

**WORKING FINAL AGENDA  
TOWN COUNCIL  
TELEPHONIC AND/OR VIDEO REMOTE REGULAR MEETING  
June 14, 2021 at 7:00 p.m.**

**LOCATION:**

<https://charlestownri.webex.com/charlestownri/onstage/g.php?MTID=e149e88586642258dc96240bcc7da3af3>

OR

Dial: 1-844-992-4726

Event ID: 132 077 3748

Event Password: ctown4540

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**NOTICE**

This meeting is being held virtually.

In the event that electronic coverage of this meeting is interrupted,  
a new meeting will be scheduled with the required notice and advertisement pursuant to State Statute.

**ALL DOCUMENTATION AND ATTACHMENTS ARE AVAILABLE FOR REVIEW AT**

<http://www.charlestownri.iqm2.com/Citizens/default.aspx>

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**Deborah A. Carney, Cody W. Clarkin, Susan J. Cooper, Grace F. Klinger, Bonnie VanSlyke**

**CALL TO ORDER, Pledge of Allegiance**

**ROLL CALL**

**PROCLAMATIONS**

- A. Certificate of Appreciation for Jeffrey S. Burns for His Service as a Member of the Coastal Ponds Management Commission
- B. Proclamation Recognizing the 50th Anniversary of the Charlestown Ambulance-Rescue Service

**REPORTS**

- A. Update on COVID-19 Continued Plans and Preparations and the State of Emergency in Charlestown from Director of Charlestown Emergency Management Agency, Kevin Gallup and Town Administrator Mark Stankiewicz

**COUNCIL COMMENTS**

- A. Deborah A. Carney
  - 1. Soliciting bids for Professional Audit Services for the Fiscal Year Ending June 30, 2021

**CONSENT AGENDA**

*All items marked with "CA" are to be considered placed on the consent agenda and may be approved as a block. The Consent Agenda may be voted on as a block or individual items may be removed for individual action, discussion and/or potential vote.*

*In the event that an item is removed from consent, it will not be discussed but carried forward to a future agenda for possible action.*

**Motion to accept, approve and place on file the following as the consent agenda: "CA" A - "CA" M**

"CA" A. Town Council Minutes:

- 1. April 12, 2021 (Regular Meeting)
- 2. April 29, 2021 (Continued Joint Public Hearing with the Planning Commission on the Comprehensive Plan)
- 3. May 4, 2021 (Continued Joint Public Hearing with the Planning Commission on the Comprehensive Plan)
- 4. May 5, 2021 (Agenda Meeting)
- 5. May 5, 2021 (Executive Session)
- 6. May 10, 2021 (Regular Meeting)
- 7. May 20, 2021 (Special – Town Wide Survey Draft Questions)
- 8. May 24, 2021 (Special – NY Bight Lease and ROW; Revolution Wind Farm)

"CA" B. Reports:

- 1. Town Administrator
- 2. Building Official - May 2021
- 3. Police Chief - May 2021
- 4. Public Works Director – May 2021
- 5. Town Clerk – May 2021
- 6. Treasurer's Report - April 2021

“CA” C. Extension of the Declaration of the State of Emergency, Approved at the Regular Meeting of the Charlestown Town Council on May 10, 2021, through July 12, 2021, Unless Revoked Earlier

“CA” D. Approval of the Contract with University of Rhode Island for Layered Soil Treatment Area Experimental Septic System Technology Assessment, Sampling and Laboratory Services and Authorization of the Town Administrator and Town Treasurer, Each, to Take Any and All Such Actions, and Execute and Deliver Such Certificates, Receipts or Other Documents as May be Necessary to Carry into Effect the Foregoing

“CA” E. Appointment of Constables as Recommended by the Chief of Police, Terms to Expire January 2022:

Assistant Harbormasters: Peter Dwyer; Theodore Laquidara

“CA” F. Acceptance of the Resignation of Dominic A. DellaVolpe from the Economic Improvement Commission with Regret.

“CA” G. Acceptance of the Resignation of John E. Lovoy as Alternate #1 from the Zoning Board of Review with Regret.

