



WESTERN COVENTRY FIRE DISTRICT
1110 Victory Highway, Greene, Rhode Island 02827
Phone (401) 397-7520, Fax (401) 397-1084, www.wcfd.net
Special Board of Directors Meeting, Thursday March 7, 2024 7:00 P.M.

OFFICIAL MINUTES

(Agenda Posted March 5, 2024)

Minutes posted March 21, 2024

Members Present

Steve Bousquet, Chairman

Richard Holt

Jillian Winemiller

Joe Gigliotti

Skip Mays (Moderator)

Chief Cady

Kent Novak

Mariann Gardener (Clerk)

Sandy Mann (treasurer)

Tom Winemiller

Pete Fratantuano

1. ***Call to Order and Attendance.***

Mr. Bousquet called the meeting to order at 7:03 pm.

2. ***Emergency evacuation procedure announcement.***

Mr. Bousquet announced the emergency evacuation procedure

3. ***Confirmation of required meeting posting and quorum.***

Mr. Bousquet confirmed the meeting was posted in all locations and that a quorum was present.

4. ***Acceptance of the February 15, 2024 meeting minutes. ****

A motion is made by Mr. Holt and second by Ms. Winemiller to accept the February 15, 2024 Minutes.

All in Favor. All voted Aye

Steve Bousquet

Aye

Richard Holt	Aye
Jillian Winemiller	Aye
Joe Gigliotti	Aye

5. Moderator to present Candidate for the open Board of Directors position for discussion and ratification.

Elizabeth McDonald has been appointed by the Moderator to a board position, but the BOD needs to ratify the appointment. The Candidate is not present, therefore, discussion and ratification is tabled until next meeting.

6. Opening of Audit Bids.

• **Discussion and possible approval. ***

The Clerk opened the submitted audit bid package at 7:10 pm.

A motion is made by Ms. Winemiller and second by Mr. Holt to accept the audit bid from Wadovick & Company.

All in Favor. All voted Aye

Steve Bousquet	Aye
Richard Holt	Aye
Jillian Winemiller	Aye
Joe Gigliotti	Aye

7. 2024-2025 Budget discussion.

The following accounts were discussed and updated: 61000, 61500, 68500, 68600, 69000, 70000, 71000, 74500, 75501, 76000, and compensation.

Mr. Gigliotti presented a budget proposal for updating the current station computers. The Chief reported he needs additional fire gear for members. He estimates he needs 13 sets of gear. He has applied for FEMA grants, but the station would need to purchase 3-5 sets. The Chief reported that we have not received any rescue recovery funds from Medicare since September of 2023.

Since the budget process will not be complete in time for the April 1 Annual Meeting, the Annual Meeting date will need to be revised at the next BOD meeting.

8. Open Forum.

Mr. Novak commented that he is disappointed that the date for the Annual Meeting will need to be extended. He is hopeful that the FEMA grant works out.

9. Schedule next B.O.D. Meeting.

The next regularly scheduled BOD meeting is scheduled for Thursday March 21, 2024 at 7 pm.

10. Adjournment. *

A motion is made by Mr. Holt and second by Ms. Winemiller to adjourn the meeting at 10:14 pm.

All in Favor. All voted Aye	
Steve Bousquet	Aye
Richard Holt	Aye
Jillian Winemiller	Aye
Joe Gigliotti	Aye

*Votes may be taken

Board of Directors

Stephen Bousquet, Richard Holt, Joe Gigliotti,
Jillian Winemiller

District Officers

WCS Mays III – Moderator, Annie Driscoll– Tax Collector
Sandra Mann -Treasurer, Mariann Gardener – Clerk

Chief

James Cady

2024 Regularly Scheduled Meetings

18 Jan, 15 Feb, 21 Mar, 18 Apr, 16 May, 20 Jun,
18 Jul, 15 Aug, 19 Sep, 17 Oct, 21 Nov, 19 Dec