



**WESTERN COVENTRY FIRE DISTRICT**  
**1110 Victory Highway, Greene, Rhode Island 02827**  
**Phone (401) 397-7520, Fax (401) 397-1084, [www.wcfd.net](http://www.wcfd.net)**  
**Board of Directors Meeting October 3, 2024 7:00 P.M**

**OFFICIAL MINUTES**

*(Agenda Posted October 1, 2024)*  
*Minutes Posted October 24, 2024*

*Members Present*

Steve Bousquet, Chairman	Skip Mays (Moderator)
Elizabeth McDonald	Mariann Gardener (Clerk)
Jillian Winemiller	
Richard Holt	Chuck Smith
	Bob Hevey
<i>excused</i>	John Humble
Joe Gigliotti	

***1. Call to Order and Attendance.***

Mr. Bousquet called the meeting to order at 7:10 pm.

***2. Emergency evacuation procedure announcement.***

Mr. Bousquet announced the emergency evacuation procedure

***3. Confirmation of required meeting posting and quorum.***

Mr. Bousquet confirmed the meeting was posted in all locations and that a quorum was present.

***4. Acceptance of the September 19, 2024 meeting minutes. \****

A motion is made by Mr. Holt and second by Ms. Winemiller to accept the September 19, 2024 minutes.

All in Favor. All voted Aye

Steve Bousquet	Aye
Jillian Winemiller	Aye
Richard Holt	Aye
Elizabeth McDonald	Aye

**5. Move to Executive Session to discuss and review the Final Prospects as presented by the Chief of WCFD search committee, and review compensation. In accordance with RIGL 42-46-5(a)(1) Personnel Matters. \***

A motion is made by Mr. Bousquet and second by Ms. Mc Donald that pursuant to RI General Law §42-46-5(a)(1) Personnel Matters, the Board of Directors of Western Coventry Fire District go into executive session to discuss and review the Final Chief Prospects and review compensation, as presented the Chair of the WCFD Chief Search Committee.

All in Favor. All voted Aye

Steve Bousquet	Aye
Jillian Winemiller	Aye
Richard Holt	Aye
Elizabeth McDonald	Aye

**6. Move to reconvene in open Session and seal minutes of Executive Session. \***

- **Report in open session on any votes taken in Executive session. \***

A motion is made by Mr. Bousquet and second by Ms. Winemiller to reconvene the meeting in open session pursuant to RI General Law §42-46-5(a)(1) Personnel Matters and the minutes of the closed session (just held) be closed and sealed.

All in Favor. All voted Aye

Steve Bousquet	Aye
Jillian Winemiller	Aye
Richard Holt	Aye
Elizabeth McDonald	Aye

**It is reported that no votes were taken.**

A motion is made by Ms. Winemiller and second by Ms. McDonald to seal the minutes of the closed session.

All in Favor. All voted Aye

Steve Bousquet	Aye
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Jillian Winemiller	Aye
Richard Holt	Aye
Elizabeth McDonald	Aye

**7. Discussion and approval of finance options for new WCFD rescue. \***

Several finance options were presented by Mr. Bousquet. The best option was received from *Tax Exempt Leasing*. Mr. Bousquet will contact them for finance numbers for a 3yr and a 4yr plan. He will present the numbers at the next BOD meeting.

**8. Update on Workers Comp Case #202405616.**

Mr. Bousquet reported that the hearing concerning the Workers Comp case is being rescheduled. Beacon Mutual will represent us if the case is pursued. Mr. Bousquet noted that WCFD members are covered by the VFIS policy.

**9. Staffing update.**

Mr. Bousquet reported that one of the per diem members is interested in applying for the open full time position.

**10. Discussion and update on Town Council Resolution 2024-66**

Mr. Bousquet reported that there are no new updates from the Town.

**11. Open Forum.**

None

**12. Schedule next BOD meeting.**

The next regularly scheduled BOD meeting is scheduled for October 24, 2024 at 7 pm.

**13. Adjournment. \***

A motion is made by Mr. Holt and second by Mr. Bousquet to adjourn the meeting at 10:17 pm.

All in Favor. All voted Aye	
Steve Bousquet	Aye
Jillian Winemiller	Aye
Richard Holt	Aye
Elizabeth McDonald	Aye

\*Votes may be taken

Board of Directors

Stephen Bousquet, Richard Holt, Joe Gigliotti,  
Jillian Winemiller, Elizabeth McDonald

District Officers

WCS Mays III – Moderator, Annie Driscoll– Tax Collector  
Sandra Mann -Treasurer, Mariann Gardener – Clerk

Chief

James Cady

2024 Regularly Scheduled Meetings

18 Jan, 15 Feb, 21 Mar, 18 Apr, 16 May, 20 Jun,  
18 Jul, 15 Aug, 19 Sep, 17 Oct, 21 Nov, 19 Dec