



WESTERN COVENTRY FIRE DISTRICT
1110 Victory Highway, Greene, Rhode Island 02827
Phone (401) 397-7520, Fax (401) 397-1084, www.wcfd.net
Board of Directors Meeting, Thursday May 28, 2024 7:00 P.M.

OFFICIAL MINUTES

(Agenda Posted May 23, 2024)

Minutes posted June 28, 2024

<i>Members Present</i>	Skip Mays (Moderator)
Steve Bousquet, Chairman	Mariann Gardener (Clerk)
Richard Holt	
Jillian Winemiller	Scott Marcotte
Elizabeth McDonald	Tom Winemiller
<i>excused</i>	
Joe Gigliotti	

1. ***Call to Order and Attendance.***

Mr. Bousquet called the meeting to order at 7:11 pm.

2. ***Emergency evacuation procedure announcement.***

Mr. Bousquet announced the emergency evacuation procedure

3. ***Confirmation of required meeting posting and quorum.***

Mr. Bousquet confirmed the meeting was posted in all locations and that a quorum was present.

4. ***Acceptance of the May 16, 2024 meeting minutes. ****

A motion is made by Mr. Holt and second by Ms. Winemiller to accept the May 16, 2024 minutes.

All in Favor. All voted Aye

Steve Bousquet	Aye
Richard Holt	Aye
Jillian Winemiller	Aye

Elizabeth McDonald Aye

5. Move to Executive Session to interview EMT/ paramedic firefighter candidate, and review compensation for existing full time member. In accordance with RIGL 42-46-5 (a)(1) Personnel Matters.

Mr. Bousquet moved that pursuant to RIGL 42-46-5(a) (1) Personnel Matters that this public body convene in closed executive session to interview EMT/paramedic firefighter candidate, and review compensation for existing full time member. Both individuals have been notified in writing that this public body intends to convene in executive session for these discussions and both individuals declined to have these discussions take place in open session.

Motion to accept was made by Ms. Winemiller and seconded by Ms. McDonald.

All voted aye. Motion carried.

Steve Bousquet Aye

Richard Holt Aye

Jillian Winemiller Aye

Elizabeth McDonald Aye

It is noted that Ms. Winemiller submitted a Statement of Conflict of Interest pursuant to R.I. General Laws 36-14-6 to the Chairman and the Clerk. She was excused at 8:16 pm of the closed session and she returned to the meeting to vote to reconvene in open session.

**6. Move to reconvene in Open Session and seal minutes of Executive Session.*
Report in open session on any votes taken in Executive session.***

Mr. Bousquet reconvened the meeting in open session and moved that pursuant to RIGL 42-46-5 (a)(1) Personnel Matters that the minutes of the closed session (just held) be closed and sealed. Motion to accept made by Mr. Holt and Seconded by Ms. McDonald.

All in Favor. All voted Aye

Steve Bousquet Aye

Richard Holt Aye

Jillian Winemiller Aye

Elizabeth McDonald Aye

For the record, the following votes were taken in executive session.

Two motions were made and votes were taken as follows:

A motion was made by Mr. Holt and second by Ms. McDonald to reaffirm the budget line of \$28 for the open position of EMT-C /FF and the Chief can offer up to \$30 per hour based on experience and qualification.

All in Favor. All voted Aye
Steve Bousquet Aye
Richard Holt Aye
Jillian Winemiller recused
Elizabeth McDonald Aye

A motion is made by Ms. McDonald and second by Mr. Bousquet to compensate Tom Winemiller with a bonus of \$200 per month until there are 5 full time active employees starting June 1, 2024 with a six month cap. To be reviewed after that time. And a pay increase of \$1.00 over per diem cardiac rate retroactive to the date of his cardiac certification.

All in Favor. All voted Aye
Steve Bousquet Aye
Richard Holt Aye
Jillian Winemiller recused
Elizabeth McDonald Aye

7. Open Forum.

Tom Winemiller stated that he appreciated all that the Board does for the Department. He also noted that he will be enrolling in a paramedic class shortly and would ask to apply his cardiac reimbursement toward the paramedic class, as he has recently completed his EMT-C.

8. Schedule next BOD meeting.

The next regularly scheduled BOD meeting is scheduled for June 20, 2024 at 7 pm.

9. Adjournment. *

A motion is made by Ms. McDonald and second by Mr. Holt to adjourn the meeting at 9:20 pm.

All in Favor. All voted Aye
Steve Bousquet Aye
Richard Holt Aye
Jillian Winemiller Aye
Elizabeth McDonald Aye

*Votes may be taken

Board of Directors

Stephen Bousquet, Richard Holt, Joe Gigliotti,
Jillian Winemiller, Elizabeth McDonald

District Officers

WCS Mays III – Moderator, Annie Driscoll– Tax Collector
Sandra Mann -Treasurer, Mariann Gardener – Clerk

Chief

James Cady

2024 Regularly Scheduled Meetings

18 Jan, 15 Feb, 21 Mar, 18 Apr, 16 May, 20 Jun,
18 Jul, 15 Aug, 19 Sep, 17 Oct, 21 Nov, 19 Dec