

Town of Westerly

PLANNING BOARD SPECIAL MEETING

“The vision for the Town of Westerly is to preserve and enhance its quality of life for all generations as a safe, resilient, and compassionate community with a healthy environment, a distinctive heritage, extraordinary cultural and natural resources, a strong, stable, equitable economy, and a responsible and publicly engaged government.”
-Town of Westerly 2020-2040 Comprehensive Community Plan



Tuesday, December 2, 2025 – 6:00 P.M.

Westerly Town Hall | Town Council Chambers
45 Broad Street, Westerly, RI 02891
Please be advised this meeting will be held in-person.

Written public comment can be submitted prior to the meeting by emailing nletendre@westerlyri.gov. If technical difficulties occur, please contact Mike Harris, IT Director, (401) 348-2575. Individuals requesting interpreter services for the hearing-impaired must call (401) 348-2505 in advance of the meeting date. The meeting will be broadcast via livestream on the [Town's Website](#) and PEG RI-TV Channel 18 (Cox)/Channel 29(Verizon) for public viewing only.

AGENDA

A. CALL TO ORDER

B. ROLL CALL AND ATTENDANCE

Chairman: Matthew O'Neil, **Vice Chairman:** Jean Gagnier, **Secretary:** Derek Lombard,
Members: Christopher Lawlor, Perry Kellogg, James Nicholas, Maurice Devine; **Alternate:** (vacant);
Town Staff: Administrative Officer/Town Planner Nancy Letendre; Minute Taker Chloe Chenot;
Assistant Solicitor for Planning & Zoning: Scott D. Levesque, Esq. of Kelly Souza Parmenter & Resnick, PC

C. APPROVAL OF MINUTES

1. None.

D. CHANGES TO THE AGENDA - Review, discussion, and possible action by the Planning Board on changes to the agenda, such as known continuances and the order in which items will be heard.

E. OLD BUSINESS

1. Capital Improvement Program (CIP)

Report on current projects and recommendations from sub-committee. Discussion and continuance to December 16th for referral to Town Manger.

2. [Planning Board Meetings Schedule for 2026](#)

Review, discussion, and approval.

F. NEW BUSINESS

1. [Introduction to Phase 1 Zoning Ordinance Revisions](#)

Review and discussion of progress of zoning ordinance amendments in preparation for review, discussion and possible recommendation to Town Council on December 16, 2025.

G. ADMINISTRATIVE OFFICER'S REPORT

1. None

H. ASSISTANT SOLICITOR FOR PLANNING AND ZONING'S REPORT

I. FUTURE AGENDA ITEMS & BOARD QUESTIONS

J. CONFIRMATION OF QUORUM FOR NEXT MEETING

- 1. December 16, 2025, Regular Meeting at 6:00pm – Service Street Decision, CIP recommendation, Review and possible recommendation to Town Council on Zoning Ordinance Revisions.**
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K. ADJOURNMENT
