



**WESTERN COVENTRY FIRE DISTRICT**  
1110 Victory Highway, Greene, Rhode Island 02827  
Phone (401) 397-7520, Fax (401) 397-1084, [www.wcfd.net](http://www.wcfd.net)  
Board of Directors Meeting, Thursday, June 15, 2023 7:00 P.M.  
This meeting will be in person.

## OFFICIAL MINUTES

*Agenda posted June 13, 2023*

*Minutes posted July 20, 2023*

<i>Members Present</i>	Skip Mays (Moderator)
Steve Bousquet, Chairman	Sandra Mann (Treasurer)
Robert Taylor	Annie Driscoll(Tax Collector)
Jillian Winemiller	Mariann Gardener (Clerk)
<i>excused</i>	Scott Murray
Joe Gigliotti	Chief Cady (excused)
Richard Holt	

1. ***Call to Order and Attendance.***

The Chair called the meeting to order at 7:00 pm.

2. ***Emergency evacuation procedure announcement.***

The Chair announced the emergency evacuation procedure

3. ***Confirmation of required meeting posting and quorum.***

The Chair confirmed the meeting was posted in all locations and that a quorum was present.

4. ***Acceptance of the May 2023 meeting minutes. \****

A motion is made by Mr. Taylor and second by Ms. Winemiller to accept the May 18, 2023 Minutes.

All in Favor. All voted Aye

Steve Bousquet           Aye

Robert Taylor           Aye

Jillian Winemiller       Aye

5. ***Chief's Report to include: \****

- ***Department's operational and administrative activity for the past months of May 2023***
- ***Chief's Comments and department notes.***

The Chief was excused. The Chief's report is tabled until next month.

**6. Truck Committee Update**

The Truck Committee is still working on a Rescue Bid Proposal. The committee will continue to update the BOD as things progress.

**7. Treasurer's Report to include: \***

- ***The district's financial accounting activity for the past month April and May 2023. \****
- ***Approval of the Treasurer's Report.***

The Treasurer presented the April and May 2023 Treasurer's Report. The Treasurer reported that the \$25,000 received from the sale of the truck has been transferred to the Apparatus Fund. Everything else is tracking as expected.

A motion is made by Mr. Taylor and second by Ms. Winemiller to accept the April and May 2023 Treasurer's Report.

All in Favor. All voted Aye

Steve Bousquet            Aye

Robert Taylor            Aye

Jillian Winemiller        Aye

**8. Tax Collector's Report to include: \***

- ***Tax collection activity for the past month May 2023.***
- ***Approval of the Tax Collector's Report. \****

The Tax Collector presented the May 2023 Tax Collector's Report. The Tax Collector also reported that the Tax Sale is complete and 8 properties were sold.

A motion is made by Mr. Taylor and second by Ms. Winemiller to accept the May 2023 Tax Collectors Report.

All in Favor. All voted Aye

Steve Bousquet            Aye

Robert Taylor            Aye

Jillian Winemiller        Aye

**9. Clerk's Comments.**

The clerk reported that the invitation and registration for the AG Open Government Summit was now available and that Mr. Mays has forwarded a copy to the Board Members. The Summit is Friday July 28 at 9 am.

**10. Approval to apply for a district Credit card with Centreville.**

The BOD approved applying for a district Credit Card last month. Mr. Bousquet will send paperwork to the treasurer with a \$500 limit. The Chief's credit card was discussed and Mr. Bousquet will look into this.

**11. Discussion and future actions regarding the Town’s Fire Service Consolidation Group meeting. \***

Mr. Bousquet reported that there have been three Consolidation meetings so far. There is nothing to report until numbers have been provided. The information from the consultant won’t be ready until September, so there is nothing to report to the tax payers at this time. The move to consolidate has to make sense before we consider it as an option.

**12. Discussions regarding outreach to fire districts in neighboring towns.**

Mr. Bousquet asked the board to consider looking into aligning with neighboring towns for fire and rescue service and is welcoming input. Problems with coordinating dispatch was noted by Scott Murray. Also staffing of departments varies in neighboring towns.

**13. Website update**

Tabled

**14. Open Forum.**

None

**15. Schedule next B.O.D. Meeting.**

The next BOD meeting is scheduled for July 20, 2023 at 7 p.m.

**16. Adjournment.**

A motion is made by Mr. Taylor and second by Ms. Winemiller to adjourn the meeting at 9:13 p.m.

All in Favor. All voted Aye

Steve Bousquet                      Aye

Robert Taylor                      Aye

Jillian Winemiller                      Aye

\*Votes may be taken

Board of Directors

Stephen Bousquet, Richard Holt, Robert Taylor  
Joseph Gigliotti, Jillian Winemiller

District Officers

WCS Mays III – Moderator, Annie Driscoll – Tax  
Collector, Sandra Mann -Treasurer, Mariann  
Gardener – Clerk

Chief

James Cady