

REGULAR MEETING of the Town Council of the Town of Burrillville to be held Wednesday, February 26, 2025 at 7:00 P.M. in the Burrillville Town Building, 105 Harrisville Main Street for and within the Town of Burrillville, RI.

**MEMBERS PRESENT:** Council President Donald A. Fox and Councilors Stephen N. Rawson, Dennis M. Anderson, Justin P. Batalon, Anne M. Brown, David Houle and Kevin McDaniel

**MEMBERS ABSENT:**

1. **Pledge of Allegiance**
2. **Public Comment**
3. **General Good and Welfare of the Town of Burrillville**
4. **Consent Agenda to be considered and acted on:**

Note: All items on the consent agenda shall be acted on as one item and equivalent to taking the proposed action on each item individually.

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| 25-046 | Approve the minutes of the regular meeting of February 12, 2025; and dispense with the reading of said minutes.  |
| 25-047 | Receive and file the notice of grant award from the Rhode Island Department of Elementary and Secondary Education in support of the Math Matters RI initiative and the Learn365RI Municipal Learning Project.  |
| 25-048 | Appoint Russell Couture as an alternate member of the Board of Assessment Review to serve an unexpired one-year term to expire November 30, 2025.  |
| 25-049 | Accept the resignation of Michael Longenbaker from the Conservation Commission and refer the vacancy to the Screening Subcommittee.  |
| 25-050 | Refer to the Screening Subcommittee the applications for reappointment from Edward Bonczek to the Burrillville Redevelopment Agency; Charlotte Gabrielson to the Personnel Board; and John Patriarca, Tracey Keegan and Erika Doherty to the Zoning Board of Review; and the application from James Ross to the Conservation Commission.   |
| 25-051 | Approve the following as recommended by the Screening Subcommittee: <ul style="list-style-type: none"><li>• Reappointment of JoAnn Silvia as a member of the Board of Assessment Review to serve a three-year term to expire November 30, 2027; and</li><li>• Appointment of Lisa Carpenter as a member of the Board of Assessment Review to serve an unexpired three-year term to expire November 30, 2026; and</li></ul> |

- Reappointment of Kristin Raimond as a member of the Juvenile Hearing Board to serve a three-year term to expire January 31, 2028.
- Reappointment of Michael Lupis as a member of the Planning Board to serve a three-year term to expire March 31, 2028; and
- Reappointment of Kenneth Raspallo as a member of the Planning Board of Review to serve a three-year term to expire March 31, 2028; and
- Appointment of Justin Young as a member of the Recreation Commission to serve an unexpired three-year term to expire October 31, 2027; and

25-052 Approve the Screening Subcommittee’s recommendation to not reappoint Amol Jadhav to the Planning Board; and declare his seat vacant.

**5. Special Business to be considered and acted on:**

25-053 Consider and act on adopting a proclamation recognizing the impact the Burrillville Economic Development Partnership (formerly the Burrillville Industrial Foundation) has had on the Town of Burrillville.

25-054 Application from St. Theresa Shrine, to apply at 35 Dion Drive (Map 097, Lot 016), as follows:  
a) Special event victualing license for events during 2025; and  
b) Class F liquor license for the 50 Week Club Banquet on November 1, 2025; and  
c) Class F liquor license for the parish bazaar on November 21 & 22, 2025.

**6. Petitions to be considered and acted on: None**

**7. Public Hearings:**

25-055 Application for a new victualing license from OM Coating LLC d/b/a Cow’s Tail Deli & Creamery to apply at 16 High Street (Burrillville Assessor’s map 191, lot 114).

A. Comments from Applicant

B. Comments/Input/Recommendation by Administration

C. Proponents

D. Opponents

E. MOTION to close the public hearing

F. Town Council deliberation

G. Consider and act on a motion to grant a new victualing license to OM Coating LLC d/b/a Cow’s Tail Deli & Creamery to apply at 16 High Street (Burrillville Assessor’s map 191, lot 114).

