



# Town of Portsmouth

2200 East Main Road  
Portsmouth, Rhode Island 02871

Canvassing Authority

(401) 683-3157

TO: MEMBERS OF THE PORTSMOUTH CANVASSING AUTHORITY

FROM: Jacqueline S. Schulz, Registrar

Please be advised that there will be a hybrid **Zoom meeting** of the  
PORTSMOUTH CANVASSING AUTHORITY:

DATE: Friday, March 18, 2022

TIME: 10:00 AM

PLACE: PORTSMOUTH TOWN HALL—Council Chambers  
2200 EAST MAIN ROAD  
PORTSMOUTH, RI 02871

## AGENDA:

1. Review/approve unofficial minutes from BOC meeting held February 22, 2022
2. Review notes on informal meeting with Kimball Brace & Ryan Taylor of EDS, concerning reprecincting process, maps, timeline, mailings, and information needed from BOC on Tuesday, March 1
3. Discuss updates to election preparations
4. Legislative Update
5. Future hybrid meetings:

|                                                                    |                                                   |
|--------------------------------------------------------------------|---------------------------------------------------|
| Tuesday, March 29, at 6:00 pm—Public presentation on reprecincting | Tuesday, September 13—Statewide Primary Elections |
| Thursday, March 31, at 3:00 pm                                     | Tuesday, October 18, at 3:00 pm                   |
| Tuesday, May 10, at 3:00 pm                                        | Tuesday, November 8—General Election              |
| Tuesday, June 14, at 3:00 pm                                       | Friday, November 18, at 3:00 pm                   |
| Tuesday, July 12, at 3:00 pm                                       | Tuesday, December 13, at 3:00 pm                  |
| Tuesday, August 23, at 3:00 pm                                     |                                                   |

## Instructions to access meeting:

You are encouraged to download the most recent version of Zoom prior to the meeting.

**To access the meeting by phone dial-in, please dial: 1-888-788-0099**

Once prompted for the meeting ID, please dial: **926-8453-6948 #**

Once prompted for a participant ID: If you are an invited participant, **dial your participant ID followed by #**

If you are a member of the public, **just dial #**

**You will now be in the meeting.**

While in the audio conference, **to raise your hand to ask a question, dial \*9** and the host will be notified of your interest to ask a question. **To mute/unmute yourself, dial \*6**

**To access the meeting through the web** using a computer or mobile device, go to the following web link in any browser (i.e. Google Chrome, Internet Explorer, Apple Safari, Mozilla Firefox, etc.) to run the Zoom app and view the meeting:

<https://livestream.portsmouthri.com/canvassing>

Using your laptop or mobile device, you can raise your hand to ask a question, or pose the question in the moderated Question and Answering chat window. The host will then be able to respond to your raised hand or Q&A question.

**Minutes**  
**Town of Portsmouth Canvassing Authority**  
February 22, 2022  
Portsmouth Town 2<sup>nd</sup> Floor Portsmouth Room  
Hybrid--Zoom

In Attendance:

Board Members: Nancy Zitka (chair), Ellen Vadney, Mark Kanter

Alternate Members: Richard Gottlieb

Canvassing Staff: Jacqueline S. Schulz, Registrar

Public: Nancy Grieb

Via Zoom: Kimball Brace & Sam Mathur

Ms. Zitka called meeting to order at 3:03 PM.

1. Reviewed unofficial minutes from BOC meeting held January 11, 2022. Motion to approve made by M. Kanter; seconded by E. Vadney; motion carried 3-0.
2. Ms. Zitka reviewed the RFP P22-006 evaluation and scoring process and went over the totals for reprecincting services. Motion made by E. Vadney to award contract to Election Data Services (EDS) with a score of 90 compared with ARCBridge Consulting & Training, Inc. with a score of 83.33; seconded by M. Kanter; motion carried 3-0.
  - a. Tentative in-person meeting with Mr. Brace scheduled for Friday, February 25, 10AM to go over process (Cancelled due to weather)
3. Distributed Rhode Island 2022 Election Calendar: A guide for elections officials
4. Discussed pending legislation and impact upon Portsmouth elections and voters.
  - a. Governor signed the district legislation that morning
  - b. Possible increase in minimum voter requirements for polls; impact number of possible precincts; contacting potential sites for polls; confirming existing polls
5. Future hybrid meetings:

|                                                                 |                                                   |
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| Tuesday, August 23, at 3:00 pm                                  |                                                   |

**Tuesday March 29, 2022, 6PM, Hybrid Zoom, Town Council Chambers**

Motion made by E. Vadney; seconded by M. Kanter, to adjourn meeting.

