engagement Coordinator Position****ATTACHMENTS:**

- Equity, Belonging and Community Engagement Memo (PDF)
- Equity, Belonging and Community Engagement Coordinator Contract (PDF)
- Nascenti CV_AP (1) (1) (PDF)
- Equity, Belonging, and Community Engagement Coordinator (1) (PDF)

Jennifer Lima made a motion to discuss, Robert Case seconded. Discussion ensued. Adopted as amended (appointment approved, not the contract). Jennifer Lima made a motion to appoint, Robert Case seconded. Motion passed 3-2.

RESULT:	ADOPTED AS AMENDED [3 TO 2]
MOVER:	Jennifer Lima, School Committee Member
SECONDER:	Robert Case, School Committee Member
AYES:	Erin Earle, Robert Case, Jennifer Lima
NAYS:	Megan Reilly, Sheri Kennedy

IX. Correspondence

Jennifer Lima read the School Committee correspondence.

X. Adjourn

Per North Kingstown School Department policy BE, all meetings of the School Committee shall be adjourned no later than 10:00 p.m. if said meeting(s) are to be succeeded by an Executive Session or 10:30 p.m. if no Executive Session meeting is to be convened.

Please note: *Executive sessions are closed to the public.* Individuals requesting interpreter services for the hearing impaired must contact the School Department at 268-6403, at least 48 hours in advance of the meeting date. Copies of all backup materials for this agenda are available at the School Department Central Office. Any changes to this agenda will be posted on the School Department's Website at www.nksd.net <<http://www.nksd.net>>, at the Town Hall and NK Free Library, and electronically filed with the Secretary of State at least forty-eight (48) hours prior to the meeting. For further information, please call 268-6403.

All employment opportunities are listed on the North Kingstown School Department website at www.nksd.net <<http://www.nksd.net>>.

1. Adjourn

Motion to recess back to Executive Session at 9:30pm by Jennifer Lima, seconded by Robert Case. Motion passed unanimously.

Motion to adjourn Executive Session and reenter Open Session at 9:46pm by Robert Case, seconded by Jennifer Lima. Motion passed unanimously.

Motion to Adjourn made at 9:48pm by Robert Case, seconded by Jennifer Lima. Motion passed unanimously.

Meeting was adjourned at 9:48pm.

Respectfully Submitted,

Stephanie Bernaba

School Committee Clerk