



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, May 18, 2026
6:00 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
[YouTube Live Stream](#)

The above virtual access option is being provided only as a convenience and is not an official “location” where meeting access is guaranteed. The only way to guarantee complete access to the meeting is to attend physically, in person, at the physical location listed on the agenda.

The public is welcome to participate in Town Council meetings in several ways:

- *Citizens are invited to speak on the topic of a Public Hearing, which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
 - *A Citizen may schedule a Request to Address with the Town Council no less than seven days before the meeting in which they would like to appear. Their topic will be listed on the agenda, and Town Councilors may respond to their comments.*
 - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other and mindful of everyone’s time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss the item, and your participation in the discussion is at the Council’s discretion.

Attachments for items on this meeting agenda are available to the public on the Town website calendar:
<https://jamestownri.gov/calendar>

- I. ROLL CALL**
- II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

III. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation (Adverse Possession/Easement/Quiet Title), Sanborn v. Jamestown Zoning Board of Review, through Dean Wagner, James King, Richard Boren, Terrance Livingston, Jane Bentley, Judith Bell, John Shekarchi, and Alex Finkelman in their capacities as members of the Jamestown Zoning Board of Review; JB's On The Water, LLC.; Shannon Brito; and John Brito, file NO.: NC-2022-0125. Discussion and/or potential action, announcement, and/or vote(s) from executive session and/or open session.
- B) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Collective Bargaining (NAGE 69).
- C) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Collective Bargaining (IBPO).

The Town Council Recesses from Executive Session

Open Session to begin at 6:30 p.m.

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Open Forum – Water & Sewer Matters
Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.
 - 1) Scheduled request to address - None
 - 2) Non-scheduled request to address
- B) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility

- C) Letters and Communication:
 - 1) Review, Discussion, and/or Action and/or Vote: Email dated April 10, 2026, from Dean Ryan of 19 Lincoln Street requesting sewer relief from his 04/2026 Water and Sewer Bill.
 - 2) Review, Discussion, and/or Action and/or Vote: Email dated April 13, 2026, from Nancy Cuddihy of 5 Center Street requesting sewer relief from her 04/2026 Water and Sewer Bill.
 - 3) Review, Discussion, and/or Action and/or Vote: Letter dated May 12, 2026, from Charles Lonaeus, requesting sewer relief from his 04/2026 Water and Sewer Bill.

- D) Public Hearings:
 - 1) Public Hearing of the Board of Water and Sewer Commission for Proposed Amendments to the Board of Water and Sewer Commissioners' Rules and Regulations, duly advertised in the May 7, 2026 edition of the Jamestown Press; Review, Discussion, and/or Action and/or Vote.

- E) Resolutions and Proclamations:
 - 1) Review, Discussion, and/or Action and/or Vote: Resolution 2026-12, Acting as the Board of Water and Sewer Commissioners, the Jamestown Code of Ordinances, Appendix B – Rules and Regulations of the Board of Water and Sewer Commissioners, have been hereto amended.

- F) Unfinished and New Business: No items at this time.

- G) Consent Agenda

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council sitting as the Board of Water and Sewer Commissioners for review, discussion, and/or potential action and or vote.

 - 1) Adoption of Minutes:
 - a) March 16, 2026 (regular meeting).
 - b) April 6, 2026 (special meeting).
 - c) April 20, 2026 (regular meeting).
 - 2) Finance Director’s Report: Comparison of the Water Budget to Actuals as of April 30, 2026.
 - 3) Finance Director’s Report: Comparison of the Sewer Budget to Actuals as of April 30, 2026.

The Town Council adjourns from sitting as the Board of Water and Sewer Commissioners

V. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Presentations:
 - 1) Presentation by Eldred Field Ad Hoc Committee Chairperson Bradley Parsons.
 - 2) Presentation by Town of Jamestown representative to the Quonset Development Board of Directors, Brett Cavanagh.
- B) Resolutions and Proclamations:
 - 1) Review, Discussion, and/or Action and/or Vote: Resolution 2026-13: In Opposition to the Proposed Biosolids Processing Facility at Quonset Business Park (Davisville), North Kingstown, Rhode Island.
 - 2) Review, Discussion, and/or Action and/or Vote: Proclamation 2026-14, Proclaiming June 15-18, 2026, Graduates Week.

