



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, April 6, 2026
6:00 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
[YouTube Live Stream](#)

The above virtual access option is being provided only as a convenience and is not an official “location” where meeting access is guaranteed. The only way to guarantee complete access to the meeting is to attend physically, in person, at the physical location listed on the agenda.

The public is welcome to participate in Town Council meetings in several ways:

- *Citizens are invited to speak on the topic of a Public Hearing, which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
 - *A Citizen may schedule a Request to Address with the Town Council no less than seven days before the meeting in which they would like to appear. Their topic will be listed on the agenda, and Town Councilors may respond to their comments.*
 - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other and mindful of everyone’s time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss the item, and your participation in the discussion is at the Council’s discretion.

Attachments for items on this meeting agenda are available to the public on the Town website calendar: <https://jamestownri.gov/calendar>

I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
6:00	John Potter	Harbor Commission

II. ROLL CALL

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

A) Acknowledgments and Announcements:

- 1) Jamestown Police Life Saving Medal Awards presentation:
 - a) Officer Liam Robberson
 - b) Brendan Donahue
 - c) John Brundage
- 2) Letter of Commendation(s):
 - a) Sgt. Chad Specht
 - b) Dispatcher David Bento

B) Proclamations:

- 1) Review, Discussion, and/or Action and/or Vote: Proclamation 2026-11 Teacher Appreciation declaring May 4th-8th, 2026 as Teacher Appreciation Week.

V. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

A) New Business

- 1) Review, Discussion, and/or Action and/or Vote: At the recommendation of Town Administrator Mello, the October 6, 2025, bid award to F.W. Webb for Meter Replacement to furnish new water meters and Advanced Meter Infrastructure (AMI) system installation as provided in their proposal with a 10-year operation and maintenance (O&M) cost for a total amount not to exceed \$585,564.50 to rescind, revoke and declare null and void.
- 2) Review, Discussion, and/or Action and/or Vote: At the recommendation of Public Works Director Michael Gray, Award Bid to Stiles Company, Inc. for the base bid to furnish new water meters and Advanced Meter Infrastructure (AMI) system installation as provided in their proposal, for an amount not to exceed \$606,647, utilizing ARPA funding, and upon final review by the Town Solicitor.
 - a) Memorandum from Public Works Director Michael Gray regarding Meter Replacement Project/Recommendation of Bid Award.
- 3) Review, Discussion, and/or Action and/or Vote: At the recommendation of Public Works Director Michael Gray, the Commission is to authorize the Town Administrator to enter a 10-year operation and maintenance (O&M) agreement for the network with Stiles Company, Inc., and upon final review by the Town Solicitor. The cost for O&M in the first year \$0.99 per month per endpoint with escalation in year ten the cost will be \$1.08 per month per endpoint.

- 4) Review, Discussion, and/or Action and/or Vote: At the recommendation of Public Works Director Michael Gray, Award Bid for meter installation to the lowest responsive and responsible bidder, Hydro Utilities, for an amount not to exceed \$163,325, utilizing ARPA funding, and upon final review by the Town Solicitor.

VI. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

VII. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures, as well as, when applicable, proof of insurance.

- A) Public Hearings: Town Council Sitting as the Alcohol Beverage Licensing Board
 - 1) NOTICE: Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended: Pursuant to RIGL § 3-7-15(b), that the following request for consent under said Act, Class G. Liquor License (State License) by Conanicut Marine Services, Inc., for service of liquor while at dockside at East Ferry for the 2026 season no more than 30 minutes prior to scheduled departure for the following marine vessels:
 - a) The Jamestown, MV Katherine, The Coastal Queen, and MV Coastal Princess.
 - b) Review, Discussion, and/or Action and/or Vote to grant Town Council consent to the request of the CLASS G LIQUOR LICENSE.
 - 2) NOTICE: Is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town: Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on May 21, 2026:

CLASS F (NON-PROFIT)

Jamestown Historical Society (F-26-5)
92 Narragansett Avenue
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the Jamestown Historical Society One-Day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 1 of 12 licenses per calendar year issued per RIGL §3-7-14).

VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator’s Report: Edward A. Mello
 - 1) Job Fair scheduled for April 11, 2026.
 - 2) Town Hall tree removal.
 - 3) Police Department Accreditation.
 - 4) Consultant Services for Mackerel Cove Dune Restoration & Resiliency Alternatives Recommendation – OSCAR Grant. (consent agenda).
 - 5) Townwide Tree Mitigation announcement by Rhode Island Energy/Davey Tree Service to begin April 13, 2026.

IX. UNFINISHED BUSINESS

- A) Review, Discussion, and Possible Action on the FY2026-2027 Town Administrator’s Proposed Budget; recommend the proposed FY2026-2027 Town Budget of \$32,116,183 for consideration at the Annual Financial Town Meeting on June 1, 2026:
 - 1) Town Administrator’s Proposed Town General Fund Budget of \$15,334,746 and the Proposed School Budget of \$16,781,437.
- B) Review, Discussion, and Possible Action: Discussion and consideration of the Fire Department Ladder Truck bond initiative of \$1,800,000 at the June 1, 2026, Financial Town Meeting (FTM):
 - 1) Resolution Number 5: Up to \$1,800,000 Borrowing for the Jamestown Fire Department Ladder Truck Through the Issuance of Bonds.

X. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of Councilor M. Glackin, consideration of a pavilion structure to be installed at Heads Beach.

XI. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Ordinances: Discussion and Possible Action to ***Order to Advertise*** in the Jamestown Press; Notice of a Public Hearing on May 4, 2026, for Proposed Amendments to the Code of Ordinances, Chapter 70- Sec. 70-87. - Prohibited or restricted parking on specified streets. These Ordinance Amendments are proposed to prohibit or restrict parking in the following areas: East Ferry Parking Lot, Fox Run, Douglas Street, and Knowles Court.
- B) Appointments, Vacancies, and Expiring Terms; Review:
 - 1) Affordable Housing, (2) two-member vacancy(s), with a three-year term ending May 31, 2029, duly advertised in the March 12th and 19th editions of the Jamestown Press with a request to apply no later than March 31, 2026:
 - a) Interested Applicants(s)
 - i) John Preece
 - i. Application received March 30, 2026.
 - ii. Interview scheduled for April 20, 2026.

- 2) Conservation Commission, (1) member vacancy, with a un expired term ending December 31, 2026, and (1) member vacancy with a three-year term ending December 31, 2028, duly advertised in the March 12th and 19th editions of the Jamestown Press with a request to apply no later than March 31, 2026:
 - a) Interested Applicants(s)
 - i) Anna Lofgren
 - i. Application received March 16, 2026.
 - ii. Interview scheduled for April 20, 2026.
 - ii) John Preece
 - i. Application received March 30, 2026.
 - ii. Interview scheduled for April 20, 2026
- 3) Harbor Management Commission, One (1) member vacancy(s); with an unexpired three-year term ending December 31, 2026, duly advertised in the January 1st and 8th editions of the Jamestown Press:
 - a) Interested Applicants(s)
 - i) Antonio Pinheiro
 - i. Re-expressed interest/application received January 2, 2026.
 - ii. Interviewed on January 20, 2026.
 - ii) Andrew Williams
 - i. Re-expressed interest/application received December 29, 2025.
 - ii. Interviewed on January 20, 2026.
 - iii) John Potter
 - i. Re-expressed interest/application received December 18, 2025.
 - ii. Interview scheduled for April 6, 2026.
- 4) Planning Commission, One (1) member vacancy, with a four-year term ending December 31, 2029, duly advertised in the March 12th and 19th editions of the Jamestown Press with a request to apply no later than March 31, 2026:
 - a) Interested Applicants(s)
 - i) Anna Lofgren
 - i. Application received March 16, 2026.
 - ii. Interview scheduled for April 20, 2026.
 - ii) Karl F. Cressotti
 - i. Application received March 30, 2026.
 - ii. Interview scheduled for April 20, 2026.

XII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Town Council Minutes:
 - 1) March 2, 2026, Regular Meeting.
 - 2) March 10, 2026, Special Meeting/Budget Work Session #1.
 - 3) March 11, 2026, Special Meeting/Budget Work Session #2.

