

PORTSMOUTH TOWN COUNCIL MEETING
JULY 27, 2026
AGENDA

The Portsmouth Town Council meeting will also be live-streamed on the web and by phone dial-in using the Zoom remote meeting service. See below for directions.

7:00 PM – Town Council Chambers, Portsmouth Town Hall, 2200 East Main Road

EMERGENCY EVACUATION PLAN

PLEDGE OF ALLEGIANCE

SITTING AS THE PORTSMOUTH TOWN COUNCIL

1. Roll Call

PRESIDENT'S EXECUTIVE SUMMARY

PUBLIC COMMENT

Residents may address the Town Council on matters relevant to the authority and jurisdiction of the Town Council; neither discussed during the meeting nor related to personnel or job performance, during the public comment period; speakers will be called in the order they appear on the public comment sign-in sheet, which will be available up until the meeting start time, and then will be provided to the presiding officer; a speaker may approach the Town Council only once per public comment session; speakers shall state their name and address for the record; each speaker will be limited to three (3) minutes in the public comment period and the period will not exceed fifteen (15) minutes total; we ask that all speakers direct their comments to the presiding officer and that they be respectful and courteous when speaking; the presiding officer shall enforce the rules and maintain order.

CONSENT AGENDA

Directions to view licensing applications: 1) Click [OpenGov](#), 2) Click Search, 3) Click Records, and then type in the record number listed on the agenda, 4) Click on the highlighted record to view the application.

1. Bills

Payment [Voucher #1521](#) on 6/18/26 in the amount of \$77,181.65 as approved by the Finance Director

Payment [Voucher #1533](#) on 6/25/26 in the amount of \$75,285.88 as approved by the Finance Director

Payment [Voucher #1539](#) on 6/30/26 in the amount of \$91,025.49 as approved by the Finance Director

Payment [Voucher #1545](#) on 6/30/26 in the amount of \$78,214.30 as approved by the Finance Director

Payment [Voucher #1548](#) on 6/30/26 in the amount of \$160,437.83 as approved by the Finance Director

Payment [Voucher #1007](#) on 7/2/26 in the amount of \$402,953.00 as approved by the Finance Director

Payment [Voucher #1017](#) on 7/9/26 in the amount of \$31,541.67 as approved by the Finance Director

Payment [Voucher #1025](#) on 7/16/26 in the amount of \$160,024.43 as approved by the Finance Director

2. Peddler License – Mobile Food Establishment (MFE), Renewal:

- a. Pedro J. Gutierrez d/b/a Antojitos & Delicias Kamilas, 21 Lexington Ave, Cranston (#9517)
 - b. Khonny's Korner d/b/a Kroffle Kreations, 31 Riverdale Ave, West Warwick (#9520)
 - c. Israel Giron d/b/a Shawarma Brothers, 13 Mystic St, Providence (#9521)
 - d. A Mano LLC d/b/a A Mano Pizza and Gelato, 72 Johnny Cake Hill Rd, Middletown (#9534)
 - e. 1899 LLC d/b/a La Costa Lobster and Tacos, 72 Johnny Cake Hill Rd, Middletown (#9535)
 - f. Cluck Truck LLC d/b/a Cluck Truck, 72 Johnny Cake Hill Rd, Middletown (#9536)
 - g. Peter Xiarhos d/b/a Sam's New York System, 6 Freeborne St, Warwick (#9542)
 - h. The Incredabowl Food Co d/b/a Incredabowl, 1075 S Broadway, East Providence (#9541)
3. CRMC – [Public Notice 2026-06-036](#)
Lloyd & Deanna Monell, 54 Aquidneck Avenue, Portsmouth, RI 02871 for a State of Rhode Island Assent to construct and maintain a new 10,000 lb boat lift to be attached to an existing residential boating facility. Project Location: 54 Aquidneck Avenue.

SITTING AS THE BOARD OF LICENSE COMMISSIONERS

- Directions to view licensing applications: 1) Click [OpenGov](#), 2) Click Search, 3) Click Records, and then type in the record number listed on the agenda, 4) Click on the highlighted record to view the application.
1. Request approval for a [temporary seasonal expansion](#) of the service area:
Localz, Inc. d/b/a Localz Kitchen & Cocktails, 657 Park Avenue, to allow food and alcohol service in an outside dining area from now until the end of the season (#2239)
 2. Request approval for a [temporary seasonal expansion](#) of the service area:
Sunset Cove, Inc. d/b/a Sunset Cove, 706 Park Ave, to allow for a bar outdoors to the west of the patio, from now through November 30, 2026 (#9337)

ADJOURN

MINUTES

[6/22/26](#) & Exec.

