PORTSMOUTH TOWN COUNCIL MEETING
NOVEMBER 23, 2026
AGENDA (Amended)

The Portsmouth Town Council meeting will also be live-streamed on the web and by phone dial-in using the Zoom remote meeting service. See below for directions.

7:00 PM – Town Council Chambers, Portsmouth Town Hall, 2200 East Main Road

EMERGENCY EVACUATION PLAN

PLEDGE OF ALLEGIANCE

SITTING AS THE PORTSMOUTH TOWN COUNCIL

1. Roll Call

PRESIDENT'S EXECUTIVE SUMMARY

PUBLIC COMMENT

Residents may address the Town Council on matters relevant to the authority and jurisdiction of the Town Council; neither discussed during the meeting nor related to personnel or job performance, during the public comment period; speakers will be called in the order they appear on the public comment sign-in sheet, which will be available up until the meeting start time, and then will be provided to the presiding officer; a speaker may approach the Town Council only once per public comment session; speakers shall state their name and address for the record; each speaker will be limited to three (3) minutes in the public comment period and the period will not exceed fifteen (15) minutes total; we ask that all speakers direct their comments to the presiding officer and that they be respectful and courteous when speaking; the presiding officer shall enforce the rules and maintain order.

CONSENT AGENDA

Directions to view licensing applications: 1) Click OpenGov, 2) Click Search, 3) Click Records, and then type in the record number listed on the agenda, 4) Click on the highlighted record to view the application.

1. Bills
   - Payment Voucher #1196 on 11/5/26 in the amount of $189,005.23 as approved by the Finance Director
   - Payment Voucher #1206 on 11/12/26 in the amount of $131,969.94 as approved by the Finance Director
2. Committee Minutes:
   - Conservation Commission 9/17/26
   - Melville Park Committee 10/7/26
3. Annual License Renewals:
   a. Victualler
   b. Gunsmith/Gun Dealer
   c. Holiday
4. CRMC – Public Notice 2026-09-082

   Linn Foster Freedman 2007 Trust, 24 Sunset Ln, Portsmouth, RI 02871 for a State of Rhode Island Assent to construct and maintain a 190' residential boating facility consisting of a fixed pier, adjacent ramp and 7.5'x20' terminal float with a float lift. A 16'x16' boat lift is proposed at the terminus of the facility, extending 75' beyond mean low water. (MLW) at a depth of 2.5 feet. Variances are required for redbook sections 1.3.1(D)(11)(e) (pier width greater than 4ft for adjacent ramp/float) 1.3.1(D)(k) (pier within 25ft of property line extension) and 1.3.1(I) (facility greater than 50ft beyond MLW). Project Location: 24 Sunset Ln.

MINUTES
11/9/26

TOWN ADMINISTRATOR'S REPORT
1. Recent vandalism at Island Park playground
2. Curbside and transfer station updates
3. Town Hall closures for Thanksgiving
4. Town Administrator leave
5. Town Council swearing-in update
6. E-Waste collection event
7. Annual Trade Name renewals due
8. Update on Coggeshall grant
9. Glen Manor House Mistletoe Madness and Christmas Open House

RESIGNATIONS AND APPOINTMENTS
1. Appointments:
   Harbor Commission (3 vacancies) – C. Bailey
   Melville Park Committee (Unlimited membership) – E. Haga

OLD BUSINESS (Discussion/Action)
1. Update on the progress to date on the 3S fields on Sandy Point Ave. / D. Gleason (10)
2. Request an update on the Frank Carson Playground in Redwood Farms and any plans for moving the project forward. / S. Patton (10)
3. Update on trash disposal programs. / D. Gleason (10) (No backup)
   a. Where do the programs stand financially? Are we on track to cover the program costs?
   b. How can Portsmouth increase recycling rates to receive money back from RIRRC?
   c. Can education be assigned to the Recycling Coordinator and/or the Recycling Committee?
4. Update on LMI litigation, and a plan going forward from our General Assembly delegates in the event the future Council withdraws from the lawsuit. / D. Gleason (10) (No backup)
5. Monthly Finance Reports. / E. Draper (5)
   a. October 2026 Finance Report
   b. September, October 2026 School Finance Reports

CORRESPONDENCE
1. Monthly RIRRC Report. / Rhode Island Resource Recovery Corp.
2. Resolution requesting amendments to Title 44, Chapter 5.1 of the Rhode Island General Laws entitled "Real Estate Non-Utilization Tax." / Warren Town Council

FUTURE MEETINGS
Dec 07 7:00 PM – Swearing
Dec 14 7:00 PM – Town Council Meeting
Dec 28 7:00 PM – Town Council Meeting
Jan 11 7:00 PM – Town Council Meeting
Jan 25 7:00 PM – Town Council Meeting

ADJOURN

Virtual access is being provided only as a convenience and is not an official "location" where access to the meeting is guaranteed; please note that being physically present at the meeting is the only way to guarantee complete access to the meeting.

To access the meeting through the web, go to the following web link in any browser to run the Zoom app and view the meeting: https://livestream.portsmouthri.com/towncouncil

To access the meeting by phone dial-in, please dial **1-888-788-0099.** Once prompted for the meeting ID, please dial **996-8471-9966#.** Once prompted for a participant ID, **dial # again.** You will now be in the meeting. While in the audio conference, **to raise your hand to ask a question, dial *9** and the host will be notified of your interest in asking a question. **Dial *6 to mute and unmute yourself.**

The public is welcome to any meeting of the Town's boards or its committees. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Town Clerk's Office at 683-2101 at least (3) business days prior to the meeting.

POSTED 11/18/26