- B) Minutes of Boards/Commissions/Committees
 - 1) Affordable Housing Committee, January 21, 2026.
 - 2) Affordable Housing Committee, February 18, 2026.
 - 3) Board of Canvassers, January 20, 2026.
 - 4) Board of Canvassers, January 21, 2026.
 - 5) Board of Canvassers, February 25, 2026.
 - 6) Conservation Commission, February 10, 2026.
 - 7) Library Board of Trustees, February 17, 2026 (amended).
 - 8) Planning Commission, December 17, 2026.
 - 9) Planning Commission, January 7, 2026.
 - 10) Planning Commission, January 21, 2026.
 - 11) Planning Commission/Town Council Joint Meeting, January 21, 2026.
 - 12) Planning Commission/Town Council Joint Meeting, January 28, 2026.
 - 13) Zoning Board of Review, January 27, 2026.

- C) Authorization of the Warrant and Resolutions for the June 1, 2026, Financial Town Meeting (Warrants are routine in matter as they relate to setting the tax rate.)
 - 1) Resolution Number 1: Sewer Line Frontage Tax Rate (.68 cents per linear foot, included on the tax bill for homes in the Sewer district).
 - 2) Resolution Number 2: Borrowing in Anticipation of Taxes (Authorizes the Town the ability to borrow funds in anticipation of the 1st quarter's taxes being due).
 - 3) Resolution Number 3: Disposition of Collected Back Taxes (All back taxes to be placed in the General Fund at time of receipt).
 - 4) Resolution Number 4: Setting the Tax Rate (Actual rate to be determined within a range at the FTM).
 - 5) Resolution Number 5: Up to \$1,800,000 Borrowing for the Jamestown Fire Department Ladder Truck Through the Issuance of Bonds.

- D) Approval of Resolution No. 2026-4, as amended, Community Septic System Loan Program.

- E) Approval of Resolution 2026-5 as amended, Authorizing the Town to Enter a Loan Agreement with the Rhode Island Infrastructure Bank for the Community Septic Loan Program and to Issue a \$500,000 Note Therefore.

- F) At the recommendation of Town Administrator Mello, authorization to apply through the Rhode Island Infrastructure Bank, an additional \$115,000 EPA grant, to contract Fuss & O'Neill to complete design and construction documents for Potter's Cove/Freebody Drive. The conceptual design and construction documents will include repairing the failing infrastructure, addressing drainage challenges, and mitigating future embankment erosion.
- G) At the recommendation of Town Administrator Mello, approval of the proposed updates to the Town Policy for department heads and non-union employees, 200.03 Employee Benefits for Department Directors & Non-Union Employees.
- H) At the recommendation of Parks & Recreation Director Ray DeFalco, award to Tighe & Bond for Consultant Services for Mackerel Cove Dune Restoration & Resiliency Alternatives Recommendation - OSCAR Grant, for an amount not to exceed \$174,900.
- I) All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Jamestown Senior Center (ENT-26-13)
Event: 3rd Annual Senior Center Prom
Date: April 26, 2026
Location: Jamestown Recreation Center, 41 Conanicus Avenue
 - 2) Applicant: Friends of the Jamestown Philomenian Library(ENT-26-14)
Event: Friends Appreciation Night at Storywalk.
Date: June 5, 2026
Location: Jamestown Philomenian Library, 26 North Road
 - 3) Applicant: Jamestown Senior Center (ENT-26-15)
Event: Annual Senior Center Picnic
Date: July 8, 2026
Location: Fort Getty Pavilion, 1050 Fort Getty Road
 - 4) Applicant: Jamestown Senior Center (ENT-26-16)
Event: Senior Center Resources Fair
Date: June 23, 2026
Location: Fort Getty Pavilion, 1050 Fort Getty Road
 - 5) Applicant: Jamestown Historical Society (JHS) (ENT-26-17)
Event: JHS Museum Exhibit Opening Reception
Date: May 21, 2026
Location: JHS, 92 Narragansett Avenue
 - 6) Applicant: Jamestown Historical Society (ENT-26-18)
Event: Windmill Day
Date: July 25, 2026
Location: 378 North Road

