

# EAST PROVIDENCE PUBLIC LIBRARY

Board of Trustees Meeting

Wednesday, April 7, 2021

4:30pm

Present: M. Marcotte, Chair, K. Dias, C. LaRoux, D. Paiva, E. Ingraham, P. Silva, P. Armstrong

Staff: J. May, Acting Library Director, M. Bonds-Harmon, Head of Reference Services

The meeting was called to order at 4:32 by M. Marcotte.

Motion to accept the March 2021 minutes by M. Marcotte. D. Paiva accepts the motion with all in favor.

## **Friends' Update**

The April book sale will not be happening. D. and L. Paiva have both been sorting books on Mondays. They have been creating themed carts that rotate weekly in the never-ending Weaver Library book sale. The Friends will have a Book Sale tent at the 2021 Farmers Market again. J. May will be asking the Friends to approve a purchase of preschool/children's chairs for Fuller.

## **Financial Report**

J. May is aware that we need to increase our spending from the library's "Purchased Professional Services" line item. This will happen as outdoor concerts and movies are planned for the summer. M. Marcotte suggested an expenditure list be developed to have on the ready to show that expenses are coming and to be ready to spend as the fiscal year end approaches.

## **Old Business**

The door count at Weaver is slowly rising. A few initiatives to encourage patrons to return include outdoor Story Time resuming in May and free vaccine card lamination services.

Seven candidates were interviewed for the part time Librarian position and we plan 20 interviews for the full time Library Aide position. After these two positions are filled J. May will focus on filling the vacant position in the Youth Services Department. The Mayor is currently drafting a proposal for J. May's Library Director contract.

## **New Business**

Two grants were submitted recently. In June we will hear about a \$75K grant that will work to bridge the "digital divide" with a year's worth of wifi access, computer literacy classes, and library orientation for families in East Providence. We are also waiting to hear about the LORI grant for a \$12K "Charlie Cart" which is a mobile kitchen and curriculum to expand culinary education opportunities for all ages.

## **Directors' Reports'**

### **M. Bonds-Harmon Report**

Two youth services "show and tells" are passed around: a thank you card from a recipient of one of our outreach postcards and a booklet of art from the children of a daycare center that used to visit the library regularly.

The Fuller Creative Learning Center is working on re-incorporating in-person programming to its schedule of events.

M. Perry, our Public Services Librarian, has launched our "library of things." Patrons can check out unconventional items/specialty from the library such as a stud finder, paper shredder, Cricut machine, ukulele, telescope, and cake pans.

### **J. May Report**

Fuller's policy has been rewritten so that we may use the location to host in-person training sessions for City employees. Fuller will also be providing in-person access to citizens for ward Zoom events related to the City survey.

On 4/24 there will be a tree planting event at the Riverside Library as a part of the Bullocks Point

beautification initiative.

East Providence High School yearbooks have been digitized and will be hosted on the library website soon. April will bring some seating back to the library, an increase in browsing time limits and increased computer use.

P. Armstrong adjourned the meeting at 5:40pm.