

APPROVED

Downtown Providence District Management Authority Board of Directors Meeting Minutes November 21, 2019

1) Roll Call

Chairman Paolino called the meeting to order at 8:30 am.

Directors present: Emily Crowell, Joe DiBattista, Steve Durkee, Bob Gagliardi, Evan Granoff, Susan Lapidus, Richard Lappin, Josh Miller, Tom Parrish and Jason Witham.

Ex Officio Members present: Lt. Aspinall, Shauna Duffy, Lisa Paratore, Rich Pezzillo, Carla Ricci and Nick Freeman.

Others present: Frank LaTorre, DID Executive Director, Alison Izzi, DID Finance Manager, Bobby Costa, Block by Block Team Leader, Gina Pellicano, Citrin Cooperman Director and Justin DeFreitas, Citrin Cooperman, Senior Staff.

2) Presentation of the FY 2019 Audit Report by Citrin Cooperman.

Gina Pellicano, Director, presented the FY 2019 audit report and reported that the financial statements present fairly in all material respects the financial position of the Downtown District Management Authority for fiscal year ending June 30, 2019; that there were no audit adjustments and an unmodified opinion was issued in accordance with generally accepted accounting principles.

Director Gagliardi motioned to accept the FY 2019 audit report as presented. Director Lappin seconded the motion and a roll call vote was held as follows:

Director Crowell	Yes
Director DiBattista	Yes
Director Durkee	Yes
Director Gagliardi	Yes
Director Granoff	Yes
Director Lapidus	Yes
Director Lappin	Yes
Director Miller	Yes
Director Parrish	Yes
Director Witham	Yes

Therefore, the motion passed.

3) Approval of the Minutes from October 25, 2019 Board Meeting

Director Granoff motioned to approve the minutes from the October 25, 2019 board meeting. Director Crowell seconded the motion and a roll call vote was held as follows:

Director Crowell	Yes
Director DiBattista	Yes
Director Durkee	Yes
Director Gagliardi	Yes
Director Granoff	Yes
Director Lapidus	Yes
Director Lappin	Yes
Director Miller	Yes
Director Parrish	Yes
Director Witham	Yes

Therefore, the motion passed.

4) City of Providence Update

Lt Aspinall reported that Barstools/ Rough N Rowdy will be at the Convention Center on November 22nd.

This is an off-the-street boxing event and will feature area street fighters, bikers, bouncers, and body builders. It is billed as Feast in the Northeast and is amateur fighters.

Also, Phish will be at the Dunkin Donuts Center for (2) 13,000 sold out shows on November 29-30. Open flames and propane are not allowed for tailgating, police will be monitoring the situation. There are also 2 tree lightings scheduled for the weekend of December 6-7th. One at City Hall on Friday night and one at the Bank of America Rink on Saturday night in conjunction with the Winter Lights Market. Lt Aspinall also reported that there will be a New Year's Eve event at Skyline again this year with fireworks

Frank LaTorre congratulated Leo Perrotta, who was not in attendance, on his promotion to Acting Director of City of Providence Public Works.

5) Report from Block by Block

Bobby Costa, team leader reported that ambassador training is up to date. The holiday wreaths will be going up the last week of November and greenery will be incorporated in the planters

6) Discussion and VOTE to Accept the October Financial Statements

Director Granoff motioned to accept October financial statements and Director Witham seconded the motion and roll call vote was held as follows:

Director Crowell	Yes
Director DiBattista	Yes
Director Durkee	Yes
Director Gagliardi	Yes
Director Granoff	Yes
Director Lapidus	Yes
Director Lappin	Yes
Director Miller	Yes
Director Parrish	Yes
Director Witham	Yes

Therefore, the motion passed.

7) Report from Executive Director

Frank reported on a meeting with Cliff Wood, Executive Director of the Providence Foundation on security issues in the downtown. A November meeting of key stakeholders was called to discuss how to best utilize present security resources and ways to secure more resources where needed. A follow up action plan was developed at that meeting. Frank reported that the Cathedral Square committee met on November 7th. The DID continues to work closely with the City in calling together stakeholders to keep up short and longer-term repairs, and plans to upgrade and activate the space. The DID is working with Chris Ise from the City's Planning and Development Office, who is heading the effort for the City.

Frank reported attending a November 14th City conference on nighttime economy sponsored by the Office of Art Culture and Tourism. Frank continues working with stakeholders on developing a safe and vibrant nighttime economy. He is involved in the new round of community conversations that have come to the forefront recently which include suggestions by the President of the City Council regarding Board of Licenses procedures. The idea of creating a nighttime economy manager position, which many cities do not have across the country, and which the DID has suggested in the past was also discussed.

On November 1st the DID office and team leader ambassadors met with the Community Outreach Director of SPIN e-scooters for a demonstration and an overview of the company's oversight and management plans.

Frank reported that the I-195 Redevelopment District Commission has authorized \$100,000 from their special project fund to cover costs for maintenance, snowplowing, grass cutting and some security through June 30, 2020. The DID will stay in touch with TPF on their progress regarding any formal agreement with the Commission.

7A) Discussion and VOTE to extend contract for plant materials to Jacavone Gardens for the 2020 planting

season.

DirectorDiBattista motioned to extend the contact with Jacavone for the 2020 plantingseason. Director Lapidus seconded the motion and roll call vote was held asfollows:

DirectorCrowell	Yes
DirectorDiBattista	Yes
DirectorDurkee	Yes
DirectorGagliardi	Yes
DirectorGranoff	Yes
DirectorLapidus	Yes
DirectorLappin	Yes
DirectorMiller	Yes
DirectorParrish	Yes
DirectorWitham	Yes

Therefore,the motion passed.

8) Other Business

None

9)Adjournment

Director Witham motioned to adjourn the meeting at 9:25am. Director Lappin seconded the motion and a roll call vote was held asfollows:

Director Crowell	Yes
Director DiBattista	Yes
Director Durkee	Yes
Director Gagliardi	Yes
Director Granoff	Yes
Director Lapidus	Yes
Director Lappin	Yes
Director Miller	Yes
Director Parrish	Yes
Director Witham	Yes

Therefore, the motion passed.

Respectfully submitted,

AlisonIzzi

Finance Manager

Downtown Improvement District