

REGULAR MEETING of the Town Council of the Town of Burrillville to be held Wednesday, May 22, 2024 at 7:00 P.M. in the Burrillville Town Building, 105 Harrisville Main Street, Harrisville for and within the Town of Burrillville.

MEMBERS PRESENT: Council President Donald A. Fox and Councilors Stephen N. Rawson, Dennis M. Anderson, Jeremy P. Bailey, Justin P. Batalon, David Houle and Raymond J. Trinqué

MEMBERS ABSENT:

- 1. Pledge of Allegiance**
- 2. Public Comment**
- 3. General Good and Welfare of the Town of Burrillville**
- 4. Consent Agenda to be considered and acted on:**

Note: All items on the consent agenda shall be acted on as one item and equivalent to taking the proposed action on each item individually.

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| 24-180 | Approve the minutes of the regular meeting of May 8, 2024; and dispense with the reading of said minutes. |
| 24-181 | Receive and file the Medical Emergency Distribution System (MEDS) – Point of Dispensing (POD) Plan. |
| 24-182 | Receive and file the processed reimbursement request from Burrillville Economic Development Partnership for expenses incurred for the Community Center Project. |
| 24-183 | Receive and file the executed confidentiality and non-disclosure agreement between the Town of Burrillville and Tyler Technologies Inc. |
| 24-184 | Approve a request from Vicki T. Martin, Town Clerk, to be reimbursed \$49.58 from the Austin T. Levy Memorial Fund for flowers planted at the Levy gravesite. |
| 24-185 | Accept the resignation of Scott Rabideau from the Board of Canvassers. |
| 24-186 | Refer to the Screening Subcommittee the applications for reappointment from Michael Lamoureux and Donald Davies to the Budget Board, William Andrews to the Sewer Commission and Dawn Williams to the Jesse M. Smith Library Board of Trustees. |
| 24-187 | Approve the appointment of Lisa Carpenter as an alternate member of the Board of Assessment Review to complete an unexpired one-year term to expire November 30, 2024, as recommended by the Screening Subcommittee. |

5. Special Business to be considered and acted on:

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| 24-188 | Consider and act on an application for special event victual and entertainment licenses from Rev. Stephen Dandeneau d/b/a St. Joseph Church to apply at 183 Sayles Avenue (Burrillville Assessor's map 174, lot 131) for events in June and November, 2024; or take any other action thereon. |
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- 24-189 Consider and act on an application for a special event entertainment license from Veronica Huguenin d/b/a Burrillville Harvest Festival to apply on property owned by the Town of Burrillville (Burrillville Assessor's Maps 160/183, 160/009, 143/030) for the Burrillville Harvest Festival on September 14 & 15, 2024; or take any other action thereon.

6. Petitions to be considered and acted on: None

7. Unfinished Business to be considered and acted on: None

8. Public Hearings:

- 24-190 Application from Toti's Inc. d/b/a Toti's for premises located at 8 Callahan School Street (Assessor's Map 142, Lot 115) for permission to sell beverages on a deck or patio, including a request for waiver of the requirement that there be no residences within 200 feet of the establishment, as provided in Sec. 8-55(b)(7)(A).

Note: Notice of public hearing was advertised in the Woonsocket Call on May 15 & 22, 2024.

- A. Comments from Applicant
- B. Comments/Input/Recommendation by Administration
- C. Proponents
- D. Opponents
- E. Closure of the public hearing
- F. Town Council deliberation
- G. Consider and act on a motion to grant permission to sell beverages on a deck or patio, including the request for waiver of the requirement that there be no residences within 200 feet of the establishment, to Toti's Inc. d/b/a Toti's for premises located at 8 Callahan School Street (Assessor's Map 142, Lot 115).
- H. Motion to adjourn the public hearing.

9. New Business to be considered and acted on:

- 24-191 Consider and act on a recommendation for proposed amendments to the Revised General Ordinances of the Town of Burrillville, RI, 2004, as amended, Chapter 30 *Zoning*, Section 30-215 *Adaptive reuse projects*; or take any other action thereon.
- 24-192 Consider and act on requests regarding generators at the Wallace F. Lees Public Safety Complex and the Jesse M. Smith Memorial Library; or take any other action thereon.
- 24-193 Consider and act on a request from Michael C. Wood, Town Manager to authorize the return, transfer or combining of capital funds; or take any other action thereon.
- 24-194 Consider and act on a request from Michael C. Wood, Town Manager to authorize the return of committed funds; or take any other action thereon.