H. MOTION to adjourn the public hearing.

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- 25-056      Proposed amendments to the Revised General Ordinances of the Town of Burrillville, RI, 2004, as amended, *§24-1 Accepted town streets* to accept Pleasant Street into the Town highway system.

Note: Notice of the public hearing was advertised in the Woonsocket Call on February 19, 2025.

- A. Comments/Input/Recommendations from the Ordinance Subcommittee
- B. Comments/Input/Recommendation by Administration – Solicitor, Town Manager

Note: Persons who wish to address the Council shall state their names and addresses

- C. Proponents
  - D. Opponents
  - E. Closure of the public hearing
  - F. Town Council Deliberation
  - G. Consider and act on adopting amendments to the Revised General Ordinances of the Town of Burrillville, RI, 2004, as amended, *§24-1 Accepted town streets* to accept Pleasant Street into the Town highway system.
  - H. Motion to adjourn the public hearing
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- 25-057      Proposed amendments to the Revised General Ordinances of the Town of Burrillville, RI, 2004, as amended, *§30-157 Sign regulations* to eliminate time restrictions on non-permanent political and pre-election signs.

Note: Notice of the public hearing was advertised in the Woonsocket Call on February 12, 19 and 26, 2025.

- A. Comments/Input/Recommendations from the Ordinance Subcommittee
- B. Comments/Input/Recommendation by Administration – Solicitor, Town Manager

Note: Persons who wish to address the Council shall state their names and addresses

- C. Proponents
- D. Opponents
- E. Closure of the public hearing
- F. Town Council Deliberation

- G. Consider and act on adopting amendments to the Revised General Ordinances of the Town of Burrillville, RI, 2004, as amended, *§30-157 Sign regulations* to eliminate time restrictions on non-permanent political and pre-election signs.

- H. Motion to adjourn the public hearing

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- 25-058      Proposed amendments to the Revised General Ordinances of the Town of Burrillville, RI, 2004, as amended, *§30-31 Zoning districts and zoning maps* to change the zoning designation of certain properties from F-5 to new R-7.

Note: Notice of the public hearing was advertised in the Woonsocket Call on February 12, 19 and 26, 2025.

- A. Comments/Input/Recommendations from the Ordinance Subcommittee
- B. Comments/Input/Recommendation by Administration – Solicitor, Town Manager

Note: Persons who wish to address the Council shall state their names and addresses

- C. Proponents
- D. Opponents
- E. Closure of the public hearing
- F. Town Council Deliberation
- G. Consider and act on adopting amendments to the Revised General Ordinances of the Town of Burrillville, RI, 2004, as amended, *§30-31 Zoning districts and zoning maps* to change the zoning designation of certain properties from F-5 to new R-7.
- H. Motion to adjourn the public hearing

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- 25-059      Proposed amendments to the Revised General Ordinances of the Town of Burrillville, RI, 2004, as amended, Chapter 30 entitled *Zoning* in response to recent changes in State laws.

Note: Notice of the public hearing was advertised in the Woonsocket Call on February 12, 19 and 26, 2025.

- A. Comments/Input/Recommendations from the Ordinance Subcommittee
- B. Comments/Input/Recommendation by Administration – Solicitor, Town Manager

Note: Persons who wish to address the Council shall state their names and addresses

- C. Proponents
- D. Opponents

- E. Closure of the public hearing
- F. Town Council Deliberation
- G. Consider and act on adopting amendments to the Revised General Ordinances of the Town of Burrillville, RI, 2004, as amended, Chapter 30 entitled *Zoning* in response to recent changes in State laws.
- H. Motion to adjourn the public hearing

**8. New Business to be considered and acted on:**

- 25-060 Consider and act on a request from Jeff McCormick, DPW Director, for approval to use Municipal Road & Bridge Fund grant to fund a portion of the Stone Barn Road project; or take any other action thereon.
- 25-061 Consider and act on the priority list to be submitted to the State of Rhode Island Division of Statewide Planning for the State Transportation Improvement Program; or take any other action thereon.
- 25-062 Consider and act on a request to approve the Town Council President's recommendation to appoint Paula McCarthy as an alternate member on the Board of Canvassers to complete an unexpired term to expire on March 6, 2028; or take any other action thereon.
- 25-063 Consider and act on adopting a joint resolution with the Burrillville School Committee requesting support and subsidy for transportation of homeless students; or take any other action thereon.

