WORKING FINAL AGENDA
CHARLESTOWN TOWN COUNCIL
REGULAR MEETING
Charlestown Town Hall, Council Chambers
4540 South County Trail, Charlestown RI 02813
November 9, 2026 at 7:00 p.m.

****PLEASE NOTE – This meeting will be held in person at the above location.**

Comments from the Public will not be accepted virtually, during the meeting; however, written testimony may be submitted in advance of the meeting to the Town Clerk's Office, 4540 South County Trail, Charlestown RI or to arweinreich@charlestownri.gov.

A live stream only of the meeting will be available at:
https://charlestownri.webex.com/charlestownri/j.php?MTID=m07ba1c43ea65fed03ebff987f3c283af
OR
Dial: 1-844-992-4726
Event ID: 2632 609 9597
Event Password: ctown4540

The above virtual access option is being provided only as a convenience and is not an official "location" where meeting access is guaranteed. The only way to guarantee complete access to the meeting is to attend physically, in-person at the physical location listed above.

ALL DOCUMENTATION AND ATTACHMENTS ARE AVAILABLE FOR REVIEW AT
http://www.charlestownri.iqm2.com/Citizens/default.aspx

Deborah A. Carney, Craig T. Marr, Peter A. Slom, Stephen J. Stokes, Bonnie VanSlyke

CALL TO ORDER, Pledge of Allegiance
ROLL CALL
PROCLAMATIONS

A. Discussion and Potential Action Concerning a Resolution Honoring 250 Years of Military Service by the People of Charlestown.

CONSENT AGENDA

All items marked with "CA" are to be considered placed on the consent agenda and may be approved as a block. The Consent Agenda may be voted on as a block, or individual items may be removed for individual action, discussion, and/or potential vote.

Motion to accept, approve, and place on file the following as the consent agenda: "CA" A – "CA" G

"CA" A. Minutes
1. October 13, 2026 (Regular Meeting)
2. October 26, 2026 (Executive Session)
3. October 26, 2026 (Regular Session)

"CA" B. Reports
1. Town Administrator – October 2026
2. Building Official – October 2026
3. Police Chief – October 2026
4. Public Works Director – October 2026
5. Town Clerk – October 2026
6. Treasurer's Report - September 2026
7. Unfinished Business

“CA” C. Award of the Portable Toilet Rental Services Bid to RPKK Inc., D/B/A RPE Waste Services, for the Period July 1, 2027, through June 30, 2028, with the Option to Renew for Up to Three (3) Additional One-Year Terms at the Same Rates, for the Following Monthly Unit Rates: $165.00 for Each Regular Portable Toilet Serviced Twice Weekly at the CRCC, Samuel Ferretti Blue Shutters Beach, and Charlestown Town Beach; $250.00 for Each ADA-Accessible Portable Toilet Serviced Twice Weekly at Samuel Ferretti Blue Shutters Beach and Charlestown Town Beach; $110.00 for Each Regular Portable Toilet Serviced Once Weekly at Wicklund Field and Clark Memorial Field; And, at Ninigret Park, $165.00 for Each Regular Portable Toilet and $250.00 for Each ADA-Accessible Portable Toilet Serviced Twice Weekly During July and August; with Additional Rentals for Special Events at the Following Rates: $100.00 Per Regular Unit and $145.00 Per ADA-Accessible Unit for Weekend Rentals; $165.00 Per Regular Unit and $250.00 Per ADA-Accessible Unit for Monthly Rentals with Twice-Weekly Service; and $110.00 Per Regular Unit and $155.00 Per ADA-Accessible Unit for Daily Non-Weekend Rentals; with Emergency Cleaning Fees of $50.00 Per Regular Unit and $60.00 Per ADA-Accessible Unit; with Funding from Line Items 05.000.6020.000 (CRCC – Operating Supplies), 01.820.6025.000 (Charlestown Beach – Purchased Services), 01.850.6065.000 (Blue Shutters Beach – Purchased Services), 01.810.6065.000 (Wicklund Park – Purchased Services), and 01.830.6065.000 (Ninigret Park – Purchased Services), as Budgeted; and Authorization of the Town Administrator, Town Treasurer, Town Solicitor, and Requesting Department Head to Take All Actions Necessary to Complete the Approved Procurement, Including Preparation and Execution of Any Required Contract, Issuance of Any Required Purchase Order, and Approval of Invoices for Payment, Provided that All Required Contracts and Purchase Orders Are Fully Executed Prior to Acquisition of Services.