- 24-195 Consider and act on a request from Michael C. Wood, Town Manager to authorize a meeting with representatives of the Planning Board and the Zoning Board of Review; or take any other action thereon.
- 24-196 Consider and act on a request from Michael C. Wood, Town Manager, to approve the classification plan for management and non-union supervisors/support staff, effective July 1, 2024; or take any other action thereon.
- 24-197 Consider and act on a request from Michael C. Wood, Town Manager, to be excused from the Town Council meeting scheduled for Wednesday, October 23, 2024; or take any other action thereon.

Legislation:

- 24-198 Consider and act on a resolution from the town of Exeter in opposition to House Bill 2024 – H 7983 relative to the duties of the office of the state building commissioner; or take any other action thereon.
- 24-199 Consider and act on resolutions from the town of Charlestown in support of House Bill 2024 – H 7982 and Senate Bill 2024 – S 2629 which would permit towns and cities to regulate all houseboats within their jurisdiction; or take any other action thereon.
- 24-200 Consider and act on legislation pending before the Rhode Island General Assembly; or take any other action thereon.

10. Town Clerk/Communication to be considered and acted on: None

11. Reports A – X to be received:

- A) Affordable Housing Board: No Report
- B) Animal Control Officer: Report of April 2024
- C) Board of Canvassers: Minutes of April 1, 2024
- D) Budget Board: No Report
- E) Building Official: Report of April 2024
- F) Burrillville Extended Care Board of Directors: Minutes of January 2, 2024
- G) Burrillville Extended Care: No Report
- H) Burrillville Prevention Action Coalition No Report
- I) Conservation Commission: No Report
- J) Finance Department: Tax Collector Reports of March & April 2024; Treasurer Report of March 2024
- K) Housing Authority: No Report
- L) Jesse M. Smith Library Board of Trustees: Minutes of February 14, 2024
- M) Ordinance Subcommittee: No Report
- N) Personnel Board: Minutes of April 10, 2024
- O) Planning Board: Minutes of April 1, 2024
- P) Planning Department: Report of April 2024
- Q) Police Department: Report of April 2024
- R) Recreation Commission: No Report
- S) Redevelopment Agency: Minutes of March 26, 2024
- T) School Committee: Minutes of April 9, 2024
- U) Screening Subcommittee: Minutes of April 16, 2024

- V) Senior Housing Exploratory Committee: No Report
- W) Sewer Commission: Minutes of March 12, 2024
- X) Zoning Board: Minutes of April 9, 2024

12. Additional new business to be considered and acted on:

24-201 Request for executive session:

- A. Request for executive session from Michael C. Wood, Town Manager, pursuant to Rhode Island Open Meetings Law:
 - §42-46-5(a)(2) for discussion, consideration and action relative to collective bargaining between the Burrillville School Committee and the Burrillville Teachers' Association; or take any other action thereon; and
 - §42-46-5(a)(2) for discussion, consideration and action relative to collective bargaining between the Burrillville Sewer Commission and the RI Laborer's District Council Local 1322; or take any other action thereon; and
 - §42-46-5(a)(5) for discussion, consideration and possible action relative to real property at 0 East Avenue (Assessor's map 144, lot 019); or take any other action thereon; and
 - §42-46-5(a)(5) for discussion, consideration, and possible action relative to the purchase of real property located at Burrillville Assessor's map 179, lot 059 (65 Mill Street); or take any other action thereon; and
 - §42-46-5(a)(2) for discussion, consideration and possible action relative to litigation regarding Covid 19 pandemic mandates and directives from the State of Rhode Island; or take any other action thereon.
- B. Return to open session.
- C. Consider and act on sealing the minutes of executive session, making note of any votes taken.
- D. Consider and act on disclosing any votes taken in executive session, as appropriate.

13. Adjournment

All supporting documents (except for executive session items) are on file in the Town Clerk's Office, and are available to the public upon request. The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).