Meeting adjourned at 3:27 PM.

Respectfully submitted,

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Jacqueline Schulz, Registrar

## **Notes Informal Meeting with EDS**

March 1, 2022

Portsmouth Town Hall—Planning Board Room

Present:

Board of Canvassers: Nancy Zitka (chair) & Jacqueline S. Schulz, Registrar

EDS: Ryan Taylor & Kimball Brace (via EDS Zoom)

No quorum present—no votes taken

Time: 3:00 PM

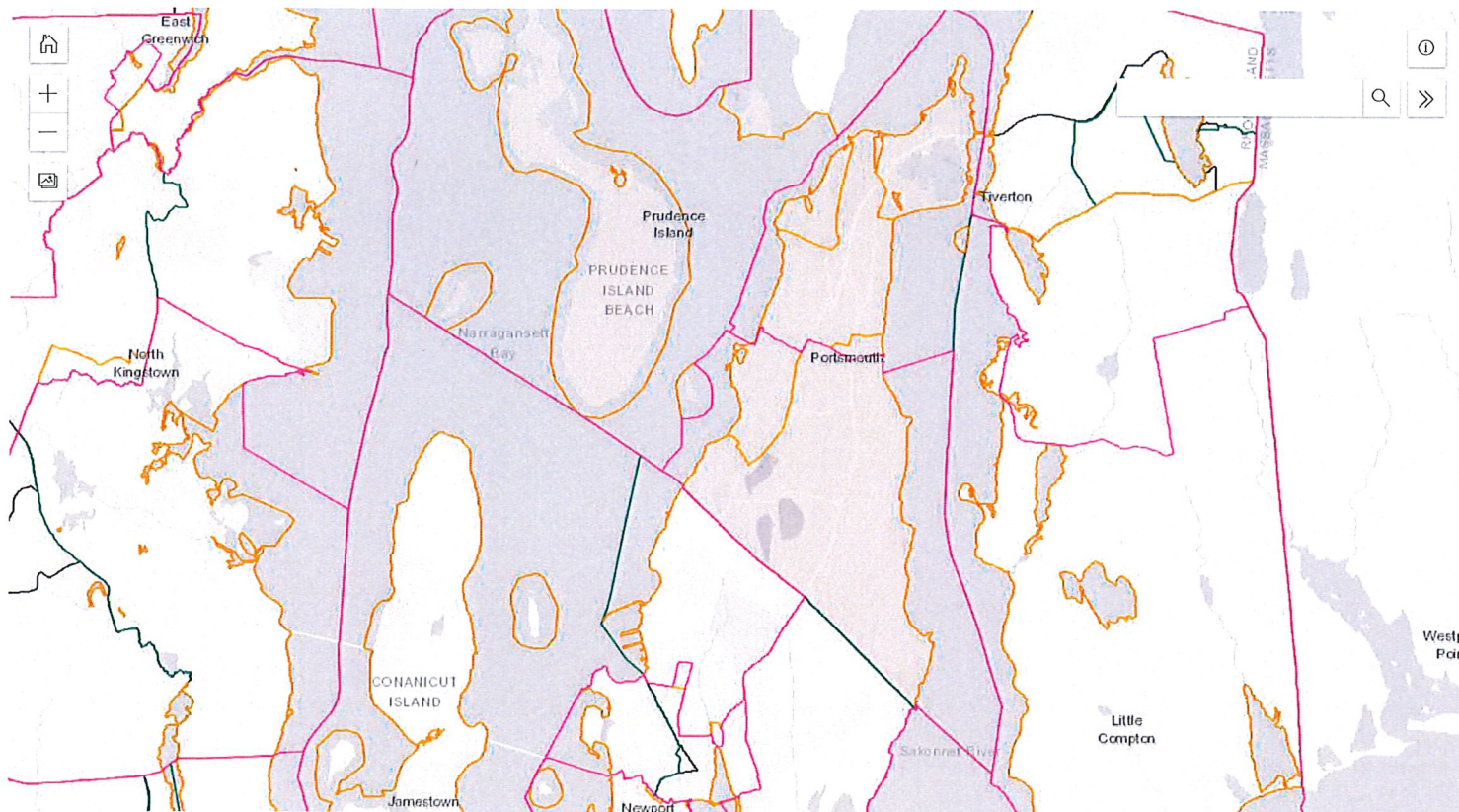
The purpose of this informal meeting was to introduce ourselves, go over the process and timeline going forward with the reprecincting tasks, and discover what information EDS needed from us.

