TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, November 2, 2026
6:00 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE-STREAMED. To view the meeting with no interaction:
YouTube Live Stream

The above virtual access option is being provided only as a convenience and is not an official "location" where meeting access is guaranteed. The only way to guarantee complete access to the meeting is to attend physically, in person, at the physical location listed on the agenda.

The public is welcome to participate in Town Council meetings in several ways:

- *Citizens are invited to speak on the topic of a Public Hearing, which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
  - *A Citizen may schedule a Request to Address with the Town Council no less than seven days before the meeting in which they would like to appear. Their topic will be listed on the agenda, and Town Councilors may respond to their comments.*
  - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other and mindful of everyone's time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss the item, and your participation in the discussion is at the Council's discretion.

Attachments for items on this meeting agenda are available to the public on the Town website calendar: https://jamestownri.gov/calendar

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

A) Scheduled request to address: None.

B) Non-scheduled request to address.

IV. PUBLIC HEARINGS, LICENSES, AND PERMITS

A) Public Hearings: Review, Discussion, and/or Action and/or Vote: Proposed Amendments to the Zoning Code of Ordinances, Chapter 82, Section 82-601, Use Table – IV. 8 & 9, & 82-1219, government-owned penal, garage, or utility facility to allow a "fire or police station/substation.

V. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

A) Town Administrator's Report: Edward A. Mello:
   1) Bryer Beach update.
   2) Town Personnel update (Consent Agenda).

VI. UNFINISHED BUSINESS

No items at this time.

VII. NEW BUSINESS

No items at this time.

VIII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

No items at this time.

IX. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and/or vote.

A) Town Council Minutes:
   1) October 19, 2026 (regular meeting).

B) Minutes of Boards/Commissions/Committees
   1) Affordable Housing Committee, August 19, 2026.
   2) Conservation Commission, September 8, 2026.
   3) Harbor Management Commission, September 15, 2026.
   4) Tree Preservation and Protection Committee:
      a) May 20, 2026.
      b) September 16, 2026.
   5) Zoning Board of Review: September 22, 2026.

C) At the recommendation of Planning & Zoning Director Nancy Letendre, award of the technical services contract for the Housing Needs Assessment and Implementation Study RFQ to Crane Associates, Inc., of Burlington, Vermont, together with its subconsultant Economic & Policy Resources, Inc., in an amount not to exceed $82,000.00.

D) At the recommendation of Town Administrator Mello, approval to accept the donation of parcel(s) of land in the Jamestown Shores (Plat 5, Lots 226, 227, and 228) and any applicable taxes; and to authorize Town Administrator Mello to sign an agreement to proceed with the acquisition.

E) At the recommendation of Town Administrator Mello, authorization to appoint Eileen Donnelly as Interim Parks and Recreation Director, effective immediately.

F) Ratification of the Administrative Approved One-Day Event/ Entertainment and Vendor/Peddler/MFE license application approvals:

1) Applicant: Jamestown Arts Center (ENT-26-72)
Event: Manhattan Short Film Festival
Date: October 29, 2026
Location: 18 Valley Street

2) Applicant: Jamestown Arts Center (ENT-26-4)
Event: Members Show Opening
Date: November 20, 2026
Location: 18 Valley Street

3) Applicant: Conanicut Island Art Association (ENT-26-75)
Event: Conanicut Island Holiday Art & Craft Fair
Date: December 5, 2026
Location: Jamestown Schools Lawn Avenue Gymnasium.

4) Applicant: Margaret Burse/Community Baptist Church (ENT-26-76)
Event: Christmas Fair
Date: December 5, 2026
Location: Community Baptist Church, 99 Narragansett Avenue.

G) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2027, through December 31, 2027, duly advertised in the October 15th, 22nd, and 29th edition(s) of the Jamestown Press; upon resolution of debts, taxes, State approval(s), and appropriate signature(s):

1)	STR-41	David Compton	18 Neptune Street
2)	STR-42	Jonathan Hough	143 Longfellow Road
3)	STR-60	Robert Settipane	311 Seaside Drive
4)	STR-108	John Slyman	25 Bay Street
5)	STR-110	Michael Allen	37 Newport Street
6)	STR-113	Lisa Stokes	231 Beavertail Road
7)	STR-121	John Potter	2 Westwood Road
8)	STR-157	Lori Marzilli-Kahler	255 Seaside Drive
9)	STR-197	Victoria Valentine	83 Hamilton Avenue
10)	STR-198	Peter Miller	517 Seaside Drive
11)	STR-214	Melissa Boucher	89 Clarke Street
12)	STR-215	Christine Bounous	12 Coronado Street
13)	STR-216	Sarah Baines	431 Sampan Avenue.

X. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

No communications at this time.

XI. OPEN FORUM

A) Continued (If necessary).

XII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on October 28, 2026.*