

PERSONNEL BOARD AGENDA

AGENDA MEETING AGENDA of the Personnel Board of the Town of Burrillville to be held Tuesday, April 8, 2025 at 5:00 pm, Jesse M. Smith Library, 100 Tinkham Lane, Harrisville, RI 02830.

MEMBERS PRESENT:

OTHERS PRESENT:

CALL TO ORDER:

APPROVAL OF MINUTES:

- 1) Discussion, consideration and action relative to the March 11, 2025 meeting minutes and dispense with the reading of said minutes.

APPROVAL OF INVOICES /EXPENDITURES:

- 2) Discussion, consideration and action relative to invoice from NRI Now, LLC for the Police Officer ad, in the amount of \$85, to be received and filed.
- 3) Discussion, consideration and action relative to invoice from NRI Now, LLC for the Administrative Aide Eligibility Test ad, in the amount of \$100, to be received and filed.

NEW BUSINESS CONSIDERED AND ACTED ON:

OLD BUSINESS:

- 4) Discussion, consideration and action relative to updates to the Burrillville Application for Employment - full time/seasonal, or take any other action thereon.
- 5) Discussion, consideration and action relative to the Administrative Aide Test and Skills Test, or take any other action thereon.

CORRESPONDENCE:

ADDITIONAL NEW BUSINESS:

GENERAL DISCUSSION:

ADJOURN:

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY). Such assistance at no cost to the person requesting it. A request for this service can be made in writing, or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).