



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, August 4, 2025
5:30 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
[Live Stream](#)

The public is welcome to participate in Town Council meetings in several ways:

- *Citizens are invited to speak on the topic of a Public Hearing which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
 - *A Citizen may schedule a Request to Address with the Town Council no less than seven day before the meeting in which they would like to appear. Their topic will be listed on the agenda and Town Councilors may respond to their comments.*
 - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other, and mindful of everyone's time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss these items and your participation in the discussion is at the discretion of the Council.

Attachments for items on this meeting agenda are available to the public on the Town website calendar:
<https://jamestownri.gov/calendar>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Review, Discussion, and/or Action and/or Vote: Resolution 2025-24 (Revised) Resolution of the Town Council Authorizing Issuance of Up to \$3,133,000 in Bonds for Municipal Facilities, Repairs, and Equipment.

V. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) Public Hearings: Town Council Sitting as the Alcohol Beverage Licensing Board
- 1) Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town: Pursuant to RIGL §3-7-14, the following license application (F-25-16) has been received under said Act for a one-day license on August 6, 2025:

CLASS F (NON-PROFIT)

Jamestown Arts Center
18 Valley Street
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the Jamestown Arts Center one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 8 of 12 licenses per calendar year issued per RIGL§3-7-14)

Town Council Adjourns from sitting as the Alcohol Beverage Licensing Board

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
- 1) Town Historical Cemetery tree removal.
- 2) Newport Chamber of Commerce annual fee (consent agenda).
- 3) Jamestown Housing Authority emergency electrical upgrade request (consent agenda).

VII. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher, amendment of the Fort Getty Ad Hoc Committee charge to increase the membership to 9 members, which would include the Town Planner, Harbor Executive Director, Parks and Recreation Director, one (1) Conservation Commission member, and five (5) citizens-at-large.
- B) Review, Discussion, and/or Action and/or Vote: At the request of Vice President Brine, authorization to create a town-wide survey for potential uses/development of Fort Getty.

- C) Review, Discussion, and/or Action and/or Vote: At the request of Vice President Brine, authorization to waive the Jamestown Police Security Detail fee of \$549.20 for Senator Whitehouse at the Ukraine Relief Project event that took place on May 27, 2025, at the Central Baptist Church.
- D) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Glackin, discussion of potential implementation of a Tiered Residential Tax Rate for the Town of Jamestown, similar to the Town of Middletown.

VIII. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the recommendation of the Planning Commission and Building/Zoning Official Dennis Begin, request for Final Administrative Approval of Development Plan Review for Conanicut Island Sailing Foundation (CISF) New Building and Campus Plan for Fort Getty.

IX. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Fort Getty Ad Hoc Committee: Three-member vacancy(s) for an unspecified term; duly advertised in the May 8th and May 15th editions of the Jamestown Press:
 - a) Interested applicant(s):
 - i) Cheryl Boyd, application received May 20th, interviewed on June 25th.
 - ii) Kathleen Brown, application received May 13th, interviewed on May 19th
 - iii) Jemma Craig, application received May 20th, interviewed on June 25th.
 - iv) Owen Hendley, application received May 20th; interviewed on July 7th
 - v) Steve Meredith, application received May 19th, interviewed on July 21st
 - vi) John Potter, letter of interest received May 14th, interviewed previously on June 5th.
 - vii) Chris Powell, application received May 19th, interviewed on June 25th.
 - viii) John Preece, application received May 14th, interviewed on June 25th.
 - ix) Marisa Quinn, application received May 15th, interviewed on June 25th.
 - x) Sheila Reilly, application received May 10th, interviewed on June 25th.
 - xi) William Salmons, application received May 16th, interviewed on June 25th.

- xii) Michael Schnack, application received May 19th, interviewed on July 7th.
- xiii) Richard Smith, application received May 9th, previously interviewed.
- xiv) Job Toll, application received May 15th, interviewed on June 25th.
- xv) Casandra West, application received May 19th, interviewed on June 25th.

X. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

A) Town Council Minutes:

- 1) May 19, 2025 (Regular Meeting)

B) Minutes of Boards/Commissions/Committees

- 1) Affordable Housing, June 18, 2025
- 2) Harbor Management Commission, June 11, 2025
- 3) Planning Commission, June 4, 2025
- 4) Planning Commission, June 18, 2025
- 5) Technical Review Committee, April 8, 2025
- 6) Technical Review Committee, April 24, 2025
- 7) Zoning Board of Review, May 27, 2025

C) At the recommendation of Town Administrator Mello, approval of the request to fund the Newport Chamber of Commerce annual \$5,000 fee for the Connect Greater Newport, Regional Economic Development Initiative.

D) At the recommendation of Town Administrator Mello, approval of the request to loan and/or grant an amount not to exceed \$24,000 to Jamestown Housing Authority from the Affordable Housing Trust Fund for the required archeological field investigation related to the emergency electrical upgrade.

E) Ratification of the Administratively approved One Day Vendor/Peddler/MFE license application(s):

- 1) Applicant: Cluck Truck (ODVP-25-8)
Event: JHS Windmill Day
Date: July 26 2025
Location: 378 North Road
- 2) Applicant: Wally's Hot Dog Cart (ODVP-25-9)
Event: JHS Windmill Day
Date: July 26, 2025
Location: 378 North Road

- F) All One-Day Special Event/ Entertainment/Vendor/Peddler/MFE license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: A.B. Munroe Dairy, Inc. (ODVP-25-6)
Event: Jamestown RI Rhode Race
Date: September 27, 2025
Location: Fort Getty
 - 2) Applicant: Cynthia's Cottage Kitchen (ODVP-25-10)
Event: Sunflower Family Festival
Date: August 23, 2025
Location: Jamestown School/Lawn Avenue
 - 3) Applicant: Jamestown Rotary Club Doughboys (ODVP-25-11)
Event: Fool's Rules Regatta
Date: August 16, 2025
Location: East Ferry
 - 4) Applicant: Jamestown Arts Center (JAC) (ENT-25-46)
Event: Meet the Artiste + Gallery Night
Date: August 6, 2025
Location: JAC, 18 Valley Street
 - 5) Applicant: Jamestown Shores Association (ENT-25-47)
Event: Annual Picnic
Date: August 9, 2025
Location: Heads Beach
- G) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the July 17th and 24th edition(s) of the Jamestown Press; upon resolution of debts, taxes, State approval(s), and appropriate signature(s):
- 1) STR-13 Leo Martini 11 Nun Avenue

XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of email to: Town Council
From: Marian Falla
Date: July 24, 2025
RE: Newport Considers Mooring, Rental, License Fee Increases.

- 2) Copy of letter to: Town Council
From: Flann Lippincott, Lynn and Jim Carpenter, Patsy Eldridge and Jeff Oppenheim, Rusty Carlson, Laurie Devlin, Meredith Smith, Dave and Linda Duhaime, Charlene and Ron Countie, Anne Fagan, Schelene Plante, Carol Annarino and Gene Dufault, John and Joyce Leach, Tracy Scott and Tom Engelhardt, Krissy Perkins and Jim McTernan, Robyn Baker, Doug Barrette and Gwen Perry, Ricardo and Gigi Mourato, Tom Walsh, Tina Pescheta and Rob Cournoyer, Sean and Bronwen Lafferty, Nina Lacroix, and Larry and Deb DeYoung.
- Date: July 30, 2025
RE: Fort Getty Ad Hoc Committee.
- 3) Copy of notice to: Town Council
From: CRMC
Date: July 30, 2025
RE: Bradley Boehringer application.

XII. OPEN FORUM

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- A) Continued (If necessary)

XIII. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to § 42-46-5(a) Subsection (2) Collective Bargaining (NAGE 69).

XIV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on July 31, 2025.*