



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, March 2, 2026
6:00 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
[Live Stream](#) or [YouTube Live Stream](#)

The above virtual access option is being provided only as a convenience and is not an official “location” where meeting access is guaranteed. The only way to guarantee complete access to the meeting is to attend physically, in person, at the physical location listed on the agenda.

The public is welcome to participate in Town Council meetings in several ways:

- *Citizens are invited to speak on the topic of a Public Hearing, which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
 - *A Citizen may schedule a Request to Address with the Town Council no less than seven days before the meeting in which they would like to appear. Their topic will be listed on the agenda, and Town Councilors may respond to their comments.*
 - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other and mindful of everyone’s time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss the item, and your participation in the discussion is at the Council’s discretion.

Attachments for items on this meeting agenda are available to the public on the Town website calendar: <https://jamestownri.gov/calendar>

I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
6:00	John Potter	Harbor Commission
6:05	Steven S. Ruscito	Alternate Tax Assessment Board of Review Jamestown 250 th Commission
6:10	Joseph A. Cofone II	Jamestown 250 th Commission

II. ROLL CALL

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Acknowledgements, Announcements, Presentations, Resolutions, and Proclamations: No items at this time.

- B) Open Forum – Water & Sewer Matters
Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.
 - 1) Scheduled request to address - None
 - 2) Non-scheduled request to address

- C) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility

- D) Letters and Communication: No items at this time.

- E) Unfinished Business:
 - 1) Review, Discussion, and/or Action and/or Vote: Proposed amendments to the Board of Water and Sewer Commissioners' Rules and Regulations. (cont. from December 15, 2025):
 - a) Memorandum from Public Works Director Michael Gray regarding proposed amendments.
 - b) 17103.04 Jamestown-Rules and Regulations dated November 5, 2025, and original Jamestown—Rules and Regulations comparison.
 - 2) Review, Discussion, and/or Action and/or Vote: Order to Advertise in the Jamestown Press; Notice of a Public Hearing of the Board of Water and Sewer Commission to take place on March 16, 2026, at 6:00 p.m. for Proposed Amendments to the Board of Water and Sewer Commissioners' Rules and Regulations.

- F) New Business:
 - 1) Review, Discussion, and/or Action and/or Vote: No items at this time.

G) Consent Agenda

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council sitting as the Board of Water and Sewer Commissioners for review, discussion, and/or potential action and or vote.

- 1) Adoption of Minutes:
 - a) December 15, 2025 (regular meeting/work session).
 - b) January 20, 2026 (regular meeting).
- 2) Finance Director's Report: Comparison of the Water Budget to Actuals as of January 31, 2026.
- 3) Finance Director's Report: Comparison of the Sewer Budget to Actuals as of January 31, 2026.

The Town Council adjourns from sitting as the Board of Water and Sewer Commissioners.

V. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Presentations: Senator Euer and Representative Finkelman, 2026 Legislative Priorities.
- B) Presentations: Fort Getty Ad Hoc Committee six-month progress report as presented by Committee Chair Marisa Quinn.
- C) Proclamations: 2026-07 Acknowledging all Jamestown employees for their service during the February 2026 weather challenges.

VII. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures, as well as, when applicable, proof of insurance.

- A) Public Hearings: Town Council Sitting as the Alcohol Beverage Licensing Board
NOTICE: Is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town: Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on March 12, 2026:

CLASS F (NON-PROFIT)

Out of the Box Studio & Gallery(F-26-3)
11 Clinton Avenue
Jamestown, RI 02835

- 1) Review, Discussion, and/or Action and/or Vote for Approval of the Jamestown Arts Center One-Day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 1 of 12 licenses per calendar year issued per RIGL§3-7-14).

- B) Public Hearings: Town Council Sitting as the Alcohol Beverage Licensing Board NOTICE: Is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town: Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on March 14, 2026:

CLASS F (NON-PROFIT)

Jamestown Arts Center (F-26-4)
18 Valley Street
Jamestown, RI 02835

- 1) Review, Discussion, and/or Action and/or Vote for Approval of the Jamestown Arts Center One-Day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 3 of 12 licenses per calendar year issued per RIGL§3-7-14).

