



WESTERN COVENTRY FIRE DISTRICT

1110 Victory Highway, Greene, Rhode Island 02827

Phone (401) 397-7520, Fax (401) 397-1084, www.wcfd.net

Board of Directors Meeting, Tuesday March 21, 2023 7:00 P.M.

This meeting will be in person.

OFFICIAL MINUTES

(Agenda Posted March 17, 2023)

Minutes posted March 30, 2023

Members Present

Sandra Mann (treasurer)

Steve Bousquet, Chairman

Scott Brown

Richard Holt

Chief Cady

Robert Taylor

Mariann Gardener (Clerk)

Excused

Joan Smith (Tax Collector)

Reppa Cottrell

Skip Mays (Moderator)

Kenneth Jackson

Annie Driscoll

Tom Miller

Cindy Horan

1. Call to Order and Attendance.

The Chair called the meeting to order at 7:03 pm.

2. Emergency evacuation procedure announcement.

The Chair announced the emergency evacuation procedure.

3. Confirmation of required meeting posting and quorum.

The Chair confirmed the meeting was posted in all locations and that a quorum was present.

4. Acceptance of the March 13, 2023 meeting minutes. *

A motion is made by Mr. Holt and second by Mr. Taylor to accept the March 13, 2023 Minutes.

All in Favor. All voted Aye

Steve Bousquet

Aye

Richard Holt

Aye

Robert Taylor

Aye

5. Chief's Report to include: *

- *Department's operational and administrative activity for the past month of February 2023.*
- *Chief's Comments and department notes*

The Chief presented the February 2023 Chief's Report.

A motion is made by Mr. Holt and second by Mr. Taylor to accept the February 2023 Chief's report.

Discussion: Mr. Mays asked how many per diem hours would be needed to alleviate OT issues. Chief Cady said about 100 hours per month would be needed.

All in favor. All voted aye

Steve Bousquet	Aye
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Richard Holt	Aye
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Robert Taylor	Aye
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6. Treasurer's Report to include: *

- *The district's financial accounting activity for the month February 2023.*
- *Approval of the Treasurer's Report.*

The Treasurer Report is tabled.

The Treasurer reported that the \$130,000 ARPA check was received and deposited.

7. Tax Collector's Report to include: *

- *Tax collection activity for the past month February 2023.*
- *Approval of the Tax Collector's Report.*

The Tax Collector presented the February 2023 report.

The Tax Collector stated that all the tax collector reports for the Annual Meeting are complete.

A motion is made by Mr. Taylor and second by Mr. Holt to accept the February 2023 Tax Collector's report.

All in favor. All voted aye.

Steve Bousquet	Aye
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Richard Holt	Aye
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Robert Taylor	Aye
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8. Clerk's Comments.

The Clerk noted that the Annual Ethics Commission Documents have been sent out by the State. The Clerk will complete the annual meeting documents when she receives the needed numbers.

9. Discussion and possible approval on Trinity Engineering survey of the station and to write a bid specification to replace the current generator.

Tabled.

Mr. Mays stated that the SAP requires that 3 bids be received for this type of bid specification. Other companies will be contacted.

10. Update on moving the WCFD.Net website.

Mr. Taylor stated that he has not had any success with the website vendor at putting the site back to an editable status. He will continue to work on this.

11. Discussion on upcoming 2023-2024 Budget, and future meeting schedule. *

Budget discussion was primarily dealing with compensation and reviewing each account. A budget meeting is scheduled for March 30, 2023 at 7 pm.

12. Discussion of Context and wording of the 2023 Annual Meeting packet. *

Tabled

13. Open Forum.

None

14. Schedule next B.O.D. Meeting.

The next budget meeting is scheduled for March 30, 2023 at 7 pm.

15. Adjournment. *

A motion is made by Mr.Holt and second by Mr. Taylor to adjourn the meeting at 10:14 pm.

All in favor. All voted aye.

Steve Bousquet	Aye
Richard Holt	Aye
Robert Taylor	Aye

*Votes may be taken

Board of Directors

Stephen Bousquet, Richard Holt, Ken Jackson,
Rev. Dr. Reppa Cottrell, Robert Taylor

District Officers

WCS Mays III – Moderator, Joan Smith – Tax
Collector, Sandra Mann -Treasurer, Mariann
Gardener – Clerk

Chief

James Cady

2023 Regularly Scheduled Meetings

19 Jan, 16 Feb, 16 Mar, 20 Apr, 18 May, 15 Jun, 20 Jul, 17 Aug, 21 Sep, 19 Oct, 16 Nov,
21 Dec.

