



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Tuesday, January 20, 2026**  
**6:00 P.M.**

**THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.**

**THIS MEETING WILL BE LIVE STREAMED:** To view the meeting with no interaction:  
[Live Stream](#) or [YouTube Live Stream](#)

*The above virtual access option is being provided only as a convenience and is not an official “location” where meeting access is guaranteed. The only way to guarantee complete access to the meeting is to attend physically, in person, at the physical location listed on the agenda.*

*The public is welcome to participate in Town Council meetings in several ways:*

- *Citizens are invited to speak on the topic of a Public Hearing, which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
  - *A Citizen may schedule a Request to Address with the Town Council no less than seven days before the meeting in which they would like to appear. Their topic will be listed on the agenda, and Town Councilors may respond to their comments.*
  - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

*Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other and mindful of everyone’s time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss the item, and your participation in the discussion is at the Council’s discretion.*

*Attachments for items on this meeting agenda are available to the public on the Town website calendar: <https://jamestownri.gov/calendar>*

**I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will conduct interviews of applicants for the committee vacancies as follows:**

TIME	NAME	COMMITTEE
6:00	Christine Gentry	Planning/Zoning
6:05	John Potter	Harbor Commission
6:10	Andrew Williams	Harbor Commission
6:15	Antonio Pinheiro	Harbor Commission
6:20	Daniel Warner	Affordable Housing

**II. ROLL CALL**

**III. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

#### IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Acknowledgements, Announcements, Presentations, Resolutions, and Proclamations: No items at this time.
- B) Open Forum – Water & Sewer Matters  
*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*
- 1) Scheduled request to address - None
  - 2) Non-scheduled request to address
- C) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
- 1) Pumping Report
  - 2) Town Project Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
- D) Letters and Communication: No items at this time.
- E) Unfinished Business:
- 1) Commissioners' Rules and Regulations. (cont. from December 15, 2025):
    - a) Memorandum from Public Works Director Michael Gray regarding proposed amendments.
    - b) 17103.04 Jamestown-Rules and Regulations dated November 5, 2025, and original Jamestown—Rules and Regulations comparison.
- F) New Business: No items at this time.
- G) Consent Agenda  
*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council sitting as the Board of Water and Sewer Commissioners for review, discussion, and/or potential action and or vote.*
- 1) Finance Director's Report: Comparison of the Water Budget to Actuals as of December 31, 2025.
  - 2) Finance Director's Report: Comparison of the Sewer Budget to Actuals as of December 31, 2025.

**The Town Council adjourns from sitting as the Board of Water and Sewer Commissioners.**

**V. OPEN FORUM**

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

**VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- A) Presentation: Town of Jamestown Board of Canvassers: Recommendation to Jamestown Town Council for Modification of the Jamestown Financial Meeting (FTM).

**VII. PUBLIC HEARINGS, LICENSES, AND PERMITS**

No items at this time.

**VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:*

- A) Town Administrator's Report: Edward A. Mello
  - 1) Deer Hunting Report
  - 2) Great Creek (Zeek's Creek)/RIDOT Discussion

**IX. UNFINISHED BUSINESS**

- A) No items at this time.

**X. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher, discussion/consideration of the FY2026/2027 budget recommendations from the Town Council.

**XI. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote, duly advertised in the October 3<sup>rd</sup> and 10<sup>th</sup> editions of the Jamestown Press:
  - 1) Affordable Housing Committee, One (1) member vacancy(s); with an unexpired three-year term ending December 31, 2027, duly advertised in the January 1<sup>st</sup> and 8<sup>th</sup> editions of the Jamestown Press:
    - a) Interested Applicants(s)
      - i) Daniel Warner
        - i. Application received January 5, 2026.
        - ii. Interview scheduled for January 20, 2026.

- 2) Harbor Management Commission, One (1) member vacancy(s); with an unexpired three-year term ending December 31, 2026, duly advertised in the January 1<sup>st</sup> and 8<sup>th</sup> editions of the Jamestown Press:
  - a) Interested Applicants(s)
    - i) Antonio Pinheiro
      - i. Re-expressed interest/application received January 2, 2026.
      - ii. Interview scheduled for January 20, 2026.
    - ii) Andrew Williams
      - i. Re-expressed interest/application received December 29, 2025.
      - ii. Interview scheduled for January 20, 2026.
    - iii) John Potter
      - i. Re-expressed interest/application received December 18, 2025.
      - ii. Interview scheduled for January 20, 2026.

## **XII. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.*

- A) Town Council Minutes:
  - 1) January 5, 2026, Regular Meeting
  - 2) January 8, 2026, Special Meeting.
  