TOWN ADMINISTRATOR'S REPORT

1. Curbside and Transfer Station updates
2. RI Trust Grant to Police Department
3. RIPTA Flex on Demand pilot service update
4. Town Hall Closed August 10th
5. August 22nd Community Event at Glen Park
6. Departure of Finance Director

RESIGNATIONS AND APPOINTMENTS

1. Resignations:
Harbor Commission – [C. Commons](#)
2. Appointments:
 - a. Discover Newport, Portsmouth Representative (ReAppt.) – [M. Gray](#)
 - b. Dog Park Committee (Re-appt) – [L. Anderson](#)
 - c. Harbor Commission (Re-appt) – [I. Ramsden](#)
 - d. Melville Park Committee (Re-appt) – [R. Abraham](#), [R. Alexander](#), [J. Haga](#), [E. Rizy](#)
 - e. Planning Board (Re-appt) – [D. Garceau](#)

OLD BUSINESS (Discussion/Action)

1. Municipal investment strategy presentations / D. Reise, TD Bank, Fidelity Asset Management Solutions (Ocean State Investment Pool), and The Yalanis Private Wealth Management Group of Wells Fargo Advisors (30) (No backup)

NEW BUSINESS (Discussion/Action)

1. [Presentation](#) of the disaster loan program for small businesses and non-profits with economic losses from the February blizzard. / E. Canfil, Public Affairs Specialist, Office of Field Operations and Disaster Recovery, Office of Disaster Recovery and Resilience, U.S. Small Business Administration (5)
2. [Presentation](#) of a workable plan for Coggeshall School for Portsmouth Youth Activities Center. / D. Ingraham (10)

CORRESPONDENCE

1. [Thank you](#) for the new flag. / Hathaway School
2. [Request](#) for continued support to reach more children, families, and older adults across Rhode Island. / S. Jacobsen, President & CEO, Child & Family
3. [FEMA](#) determination if a property on Newport Beach Drive is located within an identified Special Flood Hazard Area that would be inundated by the flood having a 1-percent chance of being equaled or exceeded in any given year. / D. Bascom, Acting Director Engineering and Modeling Division, Risk Analysis, Planning and Information Directorate
4. [Notice](#) of a public hearing for proposed amendments to the Comprehensive Community Plan, the Zoning Map, and the Zoning Ordinance. / Town of Middletown
5. [Water quality](#) Consumer Confidence Report 2026 covering calendar year 2025. / Prudence Island Water District
6. [Letter](#) sending best wishes to Portsmouth as we celebrate the 250th anniversary of the signing of the Declaration of Independence. / Lord Mayor of Portsmouth, England
7. [Monthly](#) RIRRC Report. / Rhode Island Resource Recovery Corp.
8. [Thank you](#) for the donation made to Visiting Nurse Home & Hospice. / J. Fairbanks, CEO
9. [Thank you](#) letter for the donation made to the Dr. Martin Luther King, Jr. Community Center. / H. Strout, Executive Director
10. [Updated report](#) examining the practices of school committees and municipal councils in providing remote public access to meetings. / ACLU Rhode Island

FUTURE MEETINGS

Aug 11 7:00 PM – Town Council Meeting (Tuesday)
Aug 24 7:00 PM – Town Council Meeting
Sept 14 7:00 PM – Town Council Meeting
Sept 21 7:00 PM – Town Council Meeting

ADJOURN

Virtual access is being provided only as a convenience and is not an official “location” where access to the meeting is guaranteed; please note that being physically present at the meeting is the only way to guarantee complete access to the meeting.

To access the meeting through the web, go to the following web link in any browser to run the Zoom app and view the meeting: <https://livestream.portsmouthri.com/towncouncil>

To access the meeting by phone dial-in, please dial **1-888-788-0099**. Once prompted for the meeting ID, please dial **996-8471-9966#**. Once prompted for a participant ID, **dial # again**. You will now be in the meeting. While in the audio conference, **to raise your hand to ask a question**, dial ***9** and the host will be notified of your interest in asking a question. **Dial *6 to mute and unmute yourself**.

The public is welcome to any meeting of the Town's boards or its committees. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Town Clerk's Office at 683-2101 at least (3) business days prior to the meeting.

POSTED 7/22/26