

REGULAR MEETING of the Town Council of the Town of Burrillville to be held Wednesday, November 12, 2025 at 7:00 P.M. in the Burrillville Town Building, 105 Harrisville Main Street, Harrisville for and within the Town of Burrillville.

MEMBERS PRESENT: Council President Donald A. Fox and Councilors Stephen N. Rawson, Dennis M. Anderson, Justin P. Batalon, Anne M. Brown, David Houle and Kevin McDaniel

MEMBERS ABSENT:

- 1. Pledge of Allegiance**
- 2. Public Comment**
- 3. General Good and Welfare of the Town of Burrillville**
- 4. Consent Agenda to be considered and acted on:**

Note: All items on the consent agenda shall be acted on as one item and equivalent to taking the proposed action on each item individually.

- 25-341 Approve the minutes of the regular meeting of October 22, 2025 and the special meeting of November 5, 2025; and dispense with the reading of said minutes.
- 25-342 Declare surplus police vehicles that are no longer road-worthy as recommended by Col. Stephen J. Lynch, Burrillville Police Chief.
- 25-343 Declare surplus vehicles that were previously used by Department of Public Works and have reached the end of their useful life as recommended by Jeffrey McCormick, Director of Public Works.
- 25-344 Receive and file the correspondence from the Rhode Island Department of Transportation regarding the replacement of the guardrail on Joslin Road Bridge No. 067201.
- 25-345 Receive and file the notice of approval of revised permit from Rhode Island Department of Environmental Management Office of Water Resources for the walking paths and wooden steps within High Street Park.
- 25-346 Receive and file the subaward agreement between the Rhode Island Department of Behavioral Healthcare, Developmental Disabilities and Hospitals and the Town of Burrillville Prevention Action Coalition for the Alcohol and Cannabis Prevention for Selected Cities and Towns program.
- 25-347 Receive and file the letter of resignation from Monique DeRoche from the Conservation Commission and refer the vacancy to the Screening Subcommittee.
- 25-348 Receive and file the letters of resignation from Jennifer Plante from the Recreation Commission and the Affordable Housing Board and refer the vacancies to the Screening Subcommittee.

25-349 Refer to the Screening Subcommittee the application from Michael Stearns for reappointment to the Board of Assessment Review.

25-350 Approve the following as recommended by the Screening Subcommittee:

- Reappointment of Janet Surprenant as a member of the Housing Authority to serve a five-year term to expire October 31, 2030;
- Reappointment of Gregg Devlin as a member of the Recreation Commission to serve a three-year term to expire October 31, 2028;
- Appointment of Kathleen Lavalley as an alternate member of the Budget Board to serve an unexpired one-year term to expire June 30, 2026

5. Special Business to be considered and acted on:

25-351 Consider and act on an application for Hawkers & Peddlers license for door-to-door sales to apply throughout the Town of Burrillville from Daniel Hill d/b/a Power Home Remodeling.

6. Petitions to be considered and acted on: None

7. Unfinished Business to be considered and acted on: None

8. Public Hearings: None

9. New Business to be considered and acted on:

25-352 Consider and act on a presentation from the Rhode Island Department of Environmental Management of their master plan and preliminary design for a new campground at Echo Lake; or take any other action thereon.

25-353 Consider and act on a recommendation from Beth Ullucci, Library Director, regarding the awarding of bid #26-001, JMS Library Children's Restroom Remodel; or take any other action thereon.

25-354 Consider and act on adopting resolutions authorizing the Town Manager or Town Planner to file applications for the 2026 Rhode Island Department of Environmental Management Outdoor Recreation and Acquisition Grant Program for proposed projects in Burrillville; or take any other action thereon.

25-355 Consider and act on a request for a letter of support for a grant application submitted by NeighborWorks Rhode Island to fund the extension of water utilities to the proposed Steere Farm senior housing development; or take any other action thereon.

25-356 Consider and act on request from Leslie McGovern, Finance Director, to approve annual audit and Capital Improvement Program transfers; or take any other action thereon.

- 25-357 Consider and act on adopting a resolution authorizing fiscal year end appropriations and transfers; or take any other action thereon.
- 25-358 Consider and act on the notice from S&P Global Ratings of Burrillville’s AA Bond Rating; or take any other action thereon.
- 25-359 Consider and act on a request to discuss and possibly take action on the Handbook and Code of Conduct for Boards and Commissions; or take any other action thereon.
- 25-360 Consider and act on the resignation from Bill Guertin as Tree Warden effective December 31, 2025; or take any other action thereon.
- 25-361 Receive and file the Burrillville Planning Board Findings of Fact & Design, and all documents as required by the waivers and conditions, regarding the Major Land Development Preliminary Plan for the synthetic turf athletics field at Burrillville High School.

10. Town Clerk/Communication to be considered and acted on: None

11. Additional new business to be considered and acted on:

- 25-362 Request for executive session:
- A. Request for executive session from Michael C. Wood, Town Manager, pursuant to Rhode Island Open Meetings Law
- §42- 46-5(a)(2) for discussion, consideration and possible action relative to collective bargaining, Fraternal Order of Police, Lodge 27; or take any other action thereon.
 - §42-46-5(a)(5) for discussion, consideration and action relative to real property known as Pascoag Reservoir (Burrillville Assessor’s map 209, lot 143), and unidentified body of water located above Pascoag Reservoir with no map and lot assigned; or take any other action thereon.
 - §42-46-5(a)(5) for discussion, consideration, and action relative to the sale of real property located at 0 Steere Farm Road (Burrillville Assessor’s map 248, lot 007); or take any other action thereon.
 - §42-46-5(a)(2) for discussion, consideration and action relative to litigation regarding an appeal of the Planning Board Gledhill Field development plan review decision (C.A. No. PC-2025-02170); or take any other action thereon.
 - §42-46-5(a)(2) for discussion, consideration and action relative to litigation (Giguere, et. al. v. Raymond Goff, Burrillville Planning Board and Town of Burrillville, C.A. No. PC-2025-05926); or take any other action thereon.
 - §42-46-5(a)(2) for discussion, consideration and action relative to litigation (Giguere, et. al. v. Burrillville Planning Board, C.A. No. PC-2025-05927); or take any other action thereon.
 - §42-46-5(a)(2) for discussion, consideration and action relative to litigation (Roberta Lacey v. Town of Burrillville et al, C.A. No.: PC-2024-04858 and PC-2024-05161) and countersuits filed by the Town of Burrillville; or take any other action thereon.
- B. Return to open session.

- C. Consider and act on sealing the minutes of executive session, making note of any votes taken.
- D. Consider and act on disclosing any votes taken in executive session, as appropriate.

12. Adjournment

All supporting documents (except for executive session items) are on file in the Town Clerk's Office and are available to the public upon request. The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).