1. Mr. Taylor showed us the program that will be used to create the new precincts for Portsmouth using the 3000 and 3500 voter limits based upon the new district lines drawn by the General Assembly (see Option D map).
2. Portsmouth now has the following representative districts (see comparison 2012 & 2022 map):
  - a. District 69—Prudence Island
  - b. District 71—North Portsmouth at Hedly St; E. Main Road (backyards at Prospect Lane); West Main Road to King Charles Drive & Thayer Drive
  - c. District 72—South Portsmouth at southern points to the above streets
3. He demonstrated precincts could be drawn and shifted and what the maps will look like
4. We discussed the number and locations of polls that are available to use and removed those no longer an option—Senior Center, Prudence Island Fire Station, Roger Williams University
5. BOC needs to confirm locations and exact addresses
6. Discussed the street files and the information needed from our office to assist in updating listings
7. EDS will give presentation at BOC hybrid meeting scheduled March 29, 6PM, Council Chambers. Will hear BOC and public comments to make real-time changes for BOC approval.

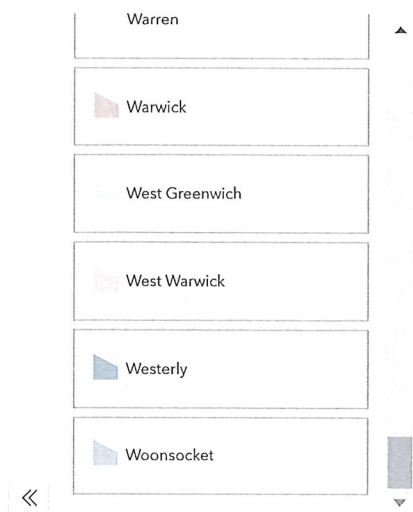
Respectfully submitted,

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Jacqueline Schulz, Registrar