**Legislation**

- 25-064 Consider and act on a resolution from the Water and Sewer Commission of the Town of Jamestown requesting the Rhode Island General Assembly to amend RIGL §46-15 relative to a public water system's obligations; or take any other action thereon.
- 25-065 Consider and act on a resolution from the town of Exeter in support of full funding of categorical transportation aid as outlined in RIGL 16-7.2-6; or take any other action thereon.
- 25-066 Consider and act on House Bill 2025 – H 5533 An Act Relating to Towns and Cities – State Aid, which would reinstate general revenue sharing of state aid; or take any other action thereon.
- 25-067 Consider and act on adopting a resolution in support of the Rhode Island League of Cities and Towns' 2025 legislative priorities; or take any other action thereon.
- ~~25-068 Request from Town Council President Donald A. Fox to discuss and consider the tax exempt status of the Burrillville Land Trust; or take any other action thereon.~~
- 25-069 Consider and act on legislation pending before the Rhode Island General Assembly; or take any other action thereon.

**9. Town Clerk/Communication to be considered and acted on: None**

**10. Reports A – Y to be received:**

- A) Affordable Housing Board: No Report
- B) Animal Control Officer: Report of January 2025
- C) Board of Canvassers: No Report
- D) Budget Board: No Report
- E) Building Official: Report of January 2025
- F) Burrillville Extended Care: No Report
- G) Burrillville Extended Care Board of Directors: No Report
- H) Burrillville Prevention Action Coalition: No Report
- I) Burrillville 250 Commission: No Report
- J) Conservation Commission: No Report
- K) Tax Collector Reports of December 2024 & January 2025;
- L) Treasurer: Report of December 2024
- M) Housing Authority: No Report
- N) Jesse M. Smith Library Board of Trustees: Minutes of December 17, 2024
- O) Ordinance Subcommittee: No Report
- P) Personnel Board: Minutes of December 10, 2024
- Q) Planning Board: Minutes of January 6, 2025
- R) Planning Department: Report of January 2025
- S) Police Department: Report of January 2025
- T) Recreation Commission: Minutes of December 9, 2024
- U) Redevelopment Agency: Minutes of December 3 & 23, 2024
- V) School Committee: Minutes of January 14, 2025
- W) Screening Subcommittee: Minutes of December 17, 2024
- X) Sewer Commission: Minutes of January 14, 2025
- Y) Zoning Board: No Report

**11. Additional new business to be considered and acted on:**

25-070 Request for executive session:

- A. Request for executive session from Michael C. Wood, Town Manager, pursuant to Rhode Island Open Meetings Law:
  - §42-46-5(a)(2) for discussion, consideration and action relative to litigation (Roberta Lacey v. Town of Burrillville et al, C.A. No.: PC-2024-04858 and PC-2024-05161) and countersuits filed by the Town of Burrillville; or take any other action thereon.
  - §42-46-5(a)(5) for discussion, consideration and action relative to property located at 0 Steere Farm Road (Burrillville Assessor's map 177, lot 052); or take any other action thereon.
  - §42-46-5(a)(5) for discussion, consideration and action relative to property located at 425 East Avenue (Burrillville Assessor's map 161, lot 005 and map 144, lots 023 & 026); or take any other action thereon.

- B. Return to open session.
- C. Consider and act on sealing the minutes of executive session, making note of any votes taken.
- D. Consider and act on disclosing any votes taken in executive session, as appropriate.

## **12. Adjournment**

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*All supporting documents (except for executive session items) are on file in the Town Clerk's Office, and are available to the public upon request. The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).*