

Steve Bousquet	Aye
Liz McDonald	Aye

5. Tax Collector's Report to include: *

- ***Tax collection activity for the past month, October 2025. ****
- ***Approval of the Tax Collector's Report. ****

The tax collector presented the tax collection activity for October 2025. She reported that we are currently on track with tax collections.

A motion was made by Mr. Holt and second by Ms. McDonald to approve the October 2025 Tax Collector's Report.

All in Favor. All voted Aye

Richard Holt	Aye
Steve Bousquet	Aye
Liz McDonald	Aye

6. Treasurer's Report to include: *

- ***The district's financial accounting activity for the month of October 2025. ****
- ***The district's financial accounting activity for the month of September 2025. ****
- ***Approval of the Treasurer's Report. ****

The Treasurer presented the October 2025 and September 2025 Treasurer's Report. The Treasurer reported that everything was tracking to be in line with the budget.

A motion was made by Ms. Mc Donald and second by Mr. Holt to approve the October 2025 Treasurer's report.

All in Favor. All voted Aye

Richard Holt	Aye
Steve Bousquet	Aye
Liz McDonald	Aye

A motion was made by Ms. Mc Donald and second by Mr. Holt to approve the September 2025 Treasurer's report.

All in Favor. All voted Aye

Richard Holt	Aye
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Steve Bousquet	Aye
Liz McDonald	Aye

7. Chief's Report to include: *

- ***Department's operational and administrative activity for the past month of October, 2025.***
- ***Chief's Comments and department notes.***

Chief Albro presented the October Chief's report. He reported that a new part-time Administrative Assistant was hired and started on October 10 to support the department. WCFD is currently using both Aladtec and Paymaster Planning, the plan is to move back to Aladtec and only use Paymaster for payroll. The HVAC repairs are helping to improve system function. More troubleshooting is planned. The members voted to create and form their own non-profit association. Upgrades have been made to the kitchen. Still waiting for grant updates. There are plans to hold Fire Academy classes at WCFD. WCFD will be a "Toys for Tots" drop location.

A motion is made by Mr. Holt and second by Ms. McDonald to accept the October 2025 Chief's Report.

All in Favor. All voted Aye	
Richard Holt	Aye
Steve Bousquet	Aye
Liz McDonald	Aye

8. Discussion regarding Tanker Purchase from Back Creek Vol. Fire department.

Mr. Bousquet thanked the group that secured the Engine/Tanker. It arrived this weekend. Training will begin soon.

9. Formation of Finance Committee. *

Mr. Bousquet discussed the possibility of forming a finance committee to work on budget and finance-related topics. The BOD will continue discussions on forming this committee.

10. Clerk's Comments. *

The Clerk reported that the notice for letter of intent was published in the Reminder and posted locally. The proposed regularly scheduled meeting list for the BOD was presented for review and will be posted on the SOS site. The meetings will continue on the third Thursday of each month. An APRA request was received and completed.

11. Outreach Committee update. *

Ms. McDonald thanked Walmart for their WCFD Safety Day donations. The committee is continuing to work on future events. The committee would also like to work on a sign to place in front of the Station for events, and to work on creating a mailing list.

12. Town Municipal Fire Department Update.

The Municipal Fire Department committee will present its report to the Town Council on December 2nd.

13. Open Forum.

Mr. Underwood commented on the proposed Municipal Fire Department concerning the facts involving cost, assets, and the WCFD Charter. It was also discussed that the BOD should consider having a public meeting to present the status of the proposed municipal fire department to the WCFD taxpayers.

14. Schedule Next Meeting.

The next regularly scheduled meeting is scheduled for December 18, 2025, at 7 pm.

15. Adjournment. *

A motion is made by Ms. McDonald and second by Mr. Holt to adjourn the meeting at 9:45 pm.

All in Favor. All voted Aye	
Richard Holt	Aye
Steve Bousquet	Aye
Liz McDonald	Aye

*Votes may be taken

Board of Directors:

Stephen Bousquet, Richard Holt, Joe Gigliotti,
Jillian Winemiller, Elizabeth McDonald

District Officers

WCS Mays III – Moderator
Annie Driscoll– Tax Collector
Sandra Mann –Treasurer
Mariann Gardener – Clerk

Chief

Chris Albro

2025 Regularly Scheduled Meetings

16 Jan, 20 Feb, 20 Mar, 17 Apr, 15 May, 19 Jun,
17 Jul, 21 Aug, 18 Sep, 16 Oct, 20 Nov, 18 Dec