



WESTERN COVENTRY FIRE DISTRICT
1110 Victory Highway, Greene, Rhode Island 02827
Phone (401) 397-7520, Fax (401) 397-1084, www.wcfd.net
Board of Directors Meeting Thursday September 7, 2023 7 P.M.
This meeting will be in person.

OFFICIAL MINUTES

Agenda posted September 5, 2023

Minutes posted September 28, 2023

Members Present Skip Mays (Moderator)
Steve Bousquet, Chairman Chief Cady
Richard Holt Thomas Winemiller
Jillian Winemiller Mariann Gardener (Clerk)
Joe Gigliotti Captain Mann
excused
Robert Taylor

1. ***Call to Order and Attendance.***

Mr. Bousquet called the meeting to order at 7:00 pm.

2. ***Emergency evacuation procedure announcement.***

Mr. Bousquet announced the emergency evacuation procedure

3. ***Confirmation of required meeting posting and quorum.***

Mr. Bousquet confirmed the meeting was posted in all locations and that a quorum was present.

4. ***Acceptance of the August 24, 2023 meeting minutes. ****

A motion is made by Mr. Holt and second by Ms. Winemiller to accept the August 24, 2023 Minutes.

Discussion: Mr. Holt noted item 8 needs clarification.

All in Favor. All voted Aye

Steve Bousquet Aye

Richard Holt Aye

Jillian Winemiller Aye

Joe Gigliotti Aye

5. Discussion regarding insurance coverage and legal opinion regarding new employee candidates. *

Mr. Bousquet reported he spoke to VFIS and they use the NFPA national standards for employee insurance coverage. Attorney Harsch also agrees there are no liability issues with our contract.

VFIS has sent the Sexual Harassment videos to Mr. Bousquet for employee and BOD review.

6. Truck Committee and RFP update, Clerk to open Bids further action may be taken by the board including selection of Rescue Vehicle. *

The Clerk opened the bids and read the highlights to the Board. The truck committee will review the bids in detail and report back to the BOD a recommendation at the *September 21* Board meeting.

7. Discussion regarding new work agreements and edits. *

• Discussion and possible formation of a Work agreement committee. *

The work agreements were distributed to the BOD for comments. Several comments were made by Ms. Winemiller and others on how to best include the referenced SAP's. The agreements will be updated and presented to the new employees.

8. Discussion on the Dynamix site visits scheduled 9-13-2023.

The Dynamix town wide fire district site visits are scheduled for 9/12-9/13. WCFD is scheduled for Wednesday 9/13. The site visit with Dynamix includes a tour of the station and apparatus, meeting with the BOD Chair and Chief, meeting with members and other interested parties. A schedule was sent to Mr. Bousquet and the Chief.

All districts submitted financial data and will be interviewed by Dynamix. Town officials will also be interviewed.

9. Open Forum.

None

10. Adjournment.

A motion is made by Mr. Holt and second by Ms. Winemiller to adjourn the meeting at 8:45 p.m.

All in Favor. All voted Aye

Steve Bousquet Aye

Richard Holt Aye

Jillian Winemiller Aye

Joe Gigliotti Aye

Board of Directors

Stephen Bousquet, Richard Holt, Joe Gigliotti,
Robert Taylor, Jillian Winemiller

District Officers

WCS Mays III – Moderator, Annie Driscoll– Tax Collector
Sandra Mann -Treasurer, Mariann Gardener – Clerk

Chief

James Cady

2023 Regularly Scheduled Meetings

19 Jan, 16 Feb, 16Mar, 20 Apr, 18 May, 15 Jun,
20Jul, 17 Aug, 21 Sep, 19 Oct, 16 Nov, 21 Dec