“CA” D. Award of the Mobile Food Establishment Concession Bids to Del's of Westerly for the 2027 Season, as Follows: Charlestown Town Beach, for Annual Revenue to the Town of Two Thousand Five Hundred Dollars ($2,500.00), to be Deposited into Revenue Account 01.340.3460.000 (Charlestown Town Beach Concession); Samuel Ferretti Blue Shutters Beach, for Annual Revenue to the Town of Three Thousand Dollars ($3,000.00), to be Deposited into Revenue Account 01.340.3451.000 (Blue Shutters Concession); and Ninigret Park, for Annual Revenue to the Town of Two Thousand Six Hundred Fifty Dollars ($2,650.00), to be Deposited into Account 27.000.5100.00 (Ninigret Park Fund); for Total Annual Concession Revenue of Eight Thousand One Hundred Fifty Dollars ($8,150.00); and Authorization of the Town Administrator, Town Treasurer, Town Solicitor, and Requesting Department Head to Take All Actions Necessary to Complete the Approved Awards, Including Preparation and Execution of Any Required Concession Agreements and Collection of Associated Payments, Provided that All Required Agreements Are Fully Executed Prior to Commencement of Services.

“CA” E. Amendment of the October 26, 2026 Town Council Award for the Ninigret Park Dog Park Gazebo to Correct the Vendor from Pergola Kits to Kloter Farms and the Award Amount from Thirteen Thousand Four Hundred Sixty-Four Dollars ($13,464.00) to Nine Thousand Nine Hundred Eighty-Eight Dollars and Fifty Cents ($9,988.50), with Funding from Account 27.000.5100.000 (Ninigret Park Fund); and Authorization of the Town Administrator, Town Treasurer, Town Solicitor, and Requesting Department Head to Take All Actions Necessary to Complete the Approved Procurement, Including Preparation and Execution of Any Required Contract, Issuance of Any Required Purchase Order, and Approval of Invoices for Payment, Provided that All Required Contracts and Purchase Orders Are Fully Executed Prior to Acquisition of the Item.

"CA" F. Discussion and Potential Action Concerning the Approval of the Following Events at Ninigret Park and Waiver of §108-4 and §108-5 and at the Discretion of the Chief of Police, Per §108-6A of the Charlestown Code of Ordinances, as Recommended by the Parks and Recreation Commission, Subject to Review of Contracts by the Town Solicitor, Receipt of All Applicable Paperwork and Insurance and that the Parks and Recreation Director Satisfactorily Meet All Event Details:

1. Event: Seaside Classic Youth Soccer Tournament
   Date: July 10-11, 2027
   Camping: No
   Insurance: $3 Million General Liability
   Fee: $4,250
2. Event: Intention Fest
   Date: Sunday, September 19, 2027 *(Rain Date: September 26, 2027)
   Camping: No
   Insurance: $3 Million General Liability
   Fee: $ Waived

“CA” G. Approval of the Following Events at the Charlestown Town Beach and Waiver of §§108-4, 108-5, and 108-6A (At the Discretion of the Chief of Police) of the Charlestown Code of Ordinances, as

Recommended by the Parks and Recreation Commission, Subject to Review of Contracts by the Town Solicitor, Receipt of All Applicable Paperwork and Insurance and that All Event Details Are Satisfactorily Met by the Parks and Recreation Director:

1. Event: RICAN 2027 Annual Polar Plunge
   Date: Friday, January 1, 2027
   Camping: No
   Insurance: $3 Million General Liability
   Fee: $ Waived

PUBLIC COMMENT (For items not on the Agenda)

PERSONS WISHING TO BE HEARD

A. Deb Eastman - Creating an Ordinance for Ducks and Wildlife

COUNCIL SITTING AS THE BEVERAGE LICENSING BOARD

A. Public Hearing, Discussion and Potential Action Regarding the Following Applications for Beverage License:

CHARLESTOWN PACKAGE STORE, INC. d/b/a "Charlestown Wine & Spirits", to apply to premises located at 4625 Old Post Road - Class A. Designated premises: building; storage shed and trailer for storage only; daily November 1 through May 31 from 7:00 am to 10:00 pm, June 1 through October 31 from 7:00 am to 11:00 pm, and until 11:00 pm on eve of legal holiday or on Saturday eve where a legal holiday falls on Monday

