



**WESTERN COVENTRY FIRE DISTRICT**  
**1110 Victory Highway, Greene, Rhode Island 02827**  
**Phone (401) 397-7520, Fax (401) 397-1084, [www.wcfd.net](http://www.wcfd.net)**  
**Board of Directors Meeting, Tuesday March 21, 2023 7:00 P.M**

*(Agenda Posted March 17, 2023)*

***AGENDA***

1. Call to Order and Attendance.
2. Emergency evacuation procedure announcement.
3. Confirmation of required meeting posting and quorum.
4. Acceptance of the March 13, 2023 meeting minutes. \*
5. Chief's Report to include: \*
  - Department's operational and administrative activity for the past month of February 2023.
  - Chief's Comments and department notes.
6. Treasurer's Report to include: \*
  - The district's financial accounting activity for the past month February 2023. \*
  - Approval of the Treasurer's Report.
7. Tax Collector's Report to include: \*
  - Tax collection activity for the past month February 2023.
  - Approval of the Tax Collector's Report. \*
8. Clerk's Comments. \*
9. Discussion and possible approval on Trinity Engineering survey of the station and to write a bid specification to replace the current generator. \*
10. Update on moving the WCFD.Net website.
11. Discussion on upcoming 2023-2024 Budget, and future meeting schedule. \*
12. Discussion of Context and wording of the 2023 Annual Meeting packet. \*
13. Open Forum.
14. Schedule next B.O.D. Meeting.
15. Adjournment. \*

\*Votes may be taken

Board of Directors

Stephen Bousquet, Richard Holt, Ken Jackson,  
Rev. Dr. Rappa Cottrell, Robert Taylor

District Officers

WCS Mays III – Moderator, Joan Smith – Tax  
Collector  
Sandra Mann -Treasurer, Mariann Gardener – Clerk

Chief

James Cady

2023 Regularly Scheduled Meetings

19 Jan, 16 Feb, 16Mar, 20 Apr, 18 May, 15 Jun, 20Jul, 17 Aug, 21 Sep, 19 Oct, 16 Nov,  
21 Dec.

*“Note: Secretary of State web site posting instructions for minutes of this meeting:*

*Unofficial minutes must be posted on or before, 16 days after the date of this meeting, but no later than 7 days prior to the next regularly scheduled meeting, whichever date is earlier. +\**

*Note: The next regularly scheduled meeting is scheduled for 2-17.*

*Official minutes must be posted on or before, 30 days after the date of this meeting regardless if not reviewed by the body or chairperson of the body. \**

*(\* If the minutes have not been reviewed by the chairperson of the body, normally done at the next regularly scheduled meeting of the body, and/or not authorized for posting on the SOS website, the minutes must be reviewed by the chairperson of the body within 10 days, make all necessary and agreed upon changes/corrections, and repost the minutes on the SOS website as*

*“Official Minutes as Amended.”*

*(+) As a precautionary measure, the above posting requirement dates are five (5) days earlier than the timely filing limits set by the RI Open Meetings Act § 42-46-7, ‘Minutes.’”*