JAMESTOWN HOUSING AUTHORITY

BOARD OF COMMISSIONERS MEETING

Per the RI Governor's Executive Order 21-72 this Meeting shall be held *In-Person Only*:
Wednesday, November 17, 2021 10:00 am

Jamestown Housing Authority Community Room

45 Pemberton Avenue, Jamestown, RI

Residents and the Public are invited to attend and participate in-person.

Physical distancing of 3 feet is required. Masks are encouraged and will be available.

There will be No Zoom access.

1. CALL TO ORDER; ROLL CALL
2. READING AND APPROVAL OF MINUTES

The JHA Board may review, discuss and/or take potential action and/or vote on the following items:

A. October 4, 2021 and October 13,2021 Meeting Minutes – Discussion and Vote.
B. October 20 and 21, 2021 Meeting Minutes – Discussion and Vote.
C. October 29, 2021 Meeting Minutes – Discussion and Vote.

3. FINANCIALS AND OPERATIONS:

The JHA Board may review, Discuss and/or take potential action and/or Vote on the following items:

A. EXECUTIVE DIRECTOR'S UPDATE ON AGENCY OPERATIONS, including status of CDBG grant application.
B. PROCUREMENT POLICY CLARIFICATION OF BOARD OF COMMISSIONER'S ROLE and proposed edit to clarify ambiguous provision in JHA Procurement Policy (attached).
C. PROCURE LOCAL VENDORS FOR EMERGENCY MATTERS

4. REPORTS:

A. RESIDENT COMMISSIONER UPDATE
B. FAREWELL AND THANK YOU

5. COMMUNICATIONS

A. PUBLIC COMMENT – Three (3) minutes per person for new, non-repetitive comments.

6. OPEN and CLOSED SESSION. Board Discussion and possible Vote.

Per the RI Open Meetings Act RIGL Section 42-46-5(a)(1) the Board will meet in both open and closed sessions to clarify and discuss the performance of the Board's job duties. The Board members have been notified in advance in writing and advised that they may require that the discussion be held at an open or a closed meeting. Because both options were chosen, said discussions will take place in both open and closed sessions.

NEXT MEETING/ ADJOURNMENT

Pursuant to RIGL S 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website, at the Jamestown Housing Authority and the Jamestown Town Hall. ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1 -800-745-5555, or contact the Housing Authority at (401)-423-1561, via facsimile to 401-423-3715, or email to Bethany@JamestownHousing.com

Posted on the RI Secretary of State website, JHA site(s) and Town Hall.

Memo

TO: Jamestown Housing Authority Board of Commissioners

FROM: Marcia Sullivan, Executive Director

DATE: November 9, 2021

SUBJECT: Clarification of procurement policy

I am making a recommendation that the procurement policy be amended as follows:

p. 3 This procurement policy applies to all contracts for the procurement of supplies, services and construction entered into by the Jamestown Housing Authority after the Resolution of the Board of Commissioners.

Edits for vote

Either strike "after the Resolution of the Board of Commissioners" or add "after the Resolution of the Board of Commissioners approving the policy".