

EAST PROVIDENCE PUBLIC LIBRARY Board of Trustees June 1, 2022 Present M. Marcotte, E. Ingraham, C. LaRoux, P. Armstrong, D. Paiva Staff: M. Bonds-Harmon, Acting Director, P. Schwieger, Youth Services Coordinator

The meeting was called to order by Ms. Marcotte at 4:37pm. The May minutes were reviewed and approved with a motion by D. Paiva.

Friends Update: Books donated: FEPPL donated 62 children's books to a school in the Philippines upon request from a patron.

Support for Library Purchases, Programs: At their June 1 meeting, Friends approved allocation of up to \$12,000 for a shed to store outdoor equipment for the Farmers Market and programs. They also allocated \$600 for prizes for the Summer Young Adult Reading Program and approved the purchase of museum passes for Plymouth Pawtuxet, Sturbridge Village, Buttonwoods Zoo and Battleship Cove.

Farmers Market: FEPPL continues to support the Farmers Market and allocated \$4,500 to the program. Friends will hold a pop-up book sale each week at the market.

Volunteers: Since January, a core group of Friends have gradually resumed volunteering on a weekly basis. Members volunteered 50 hours in January; 52 in February; 196 in March; 236 in April and 96 in May, for a total of 630 hours this year. A total of 23 Friends volunteered at the Spring Book Sale.

Trustee comments: P. Marcotte & P. Armstrong: We should mention the FEPPL in a monthly newsletter (volunteer hours and what they have supplied for the library. P. Armstrong suggested that Louise write down what she does in a binder for future FEPPL.

Financial Report: MBH feels that we are on track to spend all line items of budget including supplies and book budget.

Old Business: Library Director Search: We have two local candidates and two applicants from Brooklyn, NY. Interviews will be June 15.

Vote on 2022 Holiday Closing Schedule: We just received the holiday schedule from the Mayor's office. MBH shared that past practice has shown that the library has honored a three day weekend when Independence Day falls on a Friday, Saturday, Sunday, or Monday. D. Paiva motioned to accept the holiday schedule.

Drag Story Hour: P. Schwieger updated about the Mayor's desire for our Drag Story Hour to become an even bigger event including a parade, flag raising, music, food trucks, etc. MBH told them how she and P. Schwieger will be discussing this at the inaugural meeting of the new East Providence LGBTQIA+ Advisory Board.

New Business: Copper Beech Tree: We have about five good years left for this tree. The Eagle Scout is almost finished making the fence and will hopefully install within the next few weeks. We have also been given permission to put down a certain type of natural mulch. D. Paiva suggested selling off pieces of the tree when it does die.

Staff Update: Name badges have been ordered. A staff member tested positive for Covid today. Lisa Perry has officially become head of reference as of May 11. Teen Librarian position has been posted and closes on June 8. Kristy has left us. The job description has been updated. The union president has suggested the position be raised two pay grades. That request has been sent to HR and they have yet to respond. There are two other supervisory positions that will be lower than the step we are requesting the Fuller assistant be raised to. P. Armstrong made a motion to accept the recommendation of acting director as advised by the union to increase the pay grade two steps of three positions (Fuller assistant, Circulation coordinator, Administrative/technical services assistant) due to increased supervisory duties and responsibility.

Director's Report: Sprinkler system is up and running, but waiting on a part. Hydraulic lift is here to use to change ceiling tiles. Storywalk is shipping mid to late June. Farmers Market has new aprons and coffee mugs to sell, and advertising. They have a new weather policy. And usual coordination with youth services department to bring programming to the market.

Adjournment: P. Marcotte adjourned at 5:33.