SERRA, RICHARD C., by Camelia Serra, in her capacity as Administratrix of the Estate, d/b/a "Rippy's Liquor & Marketplace", to apply to premises located at 4158 South County Trail- Class A. Designated premises: building only; daily from 7:00 am to 10:00 pm

BIRDMAR ENTERPRIZES, INC. d/b/a "The Cove", to apply to premises located at 3963 Old Post Road - Class BV Full. Designated premises: restaurant and deck only; daily from 11:30 am to 1:00 am

CHARLESTOWN WILLOWS INC. d/b/a "Foster Pier Restaurant", to apply to premises located at 5310 Post Road- Class BV Full. Designated premises: restaurant and deck, special wedding area (adjacent to water), clambake house, adjacent to cottage #130, dockside building, and enclosed pool area; daily from 7:30 am to 11:00 am

MGMR GROUP, INC. d/b/a/ "Meadow Brook Inn", to apply to premises located at 168 Carolina Back Road- Class BV Full. Designated premises: restaurant and formal garden area only; daily from 11:00 am to 12:00 am

THE NORDIC, INC. d/b/a/ "The Nordic", to apply to premises located at 178 Nordic Trail - Class BV Full. Designated premises: restaurant and area between rear of restaurant and pond, to include front of restaurant and lakeside areas; Monday - Friday from 12:00 pm to 10:00 pm, Saturday from 11:00 am to 11:00 pm, and Sunday from 11:00 am to 9:00 pm.

C & E PIZZA INC. d/b/a "Charlestown Famous Pizza", to apply to premises located at 3986 Old Post Road - Class BV Limited. Designated premises: restaurant only; daily from 11:00 am to 9:00 pm

CT MARK LLC d/b/a "The Breachway Grill", to apply to premises located at 1 Charlestown Beach Road - Class BV Full. Designated premises: interior restaurant space and outdoor patio space, on Saturday and Sunday from 8:00 am to 1:00 am and Monday to Friday from 11:00 am to 1:00 am; and the south side second floor unit, approximately 1,000 square feet and any/all attached egress deck from said unit on Saturday and Sunday from 10:00 am to 10:00 pm and Monday to Friday from 11:00 am to 10:00 pm.

GENERAL STANTON INN, LLC d/b/a "The General Stanton Inn", to apply to premises located at 4115 Old Post Road, Lot 1, AP 13 - Class BV Full Tavern. Designated Premises: FULL BEVERAGE SERVICE - The main tavern and restaurant building, the outdoor patio area enclosed on three sides by the main building and stonewall and paved area on remaining side, and the lawn area (approximately 90 feet by 150 feet) on the easterly side of the paved main entrance lane southerly of the accessory snack bar and apartment building up to the easterly boundary of the property abutting Lot 2, AP 13 and northerly of the line of two large trees adjacent to Old Post Road. Service Hours are daily from 7:00 am to 1:00 am. FULL BEVERAGE SERVICE - The accessory snack bar and apartment building including porches and patio areas, and the lawn area (approximately 150 feet by 390 feet) on the northeasterly of said building demarked by the easterly edge of the paved main entrance lane, southerly of the edge of gravel parking area running parallel to Post Road, US Rte. 1, to a point in line with the southerly fence line of the historical cemetery, then along the southerly line of the historical cemetery to the boundary stone wall, the southerly side of this lawn area is demarked by existing physical features including fences, posts, and hedges along the rear lines of abutting Lots 2 & 3 of AP 13. PROHIBITED SERVICE AREA: Those areas within paved or gravel access lanes or parking areas easterly of the existing stone wall running northerly from the northside of the main building towards Post Road, Rte. 1. Also, all that area west of said stone wall.

DOWNEY WEAVER POST 34 AMERICAN LEGION d/b/a Downey Weaver Post 34, to apply to premises located at 20 Whipple Drive - Class D Club. Designated premises: club building, picnic area and horseshoe pit area only; M-Th: 2pm-10pm; F-S: 10am-11pm; Sun: 11am-10pm

CHARLESTOWN RATHSKELLER TAVERN, INC. d/b/a "Charlestown Rathskeller Tavern, Inc." to apply to premises located at 489A Old Coach Road - Class BV Full. Designated premises: The main restaurant building and patio adjacent to the tavern entrance on the east side, including the small deck, bocce court and horseshoe court areas; from the southeast corner of the restaurant, to include the spring house, the sauna area and fire pit; the grounds located southwest of the main entrance (west side) to approximately two hundred (200') feet south of the employee parking lot; the open porch and deck on the west side of the restaurant; and from the north side of the restaurant up to the stone wall located approximately fifty (50) feet from Old Coach Road. Hours of operation: daily from 11:00 a.m. to 1:00 a.m.

