

Monday January 23, 2023 5:30 P.M.
Wyatt Detention Facility
935 High Street
Central Falls, RI 02863
TDD/TTY 401-727-7450

A meeting of the Central Falls Detention Center Facility Corporation Board of Directors was held on the above date in the Training Building and called to order at 5:35 p.m.

Call to order/roll call

Present:

Chairman James Lombardi III
Director Hermann Yip
Director Anthony Goes
Director Anthony Manfredi

Absent: Director Gary Berdugo

Pledge of Allegiance

Public Comment

Thomas Lazieh stated welcome to 2023. Mr. Lazieh said he thought at the last meeting he questioned if there was any pending litigation or lawsuits and if there were any changes or updates. He asked if there had been any further actions taken regarding payments to the City? He was under the impression that payments had been made to the City but found out they had not been made and would like to understand why. Mr. Lazieh asked about the status of the Warden and complimented the Acting Warden for a job well done carrying on the duties. He also wanted to compliment the new member of the Board who continues to show up. He asked about the parking lot fencing and taking over a lot of the visitor spaces. Are there any other changes to the facilities design?

Chairman Lombardi stated he would answer some of these questions briefly but obviously we can't go into some things for legal issues. Chairman Lombardi stated he had not heard of any local officials asking for us to be shut down, we have support of the administration to operate the facility and the facility has changed in its function. The things that were offensive are no longer present; that would be the ICE detainees from the border, we still have ICE detainees but they are more asylum seekers and we are providing them with access to the courts and legal counsel. Chairman Lombardi reported that there was pending litigation and it was being worked out in the courts. Chairman Lombardi was hopeful the litigation would be resolved shortly and would include the restructuring of the bonds - hopefully by June or so. He stated that the facility was going in a positive direction. Once the restructuring of the bonds is completed we could go back to the Board of Directors running the facility without the Bond holders overseeing us and that's one of the problems with the payments to the City. However, those funds are included in the budget. As for the Warden, Chairman Lombardi stated that they are waiting for his case to move forward before the board can take any action (bring back or not).

Monday January 23, 2023 5:30 P.M.
Wyatt Detention Facility
935 High Street
Central Falls, RI 02863
TDD/TTY 401-727-7450

Approval of Meeting Minutes from December 5, 2022 meeting.

Chairman Lombardi asked if there was any discussion on the December 5, 2022 minutes. Director Goes made a motion to accept the minutes and Director Yip seconded the motion. All board members voted in the affirmative and the motion passed.

Report of the Warden – COVID-19

Today's Detainee Census

US Marshal Male Count: 572
US Marshal Female Count: 22
ICE Count: 61
FBOP: 5
Navy: 0
Total Population: 660

December ADP: 660

Staffing FTE's 236 = 231 currently 5 of those staff are on leave:

- **Personal Leave** – 0
- **Admin Leave** – 2
- **Workers' Compensation** – 1
- **FMLA Leaves** – 2
- **Military**- 0
- **COVID-Related Leaves (as of 1-23-23)**
 - Precaution/Quarantine – 0
 - *Total Covid 19 tested since 2020 (10,767*)*
 - *0 presently out*
 - *Vaccinated 153 - Non Vaccinated 83- unknown*

Note staff are no longer testing weekly (Rapid test onsite as needed)

CURRENT POPULATION: 660

Total available capacity: 767

Title	#Authorized	#Filled	#Vacant	#Active	% Staffed (based on average population of 700) Active/Authorized
Correctional Officers	163	103	60	102	63%
Sergeants	22	21	1	21	95%
Lieutenant	10	9	1	9	90%
Captains	7	6	1	6	86%

Monday January 23, 2023 5:30 P.M.
Wyatt Detention Facility
935 High Street
Central Falls, RI 02863
TDD/TTY 401-727-7450

as of:1/23/23

NEW HIRES/ PROMOTIONS:

Since the last Board meeting (Dec. 2022) there have been (13) new hires,

- 1 Medical (Mental Health Counselor)
- 12 Cadets

Since the last Board meeting (Dec. 2022) there have been (15) Terminations

- 3 Program Counselors
- 12 Officers

GENERAL OPERATIONS:

- Class 56 began on January 17, 2023 with approximately 14 Recruits, graduation will be held on February 17th. We are trying a different approach by instituting on the job training (OJT) into the middle of the Academy instead of at the end.
- 0 COVID Positive/Quarantine cases with Staff.
- Detainee COVID updates:

Total Cases:	1259
Cleared:	1254
Active Cases:	5
- The facility was providing detainees with 3 phone calls and 1 video visit per week which costs the facility approximately \$7,000. per week (\$364,000. per year).
- The facility continues to offer all employees the COVID Vaccine and the Booster shots as well.
- The Detainee Welfare Fund is up and running and we are working out the issues with the U.S. Marshal's.
- The facility is working on an Electronic Medical Records RFP in order to be ready to put out once the budget is approved. This is a nine to twelve month project.
- Regarding paperless mail, we were originally looking at implementing this plan in mid-January but we are now looking at mid to late February. There is an educational piece that will be added at the same time. This is a free program for detainees.
- Regarding the Server/Storage modernization project, this is in the Capital Expenses for 2022. The issues we are currently having is the servers are currently maxed out and with the other projects happening (Great Plains accounting software upgrade) it's too much for them. This is effecting our email, print data and web servers. We are looking to get this out to bid.

Monday January 23, 2023 5:30 P.M.
Wyatt Detention Facility
935 High Street
Central Falls, RI 02863
TDD/TTY 401-727-7450

- Regarding Fencing and Public Parking: Crossman Engineering came in and did a survey on what was actually our land. The grassy area is our land but they are working with DEM to see if there is a reason we can't build on it (wetlands etc.). The fence was added to add more parking for support staff.

Director Manfredi stated that the OJT is a great thing and really helpful in filtering out new hires. Chairman Lombardi asked about the web server and who decided what vendor we are going to use. Whether we decide to pass the budget please move forward with putting this out to bid. Chairman Lombardi asked if there were any other questions. There were none.

Report of the Director of Finance – financial reports of the Corporation and Facility for the period ending November 30, 2022

Director Vuono presented the month of November 30, 2022 in the financial report. The average population for November was 672 compared to the budgeted number of 600. The year to date revenue was approximately \$35.1 million through November and the month to date revenue was approximately \$3.7 million, and both are favorable to the budget. For the expenses, a lot of the expenses were on point or a little favorable to the budget. For the month we have an operating income of \$705k which is \$456k favorable to the budget and a non-operating revenue/expense of \$792k which is \$473k unfavorable to the budget. The change in net assets for the month was a decrease of \$86k, 16k unfavorable to the budget. The balances in the accounts are listed below.

UMB BANK

General Revenue Fund	\$4,263,568
Debt Service Fund	\$1,436,685
Bondholder Account	\$1,392,548
Capital Expenditure Accounts	\$105,707

BANK RI

Operations	\$94,618
Payroll	\$479,540

Director Vuono asked if there were any questions. Chairman Lombardi stated going over our year to date, our operating income exclusive of bond payments and depreciation is about 1.9M correct? Director Vuono stated yes. There were no further questions.

Monday January 23, 2023 5:30 P.M.
Wyatt Detention Facility
935 High Street
Central Falls, RI 02863
TDD/TTY 401-727-7450

New Business

Discussion, vote or other action on the 2023 draft Budget for the Corporation

Director Vuono stated we included two draft versions of the proposed budget one with an average daily population of 650 which was presented at last month's meeting and the other one is the revised version with an average daily population of 625. The 625 number is a little more conservative and looks to be more achievable. This last year the average daily population for the entire year was 658, in 2019 the number was 635, in 2020 with COVID it was 575 and in 2021 it was 627. So we settled on the 625 number as a more achievable number. This doesn't change the numbers for the capital improvements; they stay the same.

Chairman Lombardi asked if there were any questions. Chairman Lombardi asked if we have a bond payment included: is that interest income and debt service to use for a bond payment. Director Vuono said yes. Chairman Lombardi stated how he sees the budget, it's a budget/estimate and it can be modified if need be during the year. Chairman Lombardi asked if there were any further questions and if they are ready to approve? Chairman Lombardi asked for a motion to approve the budget with the average daily population of 625. Director Goes made the motion to approve the budget with the average daily population of 625, Director Manfredi seconded the motion. All Board members voted in the affirmative and the motion passed.

Motion to Adjourn

Chairman Lombardi asked for a motion to adjourn the meeting. Director Yip made the motion to adjourn and Director Goes seconded the motion. All Board members voted in the affirmative and the motion passed. The meeting adjourned at 6:06 pm.