

REGULAR MEETING of the Town Council of the Town of Burrillville to be held Wednesday, October 22, 2025 at 7:00 P.M. in the Burrillville Town Building, 105 Harrisville Main Street, Harrisville for and within the Town of Burrillville.

**MEMBERS PRESENT:** Council President Donald A. Fox and Councilors Stephen N. Rawson, Dennis M. Anderson, Justin P. Batalon, Anne M. Brown, David Houle and Kevin McDaniel

**MEMBERS ABSENT:**

- 1. Pledge of Allegiance**
  
- 2. Public Comment**
  
- 3. General Good and Welfare of the Town of Burrillville**
  
- 4. Consent Agenda to be considered and acted on:**

Note: All items on the consent agenda shall be acted on as one item and equivalent to taking the proposed action on each item individually.

- 25-328 Approve the minutes of the regular meeting of October 8, 2025; and dispense with the reading of said minutes.
  
- 25-329 Receive and file the notice from the Town of Gloucester regarding a hearing to consider a proposed amendment to Chapter 350, Attachment 1 Table of Use Regulations, Section 12 Industrial uses of their zoning ordinances.
  
- 25-330 Receive and file the signed agreement between the Town of Burrillville and Pare Corporation for engineering design services for Nasonville village water supply and distribution system.
  
- 25-331 Receive and file the signed agreement between the Town of Burrillville and Horsley Witten Group for services regarding Nasonville zoning.
  
- 25-332 Receive and file the Wastewater Facilities Plan Amendment prepared for Burrillville Sewer Commission by Beta Inc. and funded with American Rescue Plan Act funds.
  
- 25-333 Receive and file the signed memorandum of agreement between the Town of Burrillville and Rhode Island Council 94, AFSCME Local 186 that removes the Executive Assistant to the Police Chief position from the bargaining unit in exchange for a new Dispatcher II position.
  
- 25-334 Receive and file the letter of resignation from Michael Gingell as Burrillville Emergency Management Director effective December 31, 2025.
  
- 25-335 Refer to the Screening Subcommittee the application from Joseph Risho for reappointment to the Recreation Commission.

5. **Special Business to be considered and acted on:** None

6. **Petitions to be considered and acted on:** None

7. **Unfinished Business to be considered and acted on:** None

8. **Public Hearings:** None

9. **New Business to be considered and acted on:**

25-336 Consider and act on a request from Julie Mayhew, Director of Curriculum, Instruction and Assessment for the Burrillville School Department, for approval of an application for the Learn 365/Math Matters Grant; or take any other action thereon.

25-337 Consider and act on a motion to adopt a resolution requesting the Rhode Island Department of Transportation to reconsider reconstructing Victory Highway and Church Street; or take any other action thereon.

25-338 Consider and act on a request from Donald A. Fox, Town Council President, to discuss reviewing the Town Council Goals & Objectives and Legislative Agenda with the Town's volunteer boards and commissions; or take any other action thereon.

10. **Town Clerk/Communication to be considered and acted on:** None

11. **Reports A – Z to be received:**

A) Affordable Housing Board: Minutes of April 3, 2025

B) Animal Control Officer: Report of August 2025

C) Board of Canvassers: No meeting

D) Budget Board: No Report

E) Building Official: Report of September 2025

F) Burrillville Extended Care: No Report

G) Burrillville Extended Care Board of Directors: No Report

H) Burrillville Prevention Action Coalition: No Report

I) Burrillville 250 Commission: No report

J) Conservation Commission: No report

K) Housing Authority: September 10, 2025

L) Jesse M. Smith Library Board of Trustees: Minutes of September 10, 2025

M) Ordinance Subcommittee: No meeting

N) Pascoag Reservoir/Echo Lake Dam Management: No report

O) Personnel Board: Minutes of August 6, 2025

P) Planning Board: Minutes of September 8, 2025

Q) Planning Department: Report of September 2025

R) Police Department: No Report

- S) Recreation Commission: No Report
- T) Redevelopment Agency: Minutes of August 26, 2025
- U) School Committee: Minutes of September 9, 2025
- V) Screening Subcommittee: No meeting
- W) Sewer Commission: Minutes of September 9, 2025
- X) Tax Collector: Report of August 2025
- Y) Treasurer: Report of July 2025
- Z) Zoning Board: Minutes of September 9, 2025

**12. Additional new business to be considered and acted on:**

25-339 Request for executive session:

- A. Request for executive session from Michael C. Wood, Town Manager, pursuant to Rhode Island Open Meetings Law
  - §42-46-5(a)(5) for discussion, consideration, and possible action relative to potential sale of portions of the following real properties; or take any other action thereon.
    - 1477 Victory Highway (Burrillville Assessor’s map 162, lot 050)
    - 141 Clear River Drive (Burrillville Assessor’s map 161, Lot 040)
    - 200 Clear River Drive (Burrillville Assessor’s map 178, lot 005)
  - §42-46-5(a)(5) for discussion, consideration and action relative to real property known as Pascoag Reservoir (Burrillville Assessor’s map 209, lot 143), and unidentified body of water located above Pascoag Reservoir with no map and lot assigned; or take any other action thereon.
  - §42-46-5(a)(2) for discussion, consideration and possible action relative to contract continuation litigation; or take any other action thereon.
  - §42-46-5(a)(2) for discussion, consideration and action relative to litigation regarding an appeal of the Planning Board Gledhill Field development plan review decision (C.A. No. PC-2025-02170); or take any other action thereon.
  - §42-46-5(a)(2) for discussion, consideration and action relative to litigation (Roberta Lacey v. Town of Burrillville et al, C.A. No.: PC-2024-04858 and PC-2024-05161) and countersuits filed by the Town of Burrillville; or take any other action thereon.
- B. Return to open session.
- C. Consider and act on sealing the minutes of executive session, making note of any votes taken.
- D. Consider and act on disclosing any votes taken in executive session, as appropriate.

**13. Adjournment**

---

*All supporting documents (except for executive session items) are on file in the Town Clerk’s Office and are available to the public upon request. The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or “via RI Relay 1-800-745-5555” (TTY).*