



WESTERN COVENTRY FIRE DISTRICT
1110 Victory Highway, Greene, Rhode Island 02827
Phone (401) 397-7520, Fax (401) 397-1084, www.wcfd.net
Board of Directors Meeting, Thursday August 24, 2023 7:00 P.M

(Agenda Posted August 22, 2023)

AGENDA

1. Call to Order and Attendance.
2. Emergency evacuation procedure announcement.
3. Confirmation of required meeting posting and quorum.
4. Moderator to administer Oath of office to Jillian Winemiller.
5. Acceptance of the July 20, 2023 meeting minutes. *
6. Chief's Report to include: *
 - Department's operational and administrative activity for the past month of July 2023.
 - Chief's Comments and department notes.
7. Discussion regarding staffing update and general hiring guide lines and medical clearance to performe. *
8. Truck Committee and RFP update, Clerk to open Bids further action may be taken by the board including selection of Rescue Vehical . *
9. Treasurer's Report to include: *
 - The district's financial accounting activity for the past month July 2023. *
 - Approval of the Treasurer's Report.
10. Tax Collector's Report to include: *
 - Tax collection activity for the past month June 2023.
 - Approval of the Tax Collector's Report. *
11. Clerk's Comments. *
12. Discussion and future actions regarding the Town's Fire Service Consolidation Group meeting. *
13. Website update. *
14. 2023-2024 Tax value and levy. *
15. Discussion and approval of a district letter, call for help, inserted in 2023-2024 Tax bill. *
16. Discussion of SAP's 5370.01 and .02 re harassment. *

17. Schedule next SAP meeting. *
18. Open Forum.
19. Schedule next B.O.D. Meeting.
20. Adjournment. *

*Votes may be taken

Board of Directors

Stephen Bousquet, Richard Holt, Joe Gigliotti,
Robert Taylor, Jillian Proulx

District Officers

WCS Mays III – Moderator, Annie Driscoll– Tax
Collector
Sandra Mann -Treasurer, Mariann Gardener – Clerk

Chief

James Cady

2023 Regularly Scheduled Meetings

19 Jan, 16 Feb, 16Mar, 20 Apr, 18 May, 15 Jun, 20Jul, 17 Aug, 21 Sep, 19 Oct, 16 Nov,
21 Dec.

“Note: Secretary of State web site posting instructions for minutes of this meeting:

*Unofficial minutes must be posted on or before, 16 days after the date of this meeting, but no later than 7 days prior to the next regularly scheduled meeting, whichever date is earlier. +**

Note: The next regularly scheduled meeting is scheduled for 2-17.

*Official minutes must be posted on or before, 30 days after the date of this meeting regardless if not reviewed by the body or chairperson of the body. **

(If the minutes have not been reviewed by the chairperson of the body, normally done at the next regularly scheduled meeting of the body, and/or not authorized for posting on the SOS website, the minutes must be reviewed by the chairperson of the body within 10 days, make all necessary and agreed upon changes/corrections, and repost the minutes on the SOS website as*

“Official Minutes as Amended.”

(+) As a precautionary measure, the above posting requirement dates are five (5) days earlier than the timely filing limits set by the RI Open Meetings Act § 42-46-7, ‘Minutes.’”