“CA” H. Approval of the Following Events at Ninigret Park and Waiver of §108-4 and §108-5 of the Charlestown Code of Ordinances, as Recommended by the Parks and Recreation Commission Subject to Review of Contracts by the Town Solicitor, Receipt of All Applicable Paperwork and Insurance and that All Event Details Are Satisfactorily Met by the Parks and Recreation Director, subject to compliance with all State regulations regarding COVID-19 that are in effect on the dates of the event:

1. Ocean State Multisport Angry Unicorn Running Festival  
Event Date: November 13, 2022 (Requested Date Change from October 10, 2021)  
Route: from South Kingstown Onto Matunuck Schoolhouse Road; Left Onto Charlestown Beach Rd; Turn Around at Charlestown Breachway Guard Shack; Onto Charlestown Beach Rd; Right Onto Matunuck Schoolhouse Rd into South Kingstown
2. Event: NBX Bikes - NBX Summer Crit Series  
Event Dates: June 16, 2021 through September 8, 2021  
Camping: NA  
Insurance: \$1 Million General Liability  
Fee: See Fee Schedule
  - a. 11 Dates as Prescribed by Schedule. No Rain Dates Prescribed or Available and Schedule Subject to Change If the Parks and Recreation Department Deems it Necessary for Any Reason, I.E. Weather, Condition of Course, Scheduling Conflicts, Etc.
  - b. NBX Calculates Number of Riders Per Week and Provides Email Information as to Attendance Weekly.
  - c. NBX Calculates Total Number of Riders for the Season, Multiplying by \$2.00 Per Rider for Total Calculation.
  - d. Payment is Due Within 14 Days of the Conclusion of the Season.
3. Event: New Hope Chapel - Church Picnic and Baptism  
Event Dates: August 15, 2021  
Camping: NA  
Insurance: \$1 Million General Liability  
Fee: Waived

“CA” I. Appointment of Steven J. Williams to the Coastal Ponds Management Commission, Term to Expire in March of 2022.

“CA” J. Approval of the Purchase of a Four Bike Racks from M.E. O'Brien & Sons, Inc., through the MPA Bid Award, for an Amount Not to Exceed \$5000.00, as Budgeted in Line Item 01.960.9625.000, Two (2) to be Placed at the Blue Shutters Town Beach and One (1) to be Placed at the Charlestown Town Beach, and One (1) on Map 9 Lot 42 and Authorization of the Town Administrator and Town Treasurer, Each, to Take Any and All Such Actions, and Execute and Deliver Such Certificates, Receipts or Other Documents as May be Necessary to Carry into Effect the Foregoing, or Any Other Action Relative Thereto

“CA” K. Approval of the Transfer of \$15,000.00 to be Taken from Town Council Contingency Account 01.960.9625.0000, into the Ninigret Park Fund {27} to Replace Lost Revenue and Fees in the 2020 and 2021 Season and Maintain the Ability to Repair/Improve Ninigret Park.

“CA” L. Approval of the Purchase of Four Picnic Tables for the Ninigret Dog Park for an Amount Not to Exceed \$4,000.00 to be Taken from Town Council Contingency Account 01.960.9625.0000.

“CA” M. Authorization of the Town Administrator to Notify the Rhode Island Department of Environmental Management Acknowledging Charlestown Will Not be Accepting the DEM Grant in the Amount of \$213,000 to Potentially Acquire 4.27 Acres, for Assessor's Plat 5, Lot 95-5, Located on Oyster Drive, Owned by Sachem Passage Association N

## **PERSONS WISHING TO BE HEARD**

A. Stephen Hoff – Severance Liabilities

## **PUBLIC COMMENT for items not on the Agenda**

### **COUNCIL SITTING AS BEVERAGE LICENSING BOARD**

#### **Motion to sit as the Beverage Licensing Board**

A. Public Hearing and Potential Action Regarding the Following Application for a Beverage License:

**ARTS EQUITY** for a Class F Liquor License, Fee to be Waived, for the Rhythm and Roots Event to be Held at Ninigret Park on September 3 - Alcohol Served 12:00 P.M. to 11:00 P.M., September 4 - Alcohol Served 12:00 P.M. Until 11:00 P.M., September 5 - Alcohol Served 12:00 P.M. Until 11:00 P.M.

B. Public Hearing and Potential Action Regarding the Following Application for Beverage License:

**CHARLESTOWN CHAMBER OF COMMERCE D/B/A CCOC 36<sup>th</sup> ANNUAL SEAFOOD FESTIVAL** for a Class F Liquor License for the 36<sup>th</sup> Annual Charlestown Chamber of Commerce Seafood Festival to be Held at Ninigret Park on August 6-Alcohol Served 12:00 P.M. Until 10:00 P.M., August 7-Alcohol Served 11:00 A.M. Until 10:00 P.M., August 8-Alcohol Served 11:00 A.M. Until 9:00 P.M.

