

CITY OF EAST PROVIDENCE PLANNING BOARD MINUTES

Date: March 9, 2020

Time: 7:00 pm

Place: City Hall, room 306

Present: Octavio Cunha, Alan D'Aiello, Eric Crook, Michelle Rockwell, Michael Robinson (Chair), William Fazioli (Planning Director) and Patrick Hanner (staff).

1. CALL TO ORDER

The meeting was called to order at 7:00 pm.

2. PLEDGE OF ALLIGIANCE

The pledge of allegiance was cited.

3. APPROVAL OF PLANNING BOARD MINUTES

None

4. NEW BUSINESS

1. Recommendation to the City Council to request to amend Chapter 19 of the City's Zoning Ordinance to require a temporary use permit for short-term rentals.

Mr. Fazioli gave a brief description of the proposed ordinance. Mr. Hanner stated that it is the opinion of the Planning Department that proposed ordinance is consistent with the purpose and intent of the Comprehensive Plan and the standards of section 19-2 of the Zoning Ordinance.

Mr. Robinson asked if other municipalities assign the Planning Director to determine the fees of a temporary use permit. Mr. Fazioli responded that the proposed ordinance was drafted by the Law Department and that it is very similar to an ordinance that was recently adopted by Providence.

Mr. Crook noted that the draft ordinance implies that the Planning Director is responsible for issuing a temporary use permit. Mr. Hanner responded that it will be enforced by the Zoning Officer.

Mr. Crook asked for clarification of how the Zoning Officer will revoke a temporary use permit. Mr. Fazioli responded that the ordinance will be used primarily to respond to complaints and a tool to be used by the Zoning Officer to resolve issues.

Mr. D'Aiello noted that the proposed ordinance will only be used to regulate short-term rentals.

Mr. Crook asked for clarification of the language that states, “the temporary use does not conflict with another previously authorized temporary use”.

On a motion by Mr. Crook, seconded by Mr. D’Aiello, on a vote 5-0 to enter the Planning Department’s memorandum with enclosures dated March 5, 2020.

On a motion by Mr. Crook, seconded by Mr. D’Aiello, on a 5-0 vote to provide a positive recommendation to the City Council to adopt the draft ordinance.

1. STAFF REPORT

Mr. Fazioli explained to the Board that Planning staff is beginning the process of drafting design guidelines for large scale development projects and that the Planning Board will have the opportunity to review and comment.

2. ANNOUNCEMENTS

The next Planning Board meeting is scheduled for Monday, April 13, 2020.

3. ADJOURNMENT

The meeting adjourned at 7:20 pm.