VII. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures, as well as, when applicable, proof of insurance.

- A) Public Hearing (continued from May 4, 2026): Proposed Amendments to the Code of Ordinances, Chapter 70- Sec. 70-87, Prohibited or restricted parking on specified streets. These Ordinance Amendments are proposed to prohibit or restrict parking in the following areas: ~~East Ferry Parking Lot~~, Fox Run, ~~Douglas Street~~, and Knowles Court, duly advertised in the April 23, 2026, edition of the Jamestown Press.

- B) Public Hearings: Town Council Sitting as the Alcohol Beverage Licensing Board
 - 1) NOTICE: Is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town: Pursuant to RIGL §3-7-14, the following license application was received under said Act for a one-day license on June 11, 2026:

CLASS F (NON-PROFIT)

Out of the Box, Looking Upwards (F-26-13)

11 Clinton Avenue

Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote: approval of the Out of the Box, Looking Upwards One-Day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 2 of 12 licenses per calendar year issued per RIGL§3-7-14).

The Town Council Adjourns from Sitting as the Alcohol Beverage Licensing Board.

- C) Review, Discussion, and/or Action and/or Vote: Approval of the New Application that has been received by the Town Council for Victualing and Entertainment License for the year May 19, 2026 - November 30, 2026, upon resolution of debts, taxes, State approval, and appropriate signatures:
 - 1) Sunset Beach Aquaculture, LLC, Sunset Beach Aquaculture and Raw Bar (BL-37), 35 Narragansett Avenue, Unit D.

VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) 250th Events sponsored by the Jamestown Recreation Department.
 - 2) Playground Rededication on May 22nd at 3:00 p.m.

IX. UNFINISHED BUSINESS

- A) No items at this time

X. NEW BUSINESS

- A) No items at this time.

XI. TOWN COUNCIL MEETING SCHEDULE

- A) Review, Discussion, and/or Action and/or Vote: Review and discussion of the Town Council meeting dates for May, June, and July 2026, with potential new dates to be considered. Current meeting dates:
 - 1) Tuesday, May 26th (Special Meeting), 5:30 p.m.
 - 2) Monday, June 1st , FTM, 7:00 p.m.
 - 3) Monday, June 15th, 5:30 p.m.
 - 4) Monday, July 6th, 6:00 p.m.
 - 5) Monday, July 20th, 6:00 p.m.

XII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review:
 - 1) Fire Department Compensation Committee, Two (2) Fire Department Representatives with a three-year term ending date of May 31, 2029:
 - a) Ratification of the Fire Department elected representatives:
 - i) Polly (Prim) Bullock
 - ii) Lawrence Bartley
 - 2) Harbor Management Commission, one (1) member vacancy(s); with an unexpired three-year term ending December 31, 2026, duly advertised in the January 1st and 8th editions of the Jamestown Press:
 - a) Interested Applicants(s)
 - i) Antonio Pinheiro
 - i. Re-expressed interest/application received January 2, 2026.
 - ii. Interviewed on January 20, 2026.
 - ii) Andrew Williams
 - i. Re-expressed interest/application received December 29, 2025.
 - ii. Interviewed on January 20, 2026.
 - iii) John Potter
 - i. Re-expressed interest/application received December 18, 2025.
 - ii. Interviewed on April 6, 2026.

XIII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Town Council Minutes:
 - 1) May 4, 2026, Regular Meeting.
- B) Minutes of Boards/Commissions/Committees
 - 1) Affordable Housing/Planning Commission Joint Meeting, April 1, 2026.
- C) Finance Director Report: Comparison Budget to Actuals as of April 30, 2026.