SHELTER HARBOR GOLF CLUB for a Class D Ancillary Beverage License, to apply to premises located at 1 Golf Club Drive, also described as that certain parcel of land located in the Town of Charlestown, in Washington County, Rhode Island, situated northerly of Post Road (US Route 1) and westerly of Ross Hill Road (RI Route 216), being more particularly described as Charlestown Assessor's Plat 14, Lot 28; hours of operation to be daylight hours when golfers can be on the golf course.

N.O. BAR, LLC d/b/a "N.O. BAR CLAM SHACK", to apply to premises located at 523 Charlestown Beach Road - Class BV Full. Designated premises: Counter service and within 20' of the counter and the adjacent deck and 20' surrounding the deck only; with the conditions that the consumption area is not to exceed 20' from the service counter and not to exceed 20' from any side of the deck; that the counter area is the only area where alcohol will be served; that "No alcohol beyond this point" signage will be posted; service hours 11:00 am to 9:00 pm

CAF BAR II LLC, for a Class BV Full Beverage License, to apply to premises at 5153 Old Post Road. Designated premises: tavern lobby, the east wing, the west wing, and the outdoor patio space; daily from 7:00 am to 10:00 pm

MONAHAN'S RESTAURANT GROUP, LLC d/b/a "Monahan's Charlestown" to apply to premises located at 5402 Post Road, Charlestown, Rhode Island 02813 - Class BV Full. Designated premises: The outdoor dining areas situated on the field where picnic tables are located, including the area commonly referred to as the "Secret Garden," all of which are contained within a clearly defined and fenced perimeter adjacent to the dining tent area. Alcoholic beverages shall be dispensed from a designated service station located near the walkway entrance to the outdoor yard and tent area. All sales, service, and consumption of alcoholic beverages shall be strictly limited to the designated fenced outdoor premises described herein. No alcoholic beverages shall be permitted beyond these designated boundaries. All alcohol service shall be conducted by properly trained and TIPS-certified staff in accordance with all applicable state and local regulations. Hours of operation: Daily from 11:00 a.m. to 9:00 p.m.

B. Discussion and Potential Action to Set the Following Cap on Beverage Licenses Within the Town of Charlestown:

Class A: 2
Class BV Full: 9
Class BV Limited: 1
Class BV Tavern: 1
Class D: 1
Class D Ancillary: 1

C. Discussion and Potential Action Regarding a Request from the Charlestown Willows for Their Annual Closure on September 4, 2026 and Reopening on May 29, 2027

LICENSES AND PERMITS

A. Public Hearing, Discussion and Potential Action Regarding the Following Applications Received for General Entertainment Licenses for the Following Beverage License Holders:

