

East Providence Board of Library Trustees
Meeting Minutes for March 2, 2022 4:30 PM

Present: M. Marcotte, C. LaRoux, E. Ingraham, K. Dias, D. Paiva, P. Silva, P. Armstrong

Staff: J. May, Library Director, M. Bonds-Harmon, Assistant Library Director

M. Marcotte called the meeting to order at 4:33pm.

D. Paiva makes a motion to accept the January minutes with all in favor.

Friends' Update

The Friends resumed accepting donations of books in February. Five members now volunteer 3-5 times/week. In the month of February, more than 75 boxes and bags of books were donated. Four heavy duty single sided metal book carts have been ordered as well as additional storage crates.

Financial report

Upcoming and ongoing projects with DPW include maintenance of the fire sprinkler system, update of the alarm boxes, replacement of the outdoor lights, exterior painting.

Old Business

One of the new replacement basement pumps was defective and will need to be replaced again.

The roof leak will be addressed by replacing the drain.

We still do not have a Holiday Closing schedule from the City. The only 3-day weekends in 2022 will be Memorial Day and Labor Day weekends.

New Business

The Data Closet is being moved using IT funds designated for data security.

Library Director Search – the position was posted on Saturday and will close in 3 weeks on March 21.

Library staff are participating on the Mayor's Internal Community Center Building Committee.

Staff Update

On February 16 and 18 we conducted interviews for the part time Fuller Aide position.

The new Youth Services Assistant will begin on March 14.

We offered the part time Instruction Librarian position to the candidate and they will give us answer on March 8.

Fuller Assistant, K. Danis should begin receiving pay at the rate of the Fuller Coordinator.

Directors' reports

J. May's report

The Farmers Market team will consist of Deb Tirrell, Lisa Perry and the hired seasonal Market Manager. Library administration supports the continuance of the Weaver Library Farmers' Market as an exemplary Library service. We are pleased and grateful that Deb Tirrell has stepped into the leadership position of this endeavor. We show support to Deb by working with her to be sure she has adequate time in her work schedule to fulfill her tasks as both the Cataloguer and the Market Team Leader/Co-Manager.

J. May hopes to meet with Dan Borges regarding outstanding building projects.

Youth Services Librarian, Emma Marschall is currently applying for an ALA grant.

J. May sincerely thanks each member of the Library Board of Trustees for their support over the years.

M. Bonds-Harmon report

The Riverside Branch is putting jigsaw puzzles for adults to work on and the children's area now has the LEGO table and various toys available for play.

Taxprep assistance with AARP has been running smoothly.

iPadKiosks will soon be available for youth in both library locations.

M.Bonds-Harmon thanks the Trustees who were able to attend the recent Youth inAction EDI workshop on intersectionality. Staff andTrustees shared feedback about the successful workshop.

D.Paiva made a motion to adjourn at 5:52pm with all in favor.