



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Tuesday, September 2, 2025
6:30 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
[Live Stream](#)

The public is welcome to participate in Town Council meetings in several ways:

- *Citizens are invited to speak on the topic of a Public Hearing which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
 - *A Citizen may schedule a Request to Address with the Town Council no less than seven day before the meeting in which they would like to appear. Their topic will be listed on the agenda and Town Councilors may respond to their comments.*
 - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other, and mindful of everyone's time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss these items and your participation in the discussion is at the discretion of the Council.

Attachments for items on this meeting agenda are available to the public on the Town website calendar:
<https://jamestownri.gov/calendar>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Review, Discussion, and/or Action and/or Vote: Proclamation 2025-26, in observance of September 8, 2025, as 988 Day.

V. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- 1) **REQUEST** that the applications listed below will be in order for hearing at a meeting of said Licensing Board on Monday, November 17, 2025, at 6:30 p.m. and advertised in the October 16th and October 23rd editions of the *Jamestown Press*. **NOTICE:** Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **RENEWAL** applications have been received by the Town Council for licenses under said Act, for the year December 1, 2025, to November 30, 2026; review, discussion and/or potential action and/or vote:

CLASS A (PACKAGE STORE) – RETAIL

Tunstall, Inc.

dba: Grapes & Gourmet

9 Ferry Wharf

Varsha, Inc.

dba: Jamestown Wine & Spirits

30 Southwest Avenue

CLASS B – TAVERN

JB's On the Water, LLC

dba: JB's on the Water

150 Conanicus Avenue

CLASS B – VICTUALER

Conanicut Restaurant Group II, LLC

dba: Beech

13 Narragansett Avenue

Crudo Jamestown, LLC

dba: Crudo Oyster Bar & Coastal Italian Kitchen

14 Narragansett Avenue

Jamestown Locos LLC

dba: Narragansett Café

25 Narragansett Avenue

Jamestown Marina Beverage Operations LLC

dba: One Ferry Wharf

3 East Ferry Wharf

New England Golf Course Management, Inc.
dba: Jamestown Golf and Country Club
aka: The Caddy Shack
245 Conanicus Avenue

Our Table, LLC
dba: Our Table Jamestown
53 Narragansett Avenue

Slice of Heaven, Inc.
dba: Slice of Heaven
32 Narragansett Avenue

The Whitebread Company LLC
dba: Standards
40 Narragansett Avenue

VHBC, LLC
dba: Village Hearth Bakery & Café
2 Watson Avenue

CLASS D – FULL (CLUB)

Conanicut Yacht Club
dba: Conanicut Yacht Club
40 Bay View Drive

Town Council Adjourns from sitting as the Alcohol Beverage Licensing Board

**VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE
COMMENTS & REPORTS**

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) Town Policies 720.01 Procurement (Consent Agenda)
 - 2) Open/Recreation Space Funding Report (New Business)
 - 3) Senior Center Project update.

VII. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: No items at this time.

VIII. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher, review of Appendix C, Schedule of fees and Chapter 14, Sec. 86, Short-Term Rental Registration and license fee.

- B) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher review Chapter 22, Article III Noise, with possible amendments to include “No commercial contractor (someone hired for construction or maintenance work) may conduct construction or maintenance activities, including landscape construction or maintenance, that involve the use of power tools or machinery in Jamestown, RI, during the following hours: - Monday through Friday: before 7:30 a.m. and after 6:00 p.m.; - Saturday: before 8:30 a.m. and after 5:00 p.m.; and Sunday: before 9:00 a.m. and after 5:00 p.m..”
- C) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Ross review and discussion of the Comprehensive Plan (“Plan”) specifically why the Land Dedication concept is incorporated in the Plan; current levels of recreation land available; payment in lieu of land dedication can be used by the town; and report on account activity(debits/credits) over the past 5 years and how funds have been used.
 - 1) Memorandum from Town Administrator Mello to the Town Council regarding land dedicated related to subdivisions.

IX. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Jamestown Housing Authority: One (1) unexpired term ending December 31, 2027, duly advertised in the August 21st and August 28th editions of the Jamestown Press:
 - a) Interested applicant(s):
 - i) Carol Hopkins, application received August 13, 2025, interview to be scheduled.
 - ii) Timothy Noble, application received August 26, 2025, previously interviewed on April 21, 2025

X. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Town Council Minutes:
 - 1) July 7, 2025 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Harbor Management Commission, July 9, 2025
 - 2) Planning Commission, July 16, 2025
 - 3) Planning Commission, August 6, 2025
 - 4) Technical Review Committee, May 22, 2025
- C) At the request of Town Administrator Mello, approval of Town Policies, 720.01, Procurement.

D) Tax Assessor's Abatements and Addenda of Taxes

ABATEMENT/ADDENDA TO THE TAX ROLL			
ACCT	TAX YEAR	ACCOUNT INFORMATION	AMOUNT
23-0024-00	2025	UNDER \$5.00 MINIMUM	-\$ 2.65
23-0140-00	2025	TAXPAYER DECEASED	\$ 1,250.00
08-0690-00	2025	REMOVED EXEMPTION-SOLD	\$ 250.00
15-0027-00	2025	REMOVED EXEMPTION-SOLD	\$ 750.00
TOTAL ABATEMENTS TO TAX ROLL			-\$ 2.65
TOTAL ADDENDA TO TAX ROLL			\$ 2,250.00

XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of letter to: Town Council
From: Flann Lippincott #53, Cheryl Boyd #55, Laurie Devlin #42, Meredith Smith #57, Dave and Linda Duhaime #49, Carol Annarino and Gene Dufault #50, Tracy Scott and Tom Engelhardt #56, Krissy Perkins #59, Robyn Baker #54, Tom Walsh #17, Tina Pescheta and Rob Cournoyer #4.

Date: August 27, 2025
RE: Fort Getty Surveys.

B) Proclamations and Resolutions from other Rhode Island Cities and Towns:

- 1) Town of Portsmouth, Resolution 2025-08-12, in Support of Increased Funding for the Rhode Island Transit Authority.
- 2) Town Council of Warren, RIPTA Service Resolution.
- 3) Town of Westerly, Resolution Opposing Rhode Island Public Transit Authority (RIPTA) Service Cuts Affecting the Town of Westerly.
- 4) Town of Westerly, Resolution Opposition to State Firearms Legislation (Section 1, Title 11, Chapter 47.2 of the Rhode Island General Laws Specifically Entitled 'An Act Relating to Criminal Offenses- Unlawful Sale of Prohibited Firearms' [Also known as the Rhode Island Assault Weapons Ban of 2025].

XII. OPEN FORUM

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- A) Continued (If necessary).

XIII. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:

- A) The Town Council may convene into Executive Session to discuss, take possible action, and/or vote pursuant to the relevant requirements of R.I.G.L. § 42-46-5(a) Subsection (1) Personnel (job performance, character, or physical or mental health of Town Administrator Edward Mello; Performance Review; provided that such person affected shall have been notified in advance in writing and advised that he may require that the discussion be held at an open meeting). Discussion and/or Potential action, announcement, and/or vote(s) from Executive Session and/or Open Session concerning Town Administrator Performance Review; with terms and conditions of employment to be discussed and voted upon by the Town Council at the meeting.

XIV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on August 28, 2025.*