

East Providence School Department
East Providence Building Committee

December 13, 2021

The East Providence Building Committee met for a meeting on Monday, December 13, 2021 at 6:30 pm in the student commons at East Providence High School. In attendance were Joel Monteiro, Co-Chair, Nate Cahoon, Co-Chair, Kathryn Crowley, Anthony Feola, Gene Oakland, Craig Enos, Ben Russell, Bob Weygand, Manuel Vinhateiro, Steven Amoroso, Toby Gibbons, Sam Bradner and Erik Andrutis. Sandra Forand, Nicholas Shattuck and John McNamee were absent.

1) Call to Order

Mr. Monteiro called the meeting to order at 6:30 p.m.

2) Renewable Energy Presentation – This presentation was postponed and rescheduled for January.

3) OPM Update Report

Mr. Bradner presented the monthly OPM report. Monthly meetings are continuing with building officials. The Temporary Certificate of Occupancy issued on September 1, 2021 will expire on February 1, 2022. Holding weekly commissioning meetings on Wednesdays. The clocktower requires a building permit which has been received. There is no detailed schedule yet on the clocktower which isn't available until February. Shelving in the library is a work in progress. Construction is 88.5% complete based on work in place. Demolition of existing building has been completed. M/WBE total participation to date remains at 13% of the total projected cost. Mr. Bradner went through the existing building projects for the next three weeks.

Owner contingency balance is at 44.4% and dropped from last month due to budget transfer to cover FF&E increases. Three items will be credited back to owner contingency. Construction contingency has decreased with a balance of 52.3%. Owner allowances are at 56.2% and COVID allowance balance remains the same as last month at 49.1%. The total project budget this month is 82% complete.

4) Motion by Mr. Vinhateiro, seconded by Mr. Weygand and carried by unanimous consent to accept the Owner's Project Manager's Report as submitted.

5) EPHS Band Equipment RFP

At the recommendation of the Building Committee, Mr. Enos went out for an RFP for a refresh of the band equipment at East Providence High School. Band Director, Marisa Silva and Mr. Enos reviewed several vendors and checked references. They recommended to the Building Committee the following three awards:

- Chuck Levin's Washington Music Center - \$193,241.40
- Robert's Musical Instruments - \$28,097.50
- Music & Arts - \$2,508.59

Motion by Mr. Weygand, seconded by Mr. Feola and carried by unanimous consent to approve the total RFP award of \$223,847.49 for the EPHS band equipment. Old equipment that can be salvaged will be passed down to other schools. One piece of the ESSERIII grant will be to do a

total refresh of musical instruments at the middle and elementary schools. Mr. Enos is putting together an RFP for approval in January.

6) Approval of Invoices

Ai3 Basic Services - \$29,484.68
Ai3 Extra Services - \$176,000.00
Ai3 Reimbursable Expenses - \$3,850.00
Gilbane - \$1,432,885.68
Peregrine Group, LLC - \$59,000.00
Stephen Turner, Inc. - \$6,798.60
Thielsch Engineering - \$3,095.00
Construction Invoices Total - \$1,711,113.96
Furniture, Fixtures & Equipment Total – \$523,793.51

Motion by Mr. Weygand, seconded by Mr. Amoroso and carried by unanimous consent to approve the November 2021 construction invoices as submitted. Mr. Oakland voted present on the Gilbane invoice.

Motion by Mr. Vinhateiro, seconded by Mr. Feola and carried by unanimous consent to approve the November 2021 FF&E invoices as submitted. Mr. Enos presented the list of FF&E invoices.

The invoices will be presented to the School Committee for approval on December 14, 2021.

7) Approval of Minutes

Motion by Mr. Enos, seconded by Mr. Vinhateiro and carried by unanimous consent to approve the minutes of November 8, 2021 as submitted.

8) Next Meeting Date

The next meeting will be held on Monday, January 10, 2022 at 6:30 pm.

9) Adjournment

Motion by Mr. Oakland seconded by Mr. Weygand and carried by unanimous consent to adjourn the meeting at 7:46 p.m.

Respectfully submitted,

Sharon Corsi
Administrative Assistant

Joel Monteiro, Co-Chair
Building Committee

Nathan Cahoon, Co-Chair
Building Committee