The Town Council Adjourns from Sitting as the Alcoholic Beverage Licensing Board.

VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
- 1) Fire Station Grant update.
 - 2) Short-Term Rental status update.
 - 3) Blizzard 2026 Report.
 - 4) FY 26/27 Town Administrator Recommended Budget Introduction.

IX. UNFINISHED BUSINESS

- A) No items at this time.

X. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Proposed 2026 Budget Work Session dates:
- 1) Tuesday, March 10th, Operational and Capital Budget, 6:00 p.m.
 - 2) Wednesday, March 11th, Capital Budget (if needed), 6:00 p.m.
 - 3) Thursday, March 12th, Joint School/Town Council Budget Work Session, 5:30 p.m.
 - 4) Monday, March 16th (regularly scheduled Town Council meeting), 6:00 p.m.
 - 5) Alternate dates for consideration.
- B) Review, Discussion, and/or Action and/or Vote: Discussion/consideration of the Town Council's potential Bond question(s) and Budget approval timeline requirements:
- 1) April 1, 2026, deadline to submit potential Town Council Bond questions for the November 2026 general election ballot.
 - 2) April 20, 2026, deadline for budget approval for the Financial Town Meeting.

- C) Review, Discussion, and/or Action and/or Vote: Community Septic System Loan Program (CSSLP):
 - 1) Memorandum from Town Environmental Scientist/GIS Coordinator Jean Lambert regarding the CSSLP.
 - 2) Adoption of Resolution No. 2026-4, Community Septic System Loan Program.
 - 3) Adoption of Resolution 2026-5, Authorizing the Town to Enter a Loan Agreement with the Rhode Island Infrastructure Bank for the Community Septic Loan Program and to Issue a \$500,000 Note Therefore.

- D) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher, discussion of the proposed Zoning district amendments to align with the 2025 Comprehensive Community Plan.

XI. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Jamestown 250th Ad Hoc Commission, Three (3) member vacancy, for an unspecified term, duly advertised in the January 22nd and 29th editions of the Jamestown Press with a request to apply no later than February 11, 2026:
 - a) Interested Applicant(s)
 - i) Steven S. Ruscito
 - i. Application received January 13, 2026.
 - ii. Interview scheduled for March 2, 2026.
 - ii) Joseph A. Cofone, II
 - i. Application received February 12, 2026.
 - ii. Interview scheduled for March 2, 2026.
 - 2) Harbor Management Commission, One (1) member vacancy(s); with an unexpired three-year term ending December 31, 2026, duly advertised in the December 25th and January 1st editions of the Jamestown Press, with a request to apply no later than January 7, 2026:
 - a) Interested Applicants(s)
 - i) Antonio Pinheiro
 - i. Re-expressed interest/application received January 2, 2026.
 - ii. Interviewed on January 20, 2026.
 - ii) Andrew Williams
 - i. Re-expressed interest/application received December 29, 2025.
 - ii. Interviewed on January 20, 2026.
 - iii) John Potter
 - i. Re-expressed interest/application received December 28, 2025.
 - ii. Interview scheduled for March 2, 2026.

- 3) Planning Commission, Two (2) member vacancy(s), with a four-year term ending December 31, 2029, duly advertised in the October 9th and 16th editions of the Jamestown Press with a request to apply no later than October 27, 2025:
 - a) Interested Applicants(s)
 - i) Mick Cochran, (3) terms, seeking reappointment
 - i. Reappointment request received October 8, 2025.
 - ii. Interview scheduled for January 5, 2026.
 - ii) Bernd Pfeiffer, (3) terms, seeking reappointment
 - i. Reappointment request received October 14, 2025.
 - ii. Interview scheduled for January 5, 2026.
 - iii) Christine Gentry
 - i. Application received October 27, 2025.
 - ii. Interview scheduled for January 5, 2026.