**Motion to adjourn as the Beverage Licensing Board**

## **ORDINANCES AND RESOLUTIONS**

A. Discussion and Potential Action Regarding the Approval of the Annual Fiscal Resolutions to Set the Budget, Within the Maximum Tax Levy Authorized by RIGL §44-5-2; Authorize Borrowing in Anticipation of the Receipt of Taxes Pursuant to RIGL §45-12-4; and Order the Assessment and Collection of Taxes

B. Discussion and Potential Action Regarding the Consideration of a Resolution in Support of a Review of the 2021 Comprehensive Plan, Upon Receipt by the Council of the Survey Results, for the Purpose of Incorporating Said Results into the Plan, as May be Appropriate. the Review Process Shall Commence No Later Than Six Months After Receipt of Survey Results. the Purpose of the Survey was to Evaluate Public Support, Attitudes and Perceptions Toward Town's Services, Programs and Capital Assets to Guide the Town's Budgeting Priorities, Service Delivery and Investments in Buildings and Structures.

C. Discussion and Potential Action Regarding the Introduction and First Reading of Ordinance #391, an Ordinance Amending Chapter 96 - Coastal Ponds and Mooring, to be Ordered Advertised for Public Hearing on July 12, 2021 at 7:00 P.M.

## **UNFINISHED BUSINESS**

A. Discussion and Potential Action Regarding an Environmental Land Use Restriction (ELUR) on the Portion of Ninigret Park (Plat 7, Lot 45-1) Described as the Former Site 8 Underground Fuel Storage Tank Area.

B. Discussion and Potential Action Concerning Approval of the Charlestown Be-Fit Road Bike Trail, as Requested by the Parks and Recreation Commission

C. Discussion and Potential Action Concerning the Review and Finalization of the Questions for the Town Wide Survey And/Or Scheduling a Special Town Council Meeting Concerning the Matter

## **NEW BUSINESS**

A. Discussion and Potential Action Regarding the Formation of an Ad-Hoc or Permanent Committee on Climate Change Mitigation and Resilience Pursuant to the Recommendation of the Budget Commission. the Proposed Ad Hoc or Permanent Committee to be Composed of 5-7 Members and Charged with Identifying and Addressing Current and Future Effects On, Beaches, Ponds, Town Infrastructure and Operations.

B. Discussion and Potential Action Regarding a Return to in Person Meetings and /Or a Hybrid Model of in Person/ Virtual Meetings for the Town Council and Town Boards, Committees and Commissions

C. Discussion and Potential Action Regarding the Establishment of a Disc Golf Course Ad Hoc Committee, to Explore Maintenance at the Ninigret Park Disc Golf Course for the Town of Charlestown

## **ANNOUNCEMENTS**

A. Board, Commission and Committee Vacancies and Term Expirations:

Affordable Housing Commission - 1 Term Expirations (September 2017)

Budget Commission - 2 Term Expirations (June 2021)

Building Commission - 4 Vacancies; 1 Term Expiration (November 2017)

Coastal Ponds Management Commission - 1 Vacancy

Economic Improvement Commission - 1 Vacancy

Employee Appeal Board - 3 Vacancies

Friends of Ninigret Park Subcommittee - 3 Term Expirations (members at large - March 2017; March 2020; March 2021); 2 Vacancies (Parks and Rec members); 1 Vacancy (EIC member)

Juvenile Hearing Board - 1 Term Expiration (1 - February 2018); 1 Vacancy

Mosquito Abatement - 4 Vacancies

Ninigret Park Dog Park Facility Subcommittee - 1 Term Expiration

Senior Citizens Commission - 3 Term Expirations (January 2021); 2 Vacancies

Tax Assessment Board of Review - 1 Vacancy (full member, up to 2 Alternates)

Tree Committee - 5 Vacancies

Tree Warden - 1 Vacancy

Wastewater Management Commission - 2 Vacancies; 1 Term Expiration (January 2021)

Zoning Board of Review - 1 Vacancy (Alternate #1); 3 Term Expirations (1 Full Member; 2 Alternates)

## **ADJOURNMENT**

The Public is welcome to any meeting of the Town Council. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact (711-364-1210) at least three (3) business days prior to the meeting.

**To be Advertised in the Westerly Sun: June 12, 2021**

**To be Posted at SOS, IQM2 and at Town Hall: June 10, 2021**