

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING AGENDA

September 22, 2022 at 7:00pm

Page 1 of 2

1. OPENING BY CHAIRMAN AND ROLL CALL

2. GUESTS

A. Mary Sahady – Hague, Sahady & Co. – Audit Presentation

3. CORRESPONDENCE

A. Sprint/T-Mobile – Termination of Lease

B. 56 Pine Tree – Employee Appreciation – Ed Raposa

4. MINUTES OF MEETINGS

A. Approve Administrative Board Meeting Minutes of August 24, 2022

B. Approve Administrative Board Executive Meeting Minutes of August 24, 2022

5. NEW BUSINESS

A. Approve Payment of Bills Listed

B. Budget to Actual

C. Summary of Bank Accounts

D. Purchase of Treasury Bills – Update

E. PARS OPEB Summary

F. Cash Flow Summary

G. Water Accounts Receivable Analysis

H. Tax Accounts Receivable Analysis

I. Sundries Accounts Receivable Analysis

J. Financial Statements

K. Approve Tax Resolution for FY-23 Water District Property Taxes

6. REPORT FROM GENERAL MANAGER

A. Water Service Application Approvals

B. Demand Report

C. Operations Report

D. Sakonnet River Pipeline Project Update

E. Sprague Street

F. Rate Study

G. Tank Inspection

H. RIDOT – East Main Road Paving Project

I. District Logo Update

J. WSSMP FY – 22

K. Water Audit

L. Flushing Update

CONTINUED

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Page 2 of 2

7. REPORT FROM LEGAL COUNSEL

8. EXECUTIVE SESSION 42-46-5 (a) (2) (7)

- A. Litigation: 42-46-5 (a) (2)
 - 1) Failed Water Meter – Customer Damage Incurred
- B. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - 1) Negotiating the Purchase of Property
 - 2) Investment of Public Funds
- C. Vote Regarding Disclosure of Votes and Disposition
- D. Adjourn Executive Session

9. RETURN TO OPEN SESSION

- A. Disclosure of Executive Session Votes and Disposition of Minutes

10. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/82438030593?pwd=SkVBM3NQRTTRNN3J4SGViSXVrM3BXQT09>

Meeting ID: 824 3803 0593

Passcode: PWFD

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 824 3803 0593

Passcode: 820553

Posted – 9/16/2022

**Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District
or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.**