- 4) Tax Assessment Board of Review, One (1) Alternate member vacancy with a three-year term ending date of May 31, 2028; duly advertised in the January 22nd and 29th editions of the Jamestown Press with a request to apply no later than February 11, 2026:
 - a) Interested applicant(s):
 - i) Steven S. Ruscito
 - i. Application received January 13, 2026.
 - ii. Interview scheduled for March 2, 2026.

- 5) Zoning Board of Review, One Full member vacancy with a five-year term ending December 31, 2030; and (3) Alternate Member vacancy(s) with a one-year term ending December 31, 2026, duly advertised in the October 9th and 16th editions of the Jamestown Press with a request to apply no later than October 27, 2025; (***must designate full member, 1st alternate, 2nd alternate and 3rd alternate**):
 - a) Interested Applicant(s):
 - i) James King
 - i. Reappointment request received October 8, 2025.
 - ii. Interviewed on December 15, 2025.
 - ii) John Shekarchi
 - i. Reappointment request received October 8, 2025.
 - ii. Interviewed on December 15, 2025.
 - iii) Robert Maccini
 - i. Reappointment request received October 8, 2025.
 - ii. Interviewed on December 15, 2025.
 - iv) Lisa Lepore
 - i. Reappointment request received October 8, 2025.
 - ii. Interviewed on December 15, 2025.
 - v) Christine Gentry
 - i. Application received October 27, 2025.
 - ii. Interviewed on January 5, 2026.

XII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Town Council Minutes:
 - 1) January 20, 2026, Regular Meeting.
 - 2) January 21, 2026, Special Meeting.
 - 3) January 28, 2026, Special Meeting.
 - 4) February 2, 2026, Regular Meeting.

- B) Minutes of Boards/Commissions/Committees:
 - 1) Affordable Housing Committee, December 17, 2025.
 - 2) Board of Canvassers, November 19, 2025(2).
 - 3) Board of Canvassers, December 17, 2025.
 - 4) Conservation Committee, January 13, 2026.
 - 5) Harbor Commission 2026 Annual Calendar.
 - 6) Housing Authority, January 14, 2026.
 - 7) Library Board of Trustees, January 20, 2026.
 - 8) Planning Commission & Town Council Work Session, January 21, 2026.
 - 9) Technical Review Committee, December 17, 2025.
 - 10) Technical Review Committee, January 28, 2026.

- C) Finance Director’s Report: Comparison Budget to Actuals as of January 31, 2026.

- D) Tax Assessor’s Abatements and Addenda of Taxes

ABATEMENT/ADDENDA TO THE TAX ROLL			
ACCT	TAX YEAR	ACCOUNT INFORMATION	AMOUNT
13-0340-00	2025	TAXPAYER DECEASED	\$ 125.00
04-1009-00	2025	UPDATED PROP. INFORMATION	- \$ 240.26
04-0668-30	2025	UPDATED PROP. INFORMATION	- \$ 407.21
02-0571-50	2025	UPDATED PROP. INFORMATION	- \$2,315.22
TOTAL ABATEMENTS TO TAX ROLL			-\$2,962.69
TOTAL ADDENDA TO TAX ROLL			\$ 125.00

- E) Trash Collector License 2026 Renewal Application:
 - 1) Allied Waste Services of MA, LLC, dba: Republic Services, Inc., 1080 Airport Road, Fall River, MA, 02720.
 - 2) Island Rubbish, 8 Swinburne Street, Jamestown, RI 02835.
 - 3) Waste Management Inc., dba: WM of RI – Newport, 65 Halsey Street, Newport, RI 02840.

- F) Peddler License 2026 Renewal Application:
 - 1) A.B. Munroe Dairy, Inc., 151 North Brow Street, East Providence, RI 02914.

- G) Ratification of Proclamation 2026-06, declaring April 24, 2026, as Arbor Day in the Town of Jamestown.

