



**WESTERN COVENTRY FIRE DISTRICT**  
**1110 Victory Highway, Greene, Rhode Island 02827**  
**Phone (401) 397-7520, Fax (401) 397-1084, [www.wcfd.net](http://www.wcfd.net)**  
**Board of Directors Meeting, July 18, 2024 7:00 P.M**

*(Agenda Posted July 16, 2024)*

***AGENDA***

1. Call to Order and Attendance.
2. Emergency evacuation procedure announcement.
3. Confirmation of required meeting posting and quorum.
4. Acceptance of the June 27, 2024 meeting minutes. \*
5. Chief's Report to include: \*
  - Department's operational and administrative activity for the past month of June, 2024.
  - Chief's Comments and department notes.
6. Treasurer's Report to include: \*
  - The district's financial accounting activity for the month of June 2024.  
\*
  - Approval of the Treasurer's Report.
7. Tax Collector's Report to include: \*
  - Tax collection activity for the past month June 2024.
  - Approval of the Tax Collector's Report. \*
8. Clerk's Comments.
9. Staffing update and plan. \*
10. Rescue 8 status and repair discussion. \*
11. Update on the floor Motion from Bob Hevey at the 2024 annual taxpayer regarding the study group. \*
12. Discussion and update of Chief of WCFD search Committee. \*
13. Update and discussion for approval of SAP 12110.01 Duties, Responsibilities and Qualifications of the Chief. \*
14. Discussion for approval of the proposed public announcement / add for the Chiefs position. \*
15. Discussion regarding future committees.
16. Open Forum.
17. Schedule next meeting.
18. Adjournment. \*

\*Votes may be taken

Board of Directors

Stephen Bousquet, Richard Holt, Joe Gigliotti,  
, Jillian Winemiller, Elizabeth McDonald

District Officers

WCS Mays III – Moderator, Annie Driscoll– Tax  
Collector  
Sandra Mann -Treasurer, Mariann Gardener – Clerk

Chief

James Cady

*“Note: Secretary of State web site posting instructions for minutes of this meeting:*

*Unofficial minutes must be posted on or before, 16 days after the date of this meeting, but no later than 7 days prior to the next regularly scheduled meeting, whichever date is earlier. +\**

*Note: The next regularly scheduled meeting is scheduled for 2-17.*

*Official minutes must be posted on or before, 30 days after the date of this meeting regardless if not reviewed by the body or chairperson of the body. \**

*(\*) If the minutes have not been reviewed by the chairperson of the body, normally done at the next regularly scheduled meeting of the body, and/or not authorized for posting on the SOS website, the minutes must be reviewed by the chairperson of the body within 10 days, make all necessary and agreed upon changes/corrections, and repost the minutes on the SOS website as*

*“Official Minutes as Amended.”*

*(+) As a precautionary measure, the above posting requirement dates are five (5) days earlier than the timely filing limits set by the RI Open Meetings Act § 42-46-7, ‘Minutes.’”*