- B) Minutes of Boards/Commissions/Committees:
  - 1) Bike Path Committee, October 17, 2025.
  - 2) Board of Canvassers, 2025 Meetings Attendance Report.
  - 3) Board of Canvassers, 2025 Board of Elections Poll Worker Training Attendance Report.
  - 4) Fire Department Compensation, 2025 Attendance Report.
  - 5) Fire Department Compensation, January 28, 2025.
  - 6) Fire Department Compensation, April 28, 2025.
  - 7) Fire Department Compensation, July 21, 2025.
  - 8) Fire Department Compensation, October 10, 2025.
  - 9) Library Board of Trustees, December 176, 2025.
  - 10) Library Board of Trustees, 2025 Attendance.

- 11) Tree Preservation and Protection, April 16, 2025.
- 12) Tree Preservation and Protection, May 21, 2025.
- 13) Tree Preservation and Protection, June 18, 2025.
- 14) Tree Preservation and Protection, July 16, 2025.
- 15) Tree Preservation and Protection, August 20, 2025.
- 16) Tree Preservation and Protection, September 17, 2025.
- 17) Tree Preservation and Protection, October 15, 2025.
- 18) Tree Preservation and Protection, November 19, 2025.
- 19) Tree Preservation and Protection, 2025 Attendance.
- 20) Tree Preservation and Protection, 2026 Calendar

C) At the recommendation of Town Administrator Mello, award the Senior Center Window bid to Construction Junction of North Smithfield, RI, in an amount not to exceed \$102,675.

D) Finance Director’s Report: Comparison Budget to Actuals as of December 31, 2025.

E) Tax Assessor’s Abatements and Addenda of Taxes

<b>ABATEMENT/ADDENDA TO THE TAX ROLL</b>			
<b>ACCT</b>	<b>TAX YEAR</b>	<b>ACCOUNT INFORMATION</b>	<b>AMOUNT</b>
04-0908-00	2025	TAXPAYER DECEASED	\$ 125.00
08-0948-00	2025	TAX PAYER DECEASE	\$ 500.00
06-0277-25	2025	REMOVED EXEMPTION-SOLD	\$ 125.00
<b>TOTAL ABATEMENTS TO TAX ROLL</b>			<b>-\$ 0.00</b>
<b>TOTAL ADDENDA TO TAX ROLL</b>			<b>\$ 750.00</b>

F) Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on January 27, 2026, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m., upon the following:

- 1) Application of Cooper Parkerson and Chandler Neale, managers of Windmist Farm, owned by E. George Neale located at 71 Weeden Lane, Jamestown, Rhode Island, 02835, Tax Assessors Plat 7, Lot 6 for a Special Use Permit granted under Article 3, Special Use Permits and Variances, Section 82- 301, pursuant to the provisions of Article 6, Section 82-601 Uses and Districts, VI Commercial and Retail, B. Food, Section 1 and 2 in accordance with Section 82-1227, Sale of Produce Raised on Premises. Seeking Special Use Permit to sell Fish and Shellfish in existing Farm Retail Store protected under RIGL 2-23-4 Right to Farm Act. Said property is located in an R-80 zone and contains 41.12 acres.

G) All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:

- 1) Applicant: Jamestown Arts Center (JAC) (ENT-26-2)
- Event: JAC Frost
- Date: January 24, 2026
- Location: 18 Valley Street

- 2) Applicant: Jamestown Parks & Recreation (ENT-26-3)  
 Event: Ryan Bourque Memorial Playground 10-Year  
 Re-Dedication Ceremony  
 Date: May 22, 2026  
 Location: Jamestown Community Playground

H) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2026, through December 31, 2026, duly advertised in the January 1<sup>st</sup> and 8<sup>th</sup> editions of the Jamestown Press; upon resolution of debts, taxes, State approval(s), and appropriate signature(s):

- 1) STR-116 William Hutchinson 4 Fort Wetherill Road
- 2) STR-197 Victoria Valentine 83 Hamilton Avenue

**XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

A) Communications Received:

- 1) Copy of letter to: Town Council  
 From: Sav Rebecchi  
 Dated: January 8, 2026  
 Re: Jamestown Fire Department Secondary Site-  
 North Main Road, Plat 4 Lot 6

B) Proclamations and Resolutions from other Rhode Island Cities and Towns

- 1) Town of Exeter, Resolution No. 2025-08, Regarding the Restoration of General Revenue Sharing to Cities and Towns.

**XIV. OPEN FORUM**

A) Continued (If necessary)

**XV. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:*

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL §42-46-5(a) Subsection (5), the acquisition and/or lease of real property for public purposes, or of the disposition of publicly held property wherein advanced public information would be detrimental to the interest of the public.
- B) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation (Adverse Possession/Easement/Quiet Title), Carey v. Jamestown, File No.: NC-2020-0375. Discussion and/or Potential action, announcement, and/or vote(s) from Executive Session and/or Open Session.

- C) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation (Re: Plat 9, Lot 197). Discussion and/or Potential action, announcement, and/or vote(s) from Executive Session and/or Open Session.

**XVI. ADJOURNMENT**

*Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).*

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to [rfagan@jamestownri.net](mailto:rfagan@jamestownri.net) not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State website on January 15, 2026.*