



WESTERN COVENTRY FIRE DISTRICT
1110 Victory Highway, Greene, Rhode Island 02827
Phone (401) 397-7520, Fax (401) 397-1084, www.wcfd.net
Board of Directors Meeting, April 17, 2025 7:00 P.M

OFFICIAL not yet approved MINUTES

(Agenda Posted April 15, 2025)

Minutes posted May 7, 2025

Members Present

Steve Bousquet, Chairman

Chief Peter Fratantuono

Jillian Winemiller

Skip Mays (Moderator)

Elizabeth McDonald

Mariann Gardener (Clerk)

excused

John Humble

Richard Holt

Robert Hevey

Joe Gigliotti

Sandy Mann (Treasurer)

Annie Driscoll (Tax Collector)

1. Call to Order and Attendance.

Mr. Bousquet called the meeting to order at 7:11pm.

2. Emergency evacuation procedure announcement.

Mr. Bousquet announced the emergency evacuation procedure

3. Confirmation of required meeting posting and quorum.

Mr. Bousquet confirmed the meeting was posted in all locations and that a quorum was present.

4. Acceptance of the March 27, 2025 meeting minutes. *

A motion is made by Ms. McDonald second by Ms. Winemiller to accept the March 27, 2025 minutes.

All in Favor. All voted Aye

Steve Bousquet

Aye

Jillian Winemiller	Aye
Elizabeth McDonald	Aye

5. Chief's Report to include: *

- ***Department's operational and administrative activity for the past months of March 2025.***
- ***Chief's Comments and department notes.***

Chief Fratantuono presented the March 2025 Chief's report. The Chief reported that the station had 100 % ALS service for the month of March. WCFD responded to 92 calls in the month of March.

A motion is made by Ms. McDonald and second by Ms. Winemiller to accept the March 2025. Chief's Report.

Discussion: Mr. Mays questions mutual aid and if there had been any conversations with the new Chief's in town to discuss this topic. The Chief stated that a new group with the other Chief's has just started and they plan to meet monthly to discuss topics including mutual aid. Mr. Mays noted that box alarm runs to the other side of town impacts our ability to cover our district.

Mr. Hevey asked if non-scheduled members are starting to hang around the station more. The Chief reported that they do, and are available to respond if a fire call comes in.

All in Favor. All voted Aye	
Steve Bousquet	Aye
Jillian Winemiller	Aye
Elizabeth McDonald	Aye

6. Treasurer's Report to include: *

- ***The district's financial accounting activity for the month of March 2025.***
- ***Approval of the Treasurer's Report.***

Tabled

7. Tax Collector's Report to include: *

- ***Tax collection activity for the past month March 2025.***
- ***Approval of the Tax Collector's Report. ****

Tabled

8. Clerk's Comments.

The Clerk reported the transcript for the Annual Meeting has been received. The Clerk also reported that she is currently working on two APRA requests, and the information will be sent shortly.

9. Moderator's Comments.

Moderator Skip Mays reported that he was delighted with support from the group in attendance and the BOD. The annual meeting went very well. He thanked the legislators for their support and attendance.

10. Election of Board of Directors Chairperson and Vice Chairperson. *

A motion is made by Ms. McDonald and second by Ms. Winemiller to nominate Steve Bousquet as Chairman of the WCFD BOD.

Steve Bousquet	Abstain
Jillian Winemiller	Aye
Elizabeth McDonald	Aye

A motion is made by Mr. Bousquet and second by Ms. McDonald to nominate Jillian Winemiller as the Vice Chairwomen of the WCFD BOD.

All in Favor. All voted Aye	
Steve Bousquet	Aye
Jillian Winemiller	Aye
Elizabeth McDonald	Aye

11. Discussion and vote regarding the floor Motion & Charter Change from John Humble at the 2025 annual meeting. *

A motion is made by Ms. McDonald and second by Mr. Bousquet to approve the Annual Meeting floor Motion and Charter Change made by John Humble.

All in Favor. All voted Aye	
Steve Bousquet	Aye
Jillian Winemiller	Aye
Elizabeth McDonald	Aye

12. Outreach Committee update. *

Ms. McDonald reported that the Outreach Committee has been meeting regularly. There are four events planned for this year. The next event will be a pasta dinner on May 17th at the station. Tickets are available starting this weekend. \$12 adults, \$6 children, under 6 free.

13. ***Open Forum.***

It was noted that the next regularly scheduled BOD meeting is scheduled for May 15, 2025 at 7:00 pm.

14. ***Adjournment. ****

A motion is made by Ms. McDonald and second by Ms. Winemiller to adjourn the meeting at 9:00 pm.

All in Favor. All voted Aye	
Steve Bousquet	Aye
Jillian Winemiller	Aye
Elizabeth McDonald	Aye

*Votes may be taken

<u>Board of Directors:</u>	Stephen Bousquet, Richard Holt, Joe Gigliotti, Jillian Winemiller, Elizabeth McDonald
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<u>District Officers</u>	WCS Mays III – Moderator Annie Driscoll– Tax Collector Sandra Mann –Treasurer Mariann Gardener – Clerk
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<u>Chief</u>	Peter Fratantuono
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2025 Regularly Scheduled Meetings

16 Jan, 20 Feb, 20 Mar, 17 Apr, 15 May, 19 Jun,
17 Jul, 21 Aug, 18 Sep, 16 Oct, 20 Nov, 18 Dec

