



WESTERN COVENTRY FIRE DISTRICT
1110 Victory Highway, Greene, Rhode Island 02827
Phone (401) 397-7520, Fax (401) 397-1084, www.wcfd.net
Board of Directors Meeting, Thursday May 18, 2023 7:00 P.M

(Agenda Posted May 16, 2023)

AGENDA

1. Call to Order and Attendance.
2. Emergency evacuation procedure announcement.
3. Confirmation of required meeting posting and quorum.
4. Acceptance of the April 27, 2023 meeting minutes. *
5. Board Appreciation to outgoing Board members Rev. Dr. Reppa Cottrell, Ken Jackson, and Tax Collector Joan Smith.
6. Chief's Report to include: *
 - Department's operational and administrative activity for the past month of March & April 2023.
 - Chief's Comments and department notes.
7. Truck Committee update. *
8. Donation of excess 4" supply hose to the West Greenwich Fire Department.*
9. Approval to add Employment Assistance Program to VFIS Accident & Sickness policy. *
10. Treasurer's Report to include: *
 - The district's financial accounting activity for the past month April 2023. *
 - Approval of the Treasurer's Report.
11. Tax Collector's Report to include: *
 - Tax collection activity for the past month April 2023.
 - Approval of the Tax Collector's Report. *
12. Clerk's Comments. *
13. Approval to apply for a district Credit card with Centreville Bank. *
14. Discussion and Correction of District Officer rate of pay. *
15. Acceptance of Resignation from Board member Ken Jackson effective 4-27-2023. *
16. Moderator to present new Board candidate to fill open Board seat. *
17. Website update. *

18. Open Forum.
19. Schedule next B.O.D. Meeting.
20. Adjournment. *

*Votes may be taken

Board of Directors

Stephen Bousquet, Richard Holt, Joe Gigliotti,
Robert Taylor

District Officers

WCS Mays III – Moderator, Annie Driscoll– Tax
Collector
Sandra Mann -Treasurer, Mariann Gardener – Clerk

Chief

James Cady

2023 Regularly Scheduled Meetings

19 Jan, 16 Feb, 16Mar, 20 Apr, 18 May, 15 Jun, 20Jul, 17 Aug, 21 Sep, 19 Oct, 16 Nov,
21 Dec.

“Note: Secretary of State web site posting instructions for minutes of this meeting:

*Unofficial minutes must be posted on or before, 16 days after the date of this meeting, but no later than 7 days prior to the next regularly scheduled meeting, whichever date is earlier. +**

Note: The next regularly scheduled meeting is scheduled for 2-17.

*Official minutes must be posted on or before, 30 days after the date of this meeting regardless if not reviewed by the body or chairperson of the body. **

(If the minutes have not been reviewed by the chairperson of the body, normally done at the next regularly scheduled meeting of the body, and/or not authorized for posting on the SOS website, the minutes must be reviewed by the chairperson of the body within 10 days, make all necessary and agreed upon changes/corrections, and repost the minutes on the SOS website as “Official Minutes as Amended.”*

(+) As a precautionary measure, the above posting requirement dates are five (5) days earlier than the timely filing limits set by the RI Open Meetings Act § 42-46-7, ‘Minutes.’”