

REGULAR MEETING of the Town Council of the Town of Burrillville to be held Wednesday, December 10, 2025 at 7:00 P.M. in the Burrillville Town Building, 105 Harrisville Main Street, Harrisville for and within the Town of Burrillville.

MEMBERS PRESENT: Council President Donald A. Fox and Councilors Stephen N. Rawson, Dennis M. Anderson, Justin P. Batalon, Anne M. Brown, David Houle and Kevin McDaniel

MEMBERS ABSENT:

1. **Pledge of Allegiance**
2. **Public Comment**
3. **General Good and Welfare of the Town of Burrillville**
4. **Consent Agenda to be considered and acted on:**

Note: All items on the consent agenda shall be acted on as one item and equivalent to taking the proposed action on each item individually.

- 25-364 Approve the minutes of the regular meeting of November 12, 2025; and dispense with the reading of said minutes.
- 25-365 Approve the petition from Verizon New England and Clear River Electric & Water to locate and maintain poles, wire and fixtures near 202 Lapham Farm Road as shown in their work order plan.
- 25-366 Receive and file the warranty deed granting the property located at 0 Chapel Street (Burrillville Assessor's map 159, lot 001) from Bruce & David Barnes to the Town of Burrillville, and the conservation easement for the same property granted from the Town of Burrillville to the Rhode Island Department of Environmental Management, both recorded in the Burrillville land evidence on November 18, 2025.
- 25-367 Receive and file the report from the Rhode Island Department of Transportation regarding the inspection of bridges ID #051201 (Sayles Avenue) and ID #035501 (Warner Bridge).
- 25-368 Receive and file the subaward agreement between Rhode Island Department of Housing and the Town of Burrillville for the Community Development Block Grant for the Foster Street Revitalization & Homeownership Project.
- 25-369 Receive and file the memorandum of understanding between the Rhode Island Department of State, Business Services Division and the Town of Burrillville to transfer the Town's active trade name records in accordance with RIGL §6-1-9 *Establishment of database and transfer of assumed business name records*.
- 25-370 Receive and file the notice from the Town of North Smithfield of a public hearing to consider text and zoning map amendments to create a new zoning district.
- 25-371 Receive and file the final bond for the Necessity of School Construction Projects.
- 25-372 Accept the fiscal year ending June 30, 2027 budget calendar and schedule public hearings as listed therein.

- 25-373 Receive and file Memorandum of Agreement between the State of Rhode Island Emergency Management Agency and the Town of Burrillville to allow the use of the Code RED system.
- 25-374 Refer to the Screening Subcommittee the application for reappointment from Russell Couture to the Board of Assessment Review, the application from Anthony Zampello to the Affordable Housing Board, applications from Frank S. Malec, Jarod Shaw, Matthew Richardson and Jeffrey Lawrence for Tree Warden and Kimberly Gardner for the Juvenile Hearing Board.

5. Special Business to be considered and acted on: None

6. Petitions to be considered and acted on:

- 25-375 Consider and act on a request from the Burrillville Little League to use the Burrillville Town Seal on coins commemorating their 75th anniversary; or take any other action thereon.
- 25-376 Consider and act on correspondence from resident Eva Polttila requesting the Town Council to consider putting a dog park at 24 North Main Street; or take any other action thereon.

7. Unfinished Business to be considered and acted on: None

8. Public Hearings:

- 25-377 Application for a firearms license from Howard Cook d/b/a Spokenmyer Tactical to apply at 1350 Douglas Turnpike (Map 078, Lot 010).

- A. Comments/Input from applicant
- B. Comments/Input/Recommendation by Administration – Town Manager, Town Solicitor, Administrative Staff

Note: Persons who wish to address the Council shall state their names and addresses

- C. Proponents
- D. Opponents
- E. Closure of the public hearing
- F. Town Council deliberation
- G. Consider and act on a motion to grant a firearms license to Howard Cook d/b/a Spokenmyer Tactical to apply at 1350 Douglas Turnpike (Map 078, Lot 010).
- H. MOTION to adjourn the public hearing

9. New Business to be considered and acted on:

- 25-378 Consider and act on a request from Freedom Energy Logistics to make a presentation to the Town Council to explain the updated Community Choice Aggregation that does not include an automatic opt-in; or take any other action thereon.

