

# Town of Westerly

## PLANNING BOARD MEETING

*“The vision for the Town of Westerly is to preserve and enhance its quality of life for all generations as a safe, resilient, and compassionate community with a healthy environment, a distinctive heritage, extraordinary cultural and natural resources, a strong, stable, equitable economy, and a responsible and publicly engaged government.”*  
-Town of Westerly 2020-2040 Comprehensive Community Plan



**Tuesday, October 21, 2025 – 6:00 P.M.**

Westerly Town Hall | Town Council Chambers

45 Broad Street, Westerly, RI 02891

Please be advised this meeting will be held in-person.

Written public comment can be submitted prior to the meeting by emailing [nletendre@westerlyri.gov](mailto:nletendre@westerlyri.gov). If technical difficulties occur, please contact Mike Harris, IT Director, (401) 348-2575. Individuals requesting interpreter services for the hearing-impaired must call (401) 348-2505 in advance of the meeting date. The meeting will be broadcast via livestream on the [Town's Website](#) and PEG RI-TV Channel 18 (Cox)/Channel 29(Verizon) for public viewing only.

## AGENDA

### A. CALL TO ORDER

### B. ROLL CALL AND ATTENDANCE

**Chairman:** Matthew O'Neil, **Vice Chairman:** Christopher Lawlor, **Secretary:** Andrew Delisio,  
**Members:** Jean Gagnier, Perry Kellogg, James Nicholas, Maurice Devine; **Alternate:** Derek Lombard;  
**Town Staff:** Administrative Officer/Town Planner Nancy Letendre; Minute Taker Chloe Chenot;  
**Assistant Solicitor for Planning & Zoning:** Scott D. Levesque, Esq. of Kelly Souza Parmenter & Resnick, PC

### C. APPROVAL OF MINUTES

#### 1. [September 16, 2025](#)

### D. CHANGES TO THE AGENDA - Review, discussion, and possible action by the Planning Board on changes to the agenda, such as known continuances and the order in which items will be heard.

### E. OLD BUSINESS

#### 1. Election of Executive Officers

#### 2. [Rules of Procedure](#)

*Review, discussion, and possible action by the Planning Board on proposed amendments.*

### F. NEW BUSINESS

#### 1. [Economic Development Commission – Drafting of a Westerly Marketing Plan](#)

*Review, discussion, and possible action by the Planning Board on a draft marketing plan being developed by Westerly's Economic Development Commission.*

#### 2. [Capital Improvement Program \(CIP\)](#)

*Introduction to the CIP process and review and discussion by the Planning Board on next steps.*

### G. ADMINISTRATIVE OFFICER'S REPORT

#### 1. [Future Agenda & Monthly Report Matrix](#)

#### 2. Route One Corridor Overlay & Comprehensive Plan Amendments

*Status update on public hearing scheduled for November 4, 2025.*

### H. ASSISTANT SOLICITOR FOR PLANNING AND ZONING'S REPORT

### I. FUTURE AGENDA ITEMS & BOARD QUESTIONS

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**J. CONFIRMATION OF QUORUM FOR NEXT MEETING**

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1. **November 4, 2025, Special Meeting at 6:00pm** – *Joint Meeting & Public Hearing for Rte. 1 Corridor Comp Plan Amendments.*
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**K. ADJOURNMENT**

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