- J) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2026, through December 31, 2026, duly advertised in the March 26th and April 2nd editions of the Jamestown Press; upon resolution of debts, taxes, State approval(s), and appropriate signatures:
- 1) STR-40 Sarah Dittelman 173 East Shore Road

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of letter to: Town Council
From: Hugh A. Murphy
Dated: March 16, 2026
Re: Support for Modifying the Financial Town Meeting.
 - 2) Copy of letter to: Town Council
From: Darcy Goad
Dated: June 12, 2025 (received March 30, 2026)
Re: Playground at Head’s Beach
 - 3) Copy of email to: Town Council
From: Mary Lovegreen
Dated: March 31, 2026
Re: Community Q&A Fact Sheet and Update Coalition for Newport Hospital Birthing Center Newsletter.
 - 4) Copy of letter to: Town Council
From: Men’s Health Network
Dated: March 24, 2026
Re: Support for proclaiming June Men’s Health Month.
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
- 1) Town of Burrillville in support of the Blue-Ribbon Commission’s report, *Equalizing Opportunity: Creating a Fair and Transparent Funding System for Rhode Island’s Public Schools.*
 - 2) Resolutions of the Town Council of East Greenwich:
 - a) 2026-08, supporting the Implementation of the Rhode Island Blue Ribbon Commission on Education Funding Recommendations.
 - b) 2026-09, regarding Low-And-Moderate Income Housing.
 - 3) Resolutions of the Town of Lincoln and Lincoln Town Council:
 - a) 2026-2 related to Low- and Moderate-Income Housing.
 - b) 2026-3, in support of Municipalities Collaborating in Reviewing, Analyzing, and Responding to the 2024 and 2025 Affordable Housing Laws.

- c) 2026-4, Amendment to Title 44, Chapter 3 of the Rhode Island General Laws to Enable the Lincoln Town Council to Enact a Tax Credit for Veterans.
 - d) 2026-5, Congratulating the Enrico Caruso Society on the 100th Anniversary of its founding.
 - e) 2026-6, in opposition to House Bill H 8073 and Senate Bill 2710, to prohibit the possession of a firearm listed RIGL 11-47.2-1 (9).
 - f) Resolution in support of House Bill H 7971 and Joint Resolution 7678
- 4) Resolutions of the Town of Portsmouth:
- a) 2023-03-23A, in support of House Bill 2026-7971, relating to Public Property and Works, Labor and Payment of Debts by Contractors.
 - b) 2023-03-23C, in support of House Bill 2026-7678, entitle Joint Resolution Creating a Special Joint Legislative Commission on City and Town Affairs.
 - c) 2026-03-23D, in support of House Bill 2026-8013, relating to Motor and Other Vehicles, Mobile and Manufactured Homes.
- 5) Resolution of Smithfield Town Council, in support of Municipalities Collaborating in Reviewing, Analyzing, and Responding to the 2024 and 2025 Affordable Housing Laws
- 6) Resolutions of the Town of Tiverton:
- a) 2026-0006, in support of H-7298 relating to Tax Classifications in Tiverton.
 - b) 2026-0007, in support of H-8181, related to State Affairs, and Government - the Rhode Island Bridge Replacement, Reconstruction, and Maintenance Fund - Exemptions from Tolling for Waste Management Vehicles.
 - c) 2026-0008, in support of H-8029 relating to Taxation – Collection of Taxes Generally.
 - d) 2026-0009, in support of H-8025, relating to Taxation – Property Subject to Taxation.
 - e) 2026-0010, in support of H-8026, relating to Taxation – Property Subject to Taxation.
- 7) Resolutions of the Warren Town Council to the General Assembly:
- a) Amendment to the Wavemaker Fellowship.
 - b) Exemption for Persons with Intellectual and Developmental Disabilities as well as Persons with Neurological Disorders.

XIV. OPEN FORUM

- A) Continued (If necessary)

XV. EXECUTIVE SESSION

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL §42-46-5(a) Subsection (5), the acquisition and/or lease of real property for public purposes, or of the disposition of publicly held property wherein advanced public information would be detrimental to the interest of the public. (Potential lease of publicly held property, (Plat 8 Lot 530).

XVI. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on April 1, 2026.*