1. Birdmar Enterprizes Inc. d/b/a "The Cove", 3963 Old Post Rd (Map 13, Lot 14) - Hours of Indoor Entertainment: Monday-Sunday, 7:00 p.m. to 1:00 a.m. Outdoor: Friday-Saturday, 7:00 p.m. to 12:00 midnight; Sunday-Thursday until 10:00 p.m. (Same as last year.)
2. Charlestown Willows d/b/a "Foster Pier Restaurant", 5310 Post Rd (Map 5, Lot 80) - Hours of Entertainment: No later than 11:00 p.m. (Same as last year.)
3. MGMR Group Inc. d/b/a "Meadow Brook Inn", 168 Carolina Back Rd (Map 25, Lot 15) - Hours of General Indoor/Outdoor Entertainment: Monday - Sunday 11:00 a.m. to 12:00 midnight. (Same as last year.)
4. The Nordic Inc. d/b/a "The Nordic", 178 Nordic Trl (Map 27, Lot 52) - Hours of Entertainment: Monday - Sunday, 12:00 p.m. - 9:00 p.m. (Same as last year.)
5. CT Mark, LLC d/b/a "The Breachway Grill LLC", 1 Charlestown Beach Rd (Map 11, Lot 68-1) - Hours of Entertainment: Daily, 7:00 p.m. to 9:00 pm from Sunday to Thursday, and 7:30 p.m. to 10:30 p.m. on Friday and Saturday (Same as last year.)
6. General Stanton Inn, LLC, 4115 Old Post Rd (Map 13, Lot 1) - Hours of General Indoor/Outdoor Entertainment: Daily, 4:00 p.m. - 11:00 p.m. (Same as last year.)
7. Downey Weaver Post No. 34 American Legion, 20 Whipple Dr (Map 25, Lot 96) - Hours of Entertainment: Club hours M-Th: 2pm-10pm; F-S: 10am-11pm; Sun: 11am-10pm (Same as last year.)
8. Charlestown Rathskeller Tavern Inc. d/b/a "Charlestown Rathskeller Tavern Inc.", 489A Old Coach Rd (Map 27, Lot 8) - Hours of Entertainment: Daily, 11:00 a.m. to 12:00 a.m. (Same as last year.)
9. N.O. BAR, LLC d/b/a "N.O. BAR CLAM SHACK", 523 Charlestown Beach Rd (Map 9, Lot 131) - Hours of General (Indoor/Outdoor) Entertainment: Three dates determined by the applicant, of acoustic non-amplified music, the applicant will notice the Town Clerk via email of dates of performance from 3:00 p.m. to 8:00 p.m., limited to the deck area only. (Same as last year.)
10. Caf Bar II LLC, 5153 Old Post Rd (Map 14, Lot 90) - Acoustic, DJ, live performance. Hours of General Indoor/Outdoor Entertainment: Daily, 7:00 a.m. to 10:00 p.m. (Same as last year.)
11. Monahan's Charlestown, 5402 Post Road (Map 5, Lot 79) - Hours of Outdoor Entertainment: 4:00 pm to 7:00 pm, for two nights per week (one weekday night, Monday to Thursday; one weekend night, Friday, Saturday, or Sunday), for non-amplified, acoustic music only (Same as last year.)

UNFINISHED BUSINESS

A. Discussion and Potential Action Concerning an Update on the Red Light Camera Program (From September 23, 2024; October 14, 2025; and May 26, 2026)

ANNOUNCEMENTS

A. Board, Commission, and Committee Vacancies:

250th Ad Hoc Committee - additional membership as requested and appropriate
Affordable Housing Commission - 3 Term Expirations (2-September 2024; 1-September 2025); 3 Vacancies
Block Island Sound Bikeway Ad Hoc Subcommittee - up to 1 Vacancy
Building Commission - 4 Vacancies; 1 Term Expiration (November 2017)
Chariho Unified Elementary Campus Building Committee - 3 Vacancies
Coastal Ponds Management Commission - 2 Term Expirations (1 - March 2025; 1 - March 2026)
Conservation Commission - 1 Vacancy
Disc Golf Ad Hoc Committee - up to 1 member
Economic Improvement Commission - 3 Term Expirations (1 - September 2025; 2 - September 2026)
Employee Appeal Board - 3 Vacancies

Friends of Ninigret Park Subcommittee - 2 Term Expirations (members at large - March 2017; March 2020; 2 Vacancies (Parks and Rec members); 1 Vacancy (EIC member)
Juvenile Hearing Board - 5 Term Expirations (1 - February 2022; 2 - January 2023; 2 - February 2025); 2 Vacancies
Ninigret Park Dog Park Facility Sub-Committee - 2 Term Expirations (November 2026)
Ordinance Review Ad Hoc Committee - 1 Affordable Housing Commissioner
Senior Citizens Commission - 3 Term Expirations (1-January 2025, 2-January 2026); 3 Vacancies
Tax Assessment Board of Review - up to 2 Alternates
Tree Warden - 1 Vacancy
Wastewater Management Commission - 2 Vacancies
Wood-Pawcatuck Wild & Scenic Rivers Stewardship Council - 1 Term Expiration (November 2024)
Zoning Board of Review - 2 Vacancies (Alternates #1 and #3)

B. Upcoming Meetings:

· **Town Council Regular Monthly Meeting**
Monday, December 14, 2026, 7:00 p.m. at Charlestown Town Hall, Council Chambers

C. Charlestown's 250Th Semiquincentennial Celebration Events:

Town-Wide Event
· Time Capsule Burial
December 14, 2026
Charlestown Town Hall

ADJOURNMENT

The Public is welcome to any meeting of the Town Council. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact (711-364-1210) at least three (3) business days prior to the meeting.

To be Advertised in the Westerly Sun: November 7, 2026
To be Posted at SOS, IQM2 and at Town Hall: November 5, 2026