



WESTERN COVENTRY FIRE DISTRICT
1110 Victory Highway, Greene, Rhode Island 02827
Phone (401) 397-7520, Fax (401) 397-1084, www.wcfd.net
Board of Directors Meeting, March 19, 2025 7:00pm

OFFICIAL MINUTES

(Agenda Posted March 17, 2025)

Minutes posted March 27, 2025

Members Present

Steve Bousquet, Chairman

Chief Peter Fratantuono

Jillian Winemiller

Mariann Gardener (Clerk)

Richard Holt

Skip Mays (Moderator)

Elizabeth McDonald

Kent Novak

excused

Annie Driscoll (Tax Collector)

Joe Gigliotti

Sandy Mann (Treasurer)

1. Call to Order and Attendance.

Mr. Bousquet called the meeting to order at 6:45 pm.

2. Emergency evacuation procedure announcement.

Mr. Bousquet announced the emergency evacuation procedure

3. Confirmation of required meeting posting and quorum.

Mr. Bousquet confirmed the meeting was posted in all locations and that a quorum was present.

4. Acceptance of the March 5, 2025, meeting minutes. *

A motion is made by Ms. Winemiller and second by Ms. McDonald to accept the March 5, 2025, minutes.

All in Favor. All voted Aye

Steve Bousquet

Aye

Jillian Winemiller	Aye
Elizabeth McDonald	Aye
Richard Holt	Aye

5. 2025-2026 Budget discussion, and possible acceptance of the 2025-2026 Budget*.

The following accounts were discussed:

67000, 68500, compensation, 68900, 73050, 73060, 73195, 74005, 75501, 77400, 77000,

A Motion made by Mr. Holt and second by Ms. McDonald to pause the budget discussion and move to Agenda item #9.

All in Favor. All voted Aye

Steve Bousquet	Aye
Jillian Winemiller	Aye
Richard Holt	Aye
Elizabeth McDonald	Aye

Finalizing the 2025-2026 budget was tabled until the next meeting.

6. Discussion possible acceptance of proposed Annual meeting agenda. *

- *Annual meeting resolutions for approval. **

Tabled until the next meeting.

7. Discussion and acceptance of Annual Meeting date. *

Tabled until the next meeting.

8. Discussion and possible acceptance of Chiefs annual letter. *

- *Acceptance of the Chiefs February 2025 activity report. **

Tabled until the next meeting.

9. Discussion and possible acceptance of Tax Collector Annual Notice. *

- *Acceptance of the Tax collectors February 2025 Report. **

A motion is made by Mr. Holt and seconded by Ms. McDonald to accept the February 2025 tax Collectors report.

All in favor. All voted Aye.

Steve Bousquet	Aye
Jillian Winemiller	Aye

Richard Holt	Aye
Elizabeth McDonald	Aye

10. Discussion and possible acceptance of Treasurer Annual Report. *

- ***Acceptance of the Treasures February 2025 Report. ****

Tabled until next meeting.

11. Clerk's comments and Annual Meeting check list. *

Tabled until next meeting.

12. Open Forum.

Mr. Mays requested that the next meeting agenda include discussion of the hiring of a district attorney.

13. Schedule for the next BOD meeting.

The next regularly scheduled BOD meeting is scheduled for Thursday March 27, 2025 at 7 pm.

14. Adjournment. *

A motion is made by Ms. McDonald and second by Ms. Winemiller to adjourn the meeting at 10:44 pm.

All in Favor. All voted Aye	
Steve Bousquet	Aye
Jillian Winemiller	Aye
Richard Holt	Aye
Elizabeth McDonald	Aye

*Votes may be taken

<u>Board of Directors:</u>	Stephen Bousquet, Richard Holt, Joe Gigliotti, Jillian Winemiller, Elizabeth McDonald
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<u>District Officers</u>	WCS Mays III – Moderator Annie Driscoll– Tax Collector Sandra Mann –Treasurer Mariann Gardener – Clerk
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<u>Chief</u>	Peter Fratantuono
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2025 Regularly Scheduled Meetings

16 Jan, 20 Feb, 20 Mar, 17 Apr, 15 May, 19 Jun,
17 Jul, 21 Aug, 18 Sep, 16 Oct, 20 Nov, 18 Dec