- D) At the recommendation of Finance Director Christina Collins, acceptance and receipt of the Town and School Audit Award by Damiano & Company LLP for a five-year contract (2026-2030), contingent upon final approval from the Auditor General:

	<u>Damiano & Company, LLP</u>				
	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Jamestown Town	\$27,000	\$27,540	\$28,100	\$29,000	\$29,800
Jamestown School	\$17,000	\$17,340	\$17,700	\$18,250	\$18,800
Agreed-upon procedures School	<u>\$3,880</u>	<u>\$3,880</u>	<u>\$4,000</u>	<u>\$4,115</u>	<u>\$4,235</u>
	\$47,880	\$48,760	\$49,800	\$51,365	\$52,835

- E) Ratification of the administrative approval of the 2026 Annual Mobile Food Establishment (MFE) License Application, for Splash Dogz LLC, 31 Lawn Avenue.

- F) Pursuant Jamestown Code of Ordinances, Chapter 26, Article II – Fire Department, Sec. 26-27 Notice of names of officers, “On the second Monday of May, annually, the board of fire wardens, by the direction of the fire department, shall, in writing, notify the town council the names of the chief, deputy chiefs, and other officers as may exist for recording”.

- G) All One-Day Event/ Entertainment and Vendor/Peddler/MFE license application approvals are subject to any COVID-19 protocols in effect at the time of the event; and upon resolution of debts, taxes, State approval(s), and appropriate signatures:

- 1) Applicant: Jamestown Historical Society (ENT-26-20)
Event: Battery Day
Date: May 30, 2026
Location: Conanicut Battery Park
- 2) Applicant: Jamestown Parks and Recreation (ENT-26-38)
Event: Independence Day Fireworks
Date: July 6, 2026
Location: East Ferry Veterans Memorial Square
- 3) Applicant: JFD COAST (ENT-26-39)
Event: Mental Health Resource Fair
Date: May 29, 2026
Location: Jamestown Recreation Center
- 4) Applicant: Out of the Box, Looking Upwards (ENT-26-40)
Event: Art Show
Date: June 11, 2026
Location: 11 Clinton Avenue
- 5) Applicant: Jamestown Shores Association (ENT-26-41)
Event: Jamestown Shores Association Meet-Up
Date: June 12, 2026 (rain date June 13, 2026)
Location: Head’s Beach

- 6) Applicant: Splash Dogz, LLC (ODVP-26-4)
 Event: 8th Grade Beach Day
 Date: June 18, 2026
 Location: Fort Getty

H) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2026, through December 31, 2026, duly advertised in the May 7th and 14th editions of the Jamestown Press; upon resolution of debts, taxes, State approval(s), and appropriate signatures:

- 1) STR-114 Loretta Robin 951 Fort Getty Road
- 2) STR-129 Annlee Landman 10 Boston Avenue

XIV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of letter to: Town Council
 From: Bill Sokolowski
 Dated: May1, 2026
 Re: Proposed Head’s Beach Pavilion
- 2) Copy of email to: Town Clerk Roberta Fagan
 From: John, Alyssa, Rock, Helena, Max, Helen Deresky
 Dated: May 7, 2026
 Re: Short-term rentals- please do not change the rules again to hurt middle-class citizens like us.
- 3) Copy of letter to: Town Council
 From: Lisa Anderson
 Dated: May 7, 2026
 Re: Short-term rentals
- 4) Copy of letter to: Town Council
 From: Karen Gray
 Dated: May 7, 2026
 Re: Short-term rentals
- 5) Copy of letter to: Town Council
 From: Jim Galloway
 Dated: May 11, 2026
 Re: Ft. Getty

XV. OPEN FORUM

A) Continued (If necessary)

XVI. EXECUTIVE SESSION RECONVENES

The Town Council may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL §42-46-5(a) Subsection (5), the acquisition and/or lease of real property for public purposes, or of the disposition of publicly held property, wherein advanced public information would be detrimental to the interest of the public. (Potential lease of publicly held property, Plat 9 Lot 355 & 356.

XVII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on May 14, 2026.*