

PERSONNEL BOARD AGENDA

MEETING AGENDA of the Personnel Board of the Town of Burrillville to be held Tuesday, August 20, 2024, at 8:30 am, Town Hall, Council Chambers, 105 Harrisville Main Street, Harrisville, RI 02830.

MEMBERS PRESENT:

OTHERS PRESENT:

CALL TO ORDER:

APPROVAL OF MINUTES:

- 1) Discussion, consideration and action relative to the July 9, 2024 meeting minutes and dispense with the reading of said minutes.

APPROVAL OF INVOICES /EXPENDITURES:

- 2) Discussion, consideration and action relative to the invoice from The Bargain Buyer for the Financial Aide List and the Assistant Animal Control Officer Ad to be received and filed.

NEW BUSINESS CONSIDERED AND ACTED ON:

- 3) Discussion, consideration and action relative to securing tests on the V drive.
- 4) Discussion, consideration and action on Skills Test given on July 23, 2024.
- 5) Discussion, consideration and action relative to the position of Financial Administrative Aide – Tax Collector’s Department.

OLD BUSINESS:

- 6) Discussion, consideration and action relative to administering eligibility tests, raking candidates and filing the process with the Town Clerk.
- 7) Discussion, consideration and action relative to the Financial Aide Eligibility test on July 23, 2024.

CORRESPONDENCE:

ADDITIONAL NEW BUSINESS:

GENERAL DISCUSSION:

ADJOURN:

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY). Such assistance at no cost to the person requesting it. A request for this service can be made in writing, or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).