- H) Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on February 24, 2026, at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island, at 7:00 p.m., upon the following:
- 1) Application of Cooper Parkerson and Chandler Neale, managers of Windmist Farm. Property owned by E. George Neale, located at 71 Weeden Lane, Jamestown, Rhode Island, 02835, Tax Assessors Plat 7, Lot 6; zoned R-80. A permitted use, the family-owned and operated farm produces and sells grass-fed and pasture-raised meat and eggs, along with vegetables and other products on 41.12 acres, which includes a farmhouse, barn, and accessory buildings, including a farm store. The applicant is requesting a Use Variance to add locally raised fish and shellfish to the goods available at the existing farm store.
- 1) All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Out of the Box Studio & Gallery (ENT-26-5)
Event: The Art of A Curious Mind
Date: March 12, 2026
Location: 11 Clinton Avenue
 - 2) Applicant: Save the Bay (ENT-26-6)
Event: Potter Cove Cleanup
Date: March 28, 2026
Location: Potter Cove
 - 3) Applicant: Jamestown Ukraine Relief Project (ENT-26-7)
Event: Sunflower Family Festival
Date: August 22, 2026
Location: Jamestown School, 55 Lawn Avenue
 - 4) Applicant: Jamestown Arts Center (ENT-26-8)
Event: Performance by Arlen Hlusko
Date: March 14, 2026
Location: 18 Valley Street

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of email to: Town Council
From: Chris Cannon
Dated: January 20, 2026
Re: Thoughts on Ft. Getty future
 - 2) Copy of email to: Town Council
From: Aidan Petrie
Dated: February 13, 2026
Re: Fort Getty Survey

- 3) Copy of email to: Town Council
From: Mary Brimer
Dated: January 20, 2026
Re: FTM and ADR
- 4) Copy of letter to: Town Council
From: Jamestown Chamber of Commerce
Dated: February 2, 2026
Re: Request for funding
- 5) Copy of Public Notice
From: Coastal Resource Management Council
Dated: February 9, 2026
Re: 15 Dumpling Drive
- 6) Copy of email to: Town Council
From: Jill Harrison
Dated: February 20, 2026
Re: Ft. Getty Ad Hoc Committee
- 7) Copy of email to: Town Council
From: Kate Petrie
Dated: February 24, 2026
Re: Fort Getty
- 8) Copy of letter to: Town Council
From: Kathleen Brown
Dated: February 20, 2026
Re: Fort Getty
- 9) Copy of email to: Town Council
From: Sav Rebecchi
Dated: February 20, 2026
Re: Scope of Authority – Board of Canvassers and
Legislative Endorsements

- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
- 1) Town of Burrillville, Resolution No. 26-01, in Support of House Bill 2026-H 7049 and Senate Bill 2026 – S2147, Adjusting Primary Election Day to Wednesday after Labor Day.
 - 2) Town of Hopkinton, Resolution Requesting the Rhode Island Governor and General Assembly to Restore General Revenue Sharing to Rhode Island Cities and Towns.
 - 3) Town of Tiverton, Resolution Related to Low- and Moderate-Income Housing, 2026-0001.
 - 4) Town of West Greenwich, Resolution in Support of Senate Bill S2275 and House Bill H7447, 2026-1.
 - 5) Town of West Greenwich, Resolution in Support of House Bill H7127, Transfer of Management of Big River Reservoir Lands to the Rhode Island Department of Environmental Management, 2026-2.

- 6) Town of Portsmouth, Resolution #2026-01-27-A, in Support of Municipalities Collaborating in Reviewing, Analyzing, and Responding to the 2025 Affordable Housing Laws.
- 7) Town of Portsmouth, Resolution #2026-01-27-B, regarding Low- and Moderate-Income Housing.
- 8) Town of Portsmouth, Resolution #2026-01-27-C, requesting the General Assembly to Consider Amending Legislation Relating to Accessory Dwelling Units.
- 9) Town of Portsmouth, Resolution #2026-01-27-E, in Support of Legislation to Modernize and Standardize the Access to Public Records Act (APRA).

XIV. OPEN FORUM

- A) Continued (If necessary)

XV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on February 26, 2026.