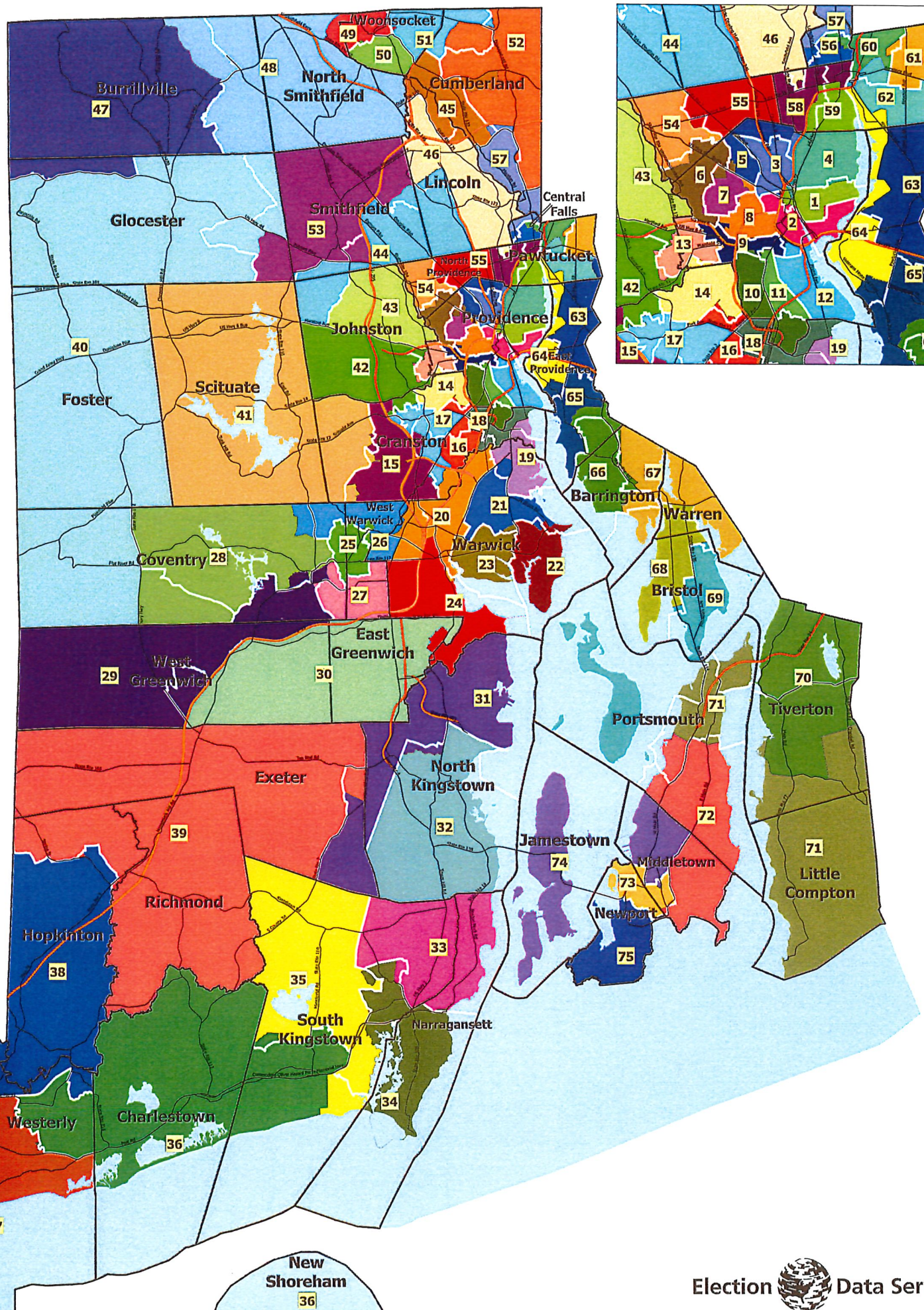


District lines 2012 (orange)  
 District lines 2022 (pink)



# Rhode Island Initial Redistricting Alternatives

## State House Option "D"



# Portsmouth Canvassing 2022 Planning Sheet

3-15-2022

## Events/Tasks

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- **Reprecincting Districts**--Now thru April 15
  - **March 29**—Presentation by EDS, 6PM, real-time changes for final approval
  - **Notifying Voters**—postcard mailing
- **Water District Elections**— Portsmouth Water & Fire District—June 8
- **2022 Elections**—
  - September 13, Statewide Primaries
  - November 8, Midterm Elections

## Calendar

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### May

- All new districts & street lists need to be updated by May in order for candidates to register to vote in correct districts
- Presentations attached
- **Monday 20**—Cybersecurity training @ Board of Elections offices, Cranston

### June

- **Wednesday, 8**—Portsmouth Water & Fire District election
- Candidates declare end of June
- Nomination papers issued July/July
- Voter notifications sent
- All **NCOA** voters need to be input & letters sent by end of month
- Prepare for possible Nov Bond Referenda

### July

- Certification of nomination papers
- Lotter to determine ballot placement (primary) local offices based upon Department of State guidelines

### August

- Local ballot questions to be certified
- August 14 Last day to register to vote
- August 23 Preliminary voter list certified
- August 24 Emergency voting begins

## Preparations

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### Office Staffing—

- Current office staff will handle voter, reprecincting & candidate tasks.
- Emergency voting support will be needed in August/September & October/November

**Poll Workers**—Begin recruiting when street listing/districts is complete & confirmed

**Trainings**—TBD by BOE

**New Accessible Voting Equipment Demonstration**—March 25 @ Board of Elections office, Cranston

### Polling Sites—

- Need inspection & diagrams (May/June)
- Tentative locations and renumberings
  - District 69