- 25-379 Consider and act on request from the Wilson’s Reservoir Association to consider a proposed ordinance to establish a Wilson’s Reservoir Dam Management District; or take any other action thereon.
- 25-380 Consider and act on authorizing the Town Council President to sign the collective bargaining agreement between the Town of Burrillville and the Fraternal Order of Police Lodge No. 27 for the period July 1, 2025 through June 30, 2028; or take any other action thereon.
- 25-381 Correspondence from Terri Lacey, Chairperson, Burrillville School Committee regarding the School Committee’s request for a joint meeting of the School Committee and the Town Council during the month of January 2026 to present the initial FY2027 School Budget; or take any other action thereon.
- 25-382 Consider and act on declaring vacant the seat held by Hylda Zommer on the Burrillville Housing Authority; and to seek a replacement to fill the vacancy; or take any other action thereon.
- 25-383 Consider and act on a request from Michael C. Wood, Town Manager that the Town Council authorize the closing of Town buildings for non-essential services on December 26, 2025 subject to approval by Council 94 and use of vacation or personal leave; or take any other action thereon.
- 25-384 Consider and act on the Town Council President’s recommendation to appoint Jeremy Bailey as second alternate of the Redevelopment Agency of Burrillville to complete an unexpired two-year term ending March 31, 2026; or take any other action thereon.

10. Town Clerk/Communication to be considered and acted on: None

11. Reports A – Z to be received:

- A) Affordable Housing Board: No Report
- B) Animal Control Officer: Reports of September, October & November 2025
- C) Board of Canvassers: Minutes of May 8, 2025
- D) Budget Board: No Report
- E) Building Official: Reports of October & November 2025
- F) Burrillville Extended Care: Reports of October & November 2025
- G) Burrillville Extended Care Board of Directors: Minutes of July 1, 2025
- H) Burrillville Prevention Action Coalition: Minutes of November 5, 2025
- I) Burrillville 250 Commission: Minutes of September 15 and October 1, 2025
- J) Conservation Commission: Minutes of September 16 & October 28, 2025
- K) Housing Authority: No Report
- L) Jesse M. Smith Library Board of Trustees: No meeting
- M) Ordinance Subcommittee: No Meeting
- N) Pascoag Reservoir/Echo Lake Dam Management: No Report
- O) Personnel Board: Minutes of September 9 & October 28, 2025
- P) Planning Board: Minutes of October 6, 2025
- Q) Planning Department: Reports of October & November 2025
- R) Police Department: Reports of September, October & November 2025
- S) Recreation Commission: No Report

- T) Redevelopment Agency: Minutes of September 23 & October 28, 2025
- U) School Committee: Minutes of October 14, 2025
- V) Screening Subcommittee: Minutes of August 19, 2025
- W) Sewer Commission: Minutes of October 14, 2025
- X) Tax Collector: Report of September, October & November 2025
- Y) Treasurer: Report of October 2025
- Z) Zoning Board: Minutes of October 14, 2025

12. Additional new business to be considered and acted on:

25-385 Request for executive session:

- A. Request for executive session from Michael C. Wood, Town Manager, pursuant to Rhode Island Open Meetings Law
 - §42-46-5(a)(5) for discussion, consideration and action relative to the following real property; or take any other action thereon.
 - Property known as Pascoag Reservoir (Burrillville Assessor’s map 209, lot 143), and unidentified body of water located above Pascoag Reservoir with no map and lot assigned.
 - §42-46-5(a)(2) for discussion, consideration and action relative to the following litigation regarding the new turf field and athletics complex at Burrillville High School; or take any other action thereon.
 - Appeal of the Planning Board Gledhill Field development plan review decision C.A. No. PC-2025-02170
 - Giguere, et. al. v. Raymond Goff, Burrillville Planning Board and Town of Burrillville, C.A. No. PC-2025-05926
 - Giguere, et. al. v. Burrillville Planning Board, C.A. No. PC-2025-05927
 - Roberta Lacey v. Town of Burrillville et al, C.A. No.: PC-2024-04858 and PC-2024-05161 and countersuits filed by the Town of Burrillville
- B. Return to open session.
- C. Consider and act on sealing the minutes of executive session, making note of any votes taken.
- D. Consider and act on disclosing any votes taken in executive session, as appropriate.

13. Adjournment

All supporting documents (except for executive session items) are on file in the Town Clerk’s Office and are available to the public upon request. The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or “via RI Relay 1-800-745-5555” (TTY).