



Department of Health

Three Capitol Hill
Providence, RI 02908-5097

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www.health.ri.gov

DIVISION OF HEALTHCARE QUALITY AND SAFETY
CENTER FOR PROFESSIONAL BOARDS AND LICENSING
RHODE ISLAND STATE BOARD OF LICENSED MASSAGE THERAPISTS

Monday, June 5, 2024
8:30 AM

THREE CAPITOL HILL
CONFERENCE ROOM 205
PROVIDENCE, RHODE ISLAND

DRAFT
OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

William Downing, LMT
Courtney McDonald, LMT
Cassie Rawcliffe, LMT

BOARD MEMBERS NOT IN ATTENDANCE

Lynn Garvey, LMT
Michelle Russo, LMT, Chair

STAFF MEMBERS IN ATTENDANCE

David Marzilli, Legal Counsel
Laura Mello, Board Manager



State of Rhode Island

OTHERS IN ATTENDANCE

None

1) Establishment of a quorum

A meeting of the Rhode Island State Board of Licensed Massage Therapists was held on Monday, June 5, 2024 at the Rhode Island Department of Health, Conference Room 205, Three Capitol Hill, Providence, RI 02908. A quorum was established, and the Open Session meeting was called to order at 8:30 AM on a motion by Courtney McDonald and seconded by Billy Downing. The Board voted unanimously to call the meeting to order.

2) Presentation of the May 13, 2024 Open Session Meeting Minutes

Motion was made by Billy Downing and seconded by Courtney McDonald to accept the Open Session minutes of May 13, 2024. The Board voted unanimously to approve the Open Session minutes as presented.

3) Board Manager Report

a) Licensee Statistics

Ms. Mello updated the Board that there are currently 1,078 Rhode Island licensed Massage Therapists. Since the last Board meeting on May 13, 2024, 4 Massage Therapists have been licensed.

4) Motion to adjourn to Closed Session

Motion was made by Courtney McDonald and seconded by Cassie Rawcliffe to adjourn to Closed Session at 8:35 AM. The Board voted unanimously to approve the adjournment to Closed Session.

Pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, the Board went into closed session for investigatory proceedings regarding allegations of civil or criminal misconduct.



Complaints:

a) R.I.G. L. Sections 42-46-4 and 42-46-5(a)(4)

C24-0434A

b) R.I.G. L. Sections 42-46-4 and 42-46-5(a)(4)

C24-0434B

5) Motion to return to Open Session

Motion was made by Billy Downing and seconded by Cassie Rawcliffe at 9:51 AM to re-open the Open Session. Board voted unanimously to re-open the Open Session.

6) Final Actions on all votes taken in Closed Session

The Board proposed action on two cases.

7) Motion to Seal the Closed Session Minutes

Motion was made by Courtney McDonald and seconded by Cassie Rawcliffe to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5, and 42-46-7 of the Rhode Island General Laws. The Board voted unanimously to seal the Closed Session minutes.

8) Adjournment

The next Massage Therapy Board meeting will be held Monday, September 16, 2024 at 8:30 AM at the Rhode Island Department of Health, Conference Room 104, Three Capitol Hill, Providence, RI 02908. Motion was made by Billy Downing and seconded by Cassie Rawcliffe to adjourn at 9:52 AM. The Board voted unanimously to adjourn the meeting.

Sincerely,



Laura K. Mello, MS, RD, LDN
Public Health Promotion Specialist
Board Manager



Center for Professional Boards and Licensing
Division of Healthcare Quality and Safety
Rhode Island Department of Health
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