- 2701—Hope Brown Center @ Farnham Farm, 113 Mt. Pleasant Ave., Prudence Island
- District 71
  - 2702—Common Fence Point Community Center; 933 Anthony Road
  - 2703—Portsmouth High School (new gymnasium); 120 Education Lane. *This location is new and will require new diagram/old location was Door #8 Old Gymnasium)*
  - 2704—Portsmouth Friends Church; 11 Middle Road at Hedly Street. *This is a new location that replaces the Senior Center*
- District 72
  - 2705—Portsmouth Town Hall—Council Chambers; 2200 East Main Road
  - 2706—St. Barnabas Church Parish Hall; 1697 East Main Road
  - 2707—Portsmouth Middle School Gymnasium; 125 Jepson Lane
- 2708 Limited Ballot—Canvassing Authority; 2200 East Main Road
- 2709 President/V-President Only—Portsmouth Town Hall, Second floor Portsmouth Room; 2200 East Main Road

## Notes

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## Jacqueline S. Schulz

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**From:** Peter Rainone <prainone@thealliedgrp.com>  
**Sent:** Thursday, February 17, 2022 5:12 PM  
**To:** Jacqueline S. Schulz  
**Subject:** Postcard Mailing for Redistricting  
**Attachments:** Sample Postcard approved by Sec of State Elections..pdf

Hi Jacquie,

With redistricting winding its way thru the General Assembly, it is time to start thinking about a postcard mailing to voters. Attached is a sample that has been approved by the Secretary of State Elections Division. I have created a table below for the cost based on the number of registered voters. All you have to do is multiply your active registered voters by the price per each to come up with the cost for this mailing.

| Active Registered Voters | Print & Mail | Postage Approx. | Total per Voter |
|--------------------------|--------------|-----------------|-----------------|
| Up to 5,000              | \$0.23       | \$0.32          | \$0.55          |
| 5,001 - 10,000           | \$0.17       | \$0.32          | \$0.49          |
| 10,001 - 20,000          | \$0.16       | \$0.32          | \$0.48          |
| 20,001 - 30,000          | \$0.15       | \$0.32          | \$0.47          |
| 30,001 - 60,000          | \$0.13       | \$0.32          | \$0.45          |
| 60,001 - 100,000         | \$0.11       | \$0.32          | \$0.43          |
| 100,001 and up           | \$0.09       | \$0.32          | \$0.41          |

As of now, you have approximately 13,700 active registered voters.

13,700 x .16 = \$2,192.00 Print and Mail  
13,700 x .32 = \$4,384.00 Approximate Postage  
\$6,576.00 Total

Postage would be invoiced separately and will need to be paid before delivery to the post office.

Please let me know if you will be using us, as paper supply is very tight right now and I would like to get the paper ordered to be sure it is here in the end of May/June time frame for mailing these.

Thanks,  
Pete

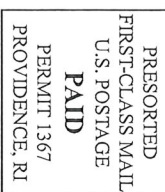
**Peter Rainone**, Quality, Manager  
**The Allied Group** Print – Kit – Mail – Fulfill  
333 Bucklin Street, Providence, RI 02907  
p: 401.946.6100 x3413 | f: 401.785.8226 | c: 401.263.9441

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ISO 13485:2016 Certified

Board of Canvassers  
283 County Road  
Barrington, RI 02806



RETURN SERVICE REQUESTED



US Representative District: 1  
State Senate District: 9  
State Representative District: 66  
Precinct: 0101

Polling Location: Sowams School  
Polling Address: 364 Sowams Road

Voter ID#  
Name  
Address  
Town, RI 02871-XXXX

# You have three ways to vote in the 2022 elections!



| 2022 Election Dates              |  | Primaries - September 13 | General Election - November 8 |
|----------------------------------|--|--------------------------|-------------------------------|
| Voter Registration Deadline      |  | August 14                | October 9                     |
| Mail Ballot Application Deadline |  | August 23                | October 18                    |

The front of this postcard provides your updated district and local precinct numbers, as determined by the recent redistricting process, and your polling place location for the 2022 elections.

If any of your information has changed, please go to [vote.ri.gov](http://vote.ri.gov) to update your voter record or call our office for a voter registration form to be mailed to you. It is important to notify us in writing if you have moved to another town or out of state.

For any questions regarding this notice, please call 247-1900, ext. 4, Monday-Friday, 8:30 a.